

CITY OF LOS ANGELES

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

DIRECTORS

Jose Sandoval, Chair • Tony Wilkinson, VChair
Martin Geisler, Treas • Pamela Gibberman, Sec
Elsa Barillas • Dianabel Gonzalez, VP
Barbara M. Hawkins, VP • Otis Lee Hopson, VP
Michelle Klein-Hass • Steven Martinez
Saul Mejia, VP • Ricardo Menendez
Viviano Montes, VP • Anthony A. Robles
Faarax Dahir Sheikh-Noor • Angela Sichler
Jose Soto, VP • Fred M. Whitebook, VP

Youth Representative: Myisha Arellano



ANTONIO R. VILLARAIGOSA
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

14500 Roscoe Boulevard, Suite 425
Panorama City, CA 91402

TELEPHONE

818-714-2133

ELECTRONIC MAIL

info@pcnc.us

WEB SITE

<http://panoramacitync.org>

ALTERNATES

Alt1 Elizabeth Galán • Alt2 Daniel Jiménez
Alt3 Héctor Galán • Alt4 Lance Holt
Alt5 Miguel Ramirez

PANORAMA CITY NEIGHBORHOOD COUNCIL BOARD OF DIRECTORS SPECIAL MEETING AGENDA

Wednesday, August 18, 2010 -- 7:00 PM

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Blvd., Panorama City, CA 91402

Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Panorama City Branch Public Library and at other locations (see list below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-485-1360, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

- 7:00 1. **Call to Order** and Opening Remarks (**Jose Sandoval, Chair**) [3m]
7:03 2. **Self-Introductions** of Participants and Guests (**Please sign the sign-in sheet!**) [3m]
7:06 3. **Public Comment** and Announcements (**Please limit to two minutes per speaker.**) [8m]
(**Please fill out a public speaker card**)
7:14 4. **Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11) [1m]
7:15 5. **Adoption of minutes** [2m]
7:17 6. **Reports from the Los Angeles Police Department (if present).** Officer **Edwin Ayala** (818-838-9854, mobile 818-634-0718) is the Senior Lead Officer in Panorama City's Center-West area. Senior Lead Officer **Karen Reade** (818-838-9842, mobile 818-442-3183) serves Panorama City's North and Center-East districts. Senior Lead Officer **Tarek Ismail** (818-838-9846, mobile 818-731-2553) serves Panorama City south of Roscoe. [8m]
7:25 7. **Consider the financial statements prepared by the treasurer in order to approve them as official council records.** Neighborhood councils are now required to review and approve financial statements each month, including purchase card bank statements, to assure that the Board has access to timely financial information. [5m]

7:30 8. Consideration and possible action on the proposed sale of Mission Community Hospital to Deanco Healthcare, LLC. [15m]

San Fernando Community Hospital Inc. is proposing to sell Mission Community Hospital. The terms of the proposed transaction are included in a Notice to the Attorney General. A copy of the notice is available for inspection at the Administration Office of MCH, 14850 Roscoe Boulevard, Panorama City, CA 91402. The California AG is reviewing the proposed sale of this non-profit hospital, as required by the Corporations Code (section 5914 and following). The AG has retained consultants who have produced a Health Care Impact Report.

The AG will conduct a public hearing on the proposed sale and the Health Care Impact Report on Thursday, August 26, 2010, at 6:00 p.m. at Mission Community Hospital, Medical Office Building, 14860 Roscoe Boulevard, Panorama City, CA 91402. (This hearing replaces the regular PCNC Board meeting which is normally held in the same room. This is the reason a special PCNC meeting has been scheduled for Thursday, August 19.)

The Corporations Code requirements, the Health Care Impact Report and contacts for requesting further information are all available online at the following link:

www.ag.ca.gov/charities/nonprofithosp.php

7:45 9. Consider any requests by committee chairs for approval of committee members. At its April 22 meeting, the Board established a policy that chairs of both standing and special committees will name at least seven committee members for Board approval. [5m]

Commerce committee Chair Saul Mejia nominates Gerardo Gonzalez as a member of the committee. (Mr. Gonzalez would join Ron Collins, Cesar De La Cruz, Liz Galan, Daniel Jimenez, Jean M. Lubin, Ricardo Melendez, Miguel Ramirez and Tony Wilkinson as committee members, making 9 total). He may make additional nominations.

Finance committee Chair Tony Wilkinson has already secured Board approval for Jose Sandoval, Anthony Robles and Fred Whitebook as Board committee members (Board Treasurer Martin Geisler is automatically a member), and Cesar De La Cruz as one of the three required non-Board members. He may make additional nominations.

Land Use committee Chair Fred Whitebook has yet to nominate any of the seven minimum committee members. He may have nominations at the meeting.

Outreach committee Chair Viviano Montes has already secured Board approval for Dianabel Gonzalez, Hrag Hamalian, Michelle Klein-Haas, Jose Sandoval, Jose Soto, and Tony Wilkinson (7 total). He may have nominations at the meeting.

Rules committee Chair Otis Hopson nominates Saul Mejia and Tony Wilkinson as committee members (2 total). He may make additional nominations.

City Life committee Chair Jose Soto has already secured Board approval for Hector Galan, Liz Galan, Dianabel Gonzalez, Michelle Klein-Haas, Sandra Lopez, Viviano Montes, Jose Sandoval, Laura A. Soto, and Tony Wilkinson (9 total). He may have nominations at the meeting.

Education committee Chair Dianabel Gonzalez has already secured Board approval for Hector Galan, Liz Galan, Hrag Hamalian, Viviano Montes, Anthony Robles, Angela Sichler, Jose Soto, and Tony Wilkinson (8 total). She may have nominations at the meeting.

Public Safety committee Chair Jose Sandoval nominates Hector Galan, Liz Galan, Dianabel

Gonzalez, Steve Martinez, Viviano Montes, Faarax Sheikh-Noor, Angela Sichler, Jose Soto, Fred Whitebook and Tony Wilkinson as committee members (10 total). He may make additional nominations at the meeting.

7:50 10. Consider any Fiscal Year 2010-2011 budget revisions that may be required by the Department of Neighborhood Empowerment or the council's planned expenditures. [5m]

On May 27 the Board approved its Fiscal Year 2010-2011 budget. This budget was in that same format that had been approved by the city last year. This budget was submitted with a Budget Resolution Letter to the Department of Neighborhood Empowerment on June 9, ahead of the June 15 deadline that had been set by DONE. The budget included an estimated rollover amount (unexpended funds) of \$14,288.00.

After PCNC had met the original deadline, DONE decided to require a standardized budget format and set a new deadline of August 15 for budget submission. At its meeting on July 22, the Board authorized the Finance committee and the Treasurer to consolidate and distribute the line-item amounts in the May 27 budget into the new sub-categories required by DONE, and to resubmit that reorganized form of the May 27 budget. The Board also approved inclusion of the actual June 30 rollover amount (\$10,556.71, rounded to \$10,556, subject to verification by the Treasurer) into the resubmitted budget.

If the reformatted budget was not submitted by August 15 and is still required by DONE, or if the council's planned expenditures differ by more than 10 percent year-to-date on any budget categories, or if the FY 2010-2011 budget approved on May 27 needs revision in any way to comply with DONE's requirements, the Board will consider revisions to make the previously-approved budget conform to city requirements. [12m]

7:55 11. Discussion and possible action on renewal of the office lease at 14500 Roscoe Boulevard. The existing office lease expires on November 1, 2010. Board action is required before the Department of Neighborhood Empowerment can take any action to renew this lease. The Finance Chair recommends that the Board adopt a motion approving renewal of the existing lease for another year, at a rate not to exceed \$1,068 per month (which includes \$720 rent and \$348 fixed office suite expenses), or \$12,816 for the year. This is the rate specified in the existing lease, minus the \$120 per month discount that had been applied as a move-in bonus and extended on a one-time basis for the second year. The Finance Chair also recommends that the Board authorize Chair Jose Sandoval to execute any lease that is negotiated by the city pursuant to this authorization, and to authorize the annual lease cost to be paid in advance in a single payment, as was done in prior years. [8m]

8:03 12. Consider the Outreach committee recommendation that the Board authorize co-sponsorship and authorize up to \$300 for food or other expenses for the planned March for Youth and Youth Resource Fair on Sunday, September 12. These events are sponsored by the Los Angeles Police Department, Mission Area, Safer Cities Initiative team. The council's Panorama Youth and Families Collaborative and the Blythe Street Community Initiative are likely participants. Board Alternate Daniel Jiménez and Board Vice Chair Tony Wilkinson have participated in planning for this event. Youth Representative Myisha Arellano has expressed interest in helping with the Youth Resource Fair. [7m]

8:10 13. Consider the Outreach committee recommendation that the Board authorize up to \$200 for food or other meeting expenses at the Valley Alliance of Neighborhood Council's "Planning Summit" with the city's new Planning Director on Thursday, September 30. The Valley Alliance is an unfunded collaboration of neighborhood councils in the San Fernando Valley. PCNC Chair Jose Sandoval is a member of its Executive Board. If the council promotes it, the Planning Summit may attract people from the Panorama City area who are interested in planning and zoning matters. [5m]

8:15 14. Consider the Outreach committee recommendation that the Board authorize up to \$1000 for the purchase of backpacks and school supplies for needy families in the Panorama City area. This project and funding would be coordinated by the Education committee (Dianabel Gonzales, Chair). Donations of merchandise would be sought, to supplement or replace some council funding. [7m]

8:22 15. Consideration and possible action on a proposed bylaws amendment to extend the council's western boundary, south of Roscoe, from Sepulveda Boulevard to the 405 Freeway. On July 22, the Board expressed interest in this proposal, by a vote of 9 in favor, 2 opposed, with 4 abstentions. The motion also indicated the Board's intention to consider and vote on the proposal at its next meeting. [10m]

This small additional area south of Roscoe Boulevard is largely industrial. It is part of the Basic Car policing unit that serves all of Panorama City south of Roscoe. It includes Montclair College Preparatory School, one of the oldest private co-ed secondary schools in the Valley, which has long been associated with Panorama City (ZIP code 91402). Unlike the rest of North Hills, it is part of Council District 6 and the South Valley Planning area, and it is not part of the Safer Cities Initiative Area, LAPD's North Hills Basic Car, or the Gang Reduction and Youth Development (GRYD) zone.

On July 15 (with its agenda noticed on July 14), the Rules committee met in a special meeting to consider this proposed bylaws amendment. It drafted the appropriate changes in the bylaws (changing "Sepulveda Boulevard" to "the 405 Freeway" in Article V, Section 1 and Section 2.4). It also recommended that the Board take a position expressing its interest in the proposal at the Board's July meeting and recommended that the Board vote on the proposal at its August meeting.

The thirty days notice required in the bylaws for a proposal to amend the bylaws was met on August 14. However, the bylaws are unclear as to whether the vote to amend may be taken when the regular meeting is rescheduled to an alternate date.

A proposed North Hills East Neighborhood Council has a certification application which probably includes the subject area, and that application is scheduled for a hearing before the Board of Neighborhood Commissioners on Tuesday, September 14. The Board needs to act on this bylaws amendment proposal at this meeting if it wishes to have its western boundary extension considered by DONE, the proposed NHENC, and BONC.

DONE can determine whether or not a revote may be required at the Board's September or later meeting in order to meet PCNC bylaws requirements.

Approval of the bylaws amendment requires a two-thirds vote of Board Members and Alternates present and voting at the meeting.

8:32 16. Consider the Commerce committee recommendation that the Board adopt a resolution reminding its members that:

In all of our interactions with the public, we must remember that we are part of the community, not city workers. Any use of the City Seal or identification of ourselves as neighborhood councils members with power to make anything happen, or to promote our own business or personal agendas is ethically wrong. [5m]

8:37 17. Committee reports Committees that have business to report (other than the agenda items above) will provide brief reports at this time. The council currently has five standing committees and one special committee. Outreach has Education and City Life subcommittees. [5m]

STANDING COMMITTEES (Chair and Vice President)

Commerce	Saul Mejia	saulmejia99@yahoo.com	818-359-2825
Finance	Tony Wilkinson	lawilkinson@acm.org	818-785-9355
Land Use	Fred M. Whitebook	workcompmaven@yahoo.com	818-894-7841
Outreach	Viviano Montes	vivianom@yahoo.com	818-780-4586
Rules	Otis Lee Hopson	otishopson@yahoo.com	818-893-6019
SPECIAL COMMITTEES (Chair)			
City Life.....	Jose Soto	joesoto007@aol.com	818-339-2812
Education.....	Dianabel Gonzales	dbelgonzalez@yahoo.com	818-304-4285
Public Safety	Jose Sandoval, VP	josand71@hotmail.com	818-984-2133

8:42 18. Consideration and Possible Action to sponsor the 3rd Annual Service Providers “Gang Summit on Wednesday, October 6th and allocate up to \$1000.00 for the summit.

8:48 19. Consideration and possible action on a proposed bylaws amendment to Article IX section H “Reconsideration” to have the board to reconsider any previous board action. By Law change Hand out will be presented to the board.

8:55 20. Public Comment and Announcements. (Please limit to two minutes per speaker.) [3m

9:00 21. Adjournment

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns property within the boundaries of the Panorama City Neighborhood Council, or who declares an interest in the area and the factual basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on March 27, 2010. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success **Posting Sites:** Meeting notices and agendas are posted at five locations within Panorama City (three days in advance for regular meetings and one day in advance for special meetings). The posting sites are: (1) **Panorama City Branch Library**, 14345 Roscoe Boulevard; (2) **Panorama Recreation Center**, 8600 Hazeltine Avenue; (3) **Valley Ice Center**, 8750 Van Nuys Boulevard; (4) **Sepulveda Recreation Center**, 8801 Kester Avenue; (5) **Casa Esperanza**, 14705 Blythe Street. You can receive notices and agendas by electronic mail. Please send your request to 'info@pcnc.us'. We ask that you please also include your name and telephone number.

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 425, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman, Secretary, 14500 Roscoe Boulevard, Suite 425, Panorama City, CA 91402 (818-893-2020, pgib@internexions.net).