

CITY OF LOS ANGELES

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

DIRECTORS

Jose Sandoval, Chair • Tony Wilkinson, VChair
Martin Geisler, Treas • Pamela Gibberman, Sec
Erica G. Alonso • Dianabel Gonzalez, VP
Barbara M. Hawkins, VP • Otis Lee Hopson, VP
Michelle Klein-Hass • Steven Martinez
Saul Mejia, VP • Viviano Montes, VP
Anthony A. Robles • Faarax Dahir Sheikh-Noor
Angela Sichler • Jose Soto, VP
Fred M. Whitebook, VP

Youth Representative: Vacant



ANTONIO R. VILLARAIGOSA
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

14500 Roscoe Boulevard, Suite 425
Panorama City, CA 91402

TELEPHONE

818-714-2133

ELECTRONIC MAIL

info@pcnc.us

WEB SITE

<http://panoramacitync.org>

ALTERNATES

Alt1 Elizabeth Galan • Alt2 Daniel Jiménez
Alt3 Héctor Galán • Alt4 Lance Holt
Alt5 Vacant

PANORAMA CITY NEIGHBORHOOD COUNCIL BOARD OF DIRECTORS MEETING AGENDA

Thursday, July 22, 2010 -- 6:30 PM

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Blvd., Panorama City, CA 91402

Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Panorama City Branch Public Library and at other locations (see list below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-485-1360, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

- 6:30 1. **Call to Order** and Opening Remarks (**Jose Sandoval, Chair**) [3m]
- 6:33 2. **Self-Introductions** of Participants and Guests (**Please sign the sign-in sheet!**) [3m]
- 6:36 3. **Public Comment** and Announcements (*Please limit to two minutes per speaker.*) [8m]
(Please fill out a public speaker card)
- 6:44 4. **Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11) [1m]
- 6:45 5. **Adoption of minutes** [2m]
- 6:47 6. **Reports from the Los Angeles Police Department.** Officer **Edwin Ayala** (818-838-9854, mobile 818-634-0718) is the Senior Lead Officer in Panorama City's Center-West area. Senior Lead Officer **Karen Reade** (818-838-9842, mobile 818-442-3183) serves Panorama City's North and Center-East districts. Senior Lead Officer **Tarek Ismail** (818-838-9846, mobile 818-731-2553) serves Panorama City south of Roscoe. [13m]
- 7:00 7. **Consider the financial statements prepared by the treasurer in order to approve them as official council records.** Neighborhood councils are now required to review and approve financial statements each month, including purchase card bank statements, to assure that the Board has access to timely financial information. [8m]

7:08 8. Consider approval of nominations for Alternates on the Finance committee. Committee Chair Tony Wilkinson nominates Otis Lee Hopson as Board Alternate 4 on the Finance committee. (Jose Soto, Barbara Hawkins and Saul Mejia have already been approved by the Board as Board Alternates 1, 2 and 3.) He may make additional nominations. [5m]

7:13 9. Consider any requests by committee chairs for approval of committee members. At its April 22 meeting, the Board established a policy that chairs of both standing and special committees will name at least seven committee members for Board approval. [8m]

Commerce committee Chair Saul Mejia nominates Ron Collins, Cesar De La Cruz, Liz Galan, Daniel Jimenez, Jean M. Lubin, and Tony Wilkinson as committee members (6 total). He may make additional nominations.

Finance committee Chair Tony Wilkinson has already secured Board approval for Jose Sandoval, Anthony Robles and Fred Whitebook as Board committee members (Board Treasurer Martin Geisler is automatically a member), and Cesar De La Cruz as one of the three required non-Board members. He may make additional nominations.

Land Use committee Chair Fred Whitebook has yet to nominate any of the seven minimum committee members. He may have nominations at the meeting.

Outreach committee Chair Viviano Montes has yet to nominate any of the seven minimum committee members. He may have nominations at the meeting.

Rules committee Chair Otis Hopson nominates Saul Mejia and Tony Wilkinson as committee members (2 total). He may make additional nominations.

City Life committee Chair Jose Soto has yet to nominate any of the seven minimum committee members. He may have nominations at the meeting.

Education committee Chair Dianabel Gonzalez has yet to nominate any of the seven minimum committee members. She may have nominations at the meeting.

Public Safety committee Chair Jose Sandoval nominates Dianabel Gonzalez, Steve Martinez, Angela Sichler, Jose Soto and Tony Wilkinson as committee members (5 total). He may make additional nominations.

7:20 10. Consider authorizing Fiscal Year 2010-2011 budget resubmission with a new June 30 rollover amount. On May 27 the Board approved its Fiscal Year 2010-2011 budget. This budget was in that same format that had been approved by the city last year. This budget was submitted with a Budget Resolution Letter to the Department of Neighborhood Empowerment on June 9, ahead of the June 15 deadline that had been set by DONE. The budget included an estimated rollover amount (unexpended funds) of \$14,288.00.

After PCNC had met the original deadline, DONE decided to require a standardized budget format and set a new deadline of August 15 for budget submission. The new budget format combines numeric general categories and letter-coded sub-categories in a system that, to be courteous, would appear odd to most business accountants. The letter-coded sub-categories also do not work with standard computer accounting systems, such as Quick Books, the program used by PCNC. DONE's required sub-categories do not offer the same level of detail as the PCNC budget, nor do they accommodate some of the specific items that PCNC wishes to track. DONE also decided that neighborhood council budgets should include an actual rollover amount as of June 30 (the end of the fiscal year).

The Finance committee recommends that the Board approve resubmission of its May 27 budget to DONE, and authorize the Finance committee and the Treasurer to consolidate and distribute the line-item amounts in the May 27 budget into the new sub-categories required by DONE. The committee further recommends that the Board approve inclusion of the actual June 30 rollover amount of \$10,556.71 (rounded to \$10,556) into the resubmitted budget. (This figure is subject to confirmation by the Treasurer on the day of the Board meeting.)

The Finance committee recommends that the Board approve the resubmission of the budget as described above solely for the purpose of meeting a city requirement that could jeopardize council funding. The committee recommends that the council approve continued use PCNC's own Quick Books based budget format (unchanged from the May 27 version except for the rollover figure) for the council's daily operations and monthly reports. [10m]

7:30 11. The Rules committee recommends that the Board authorize Otis Hopson and Saul Mejia (Alternate) to pick up stakeholder registration forms and candidate filing forms from the City Clerk at the Clerk's downtown Piper Tech location, and return the forms to the PCNC office for storage. The City Clerk will not release these materials from the March 27, 2010, election without a Board resolution authorizing someone to retrieve these documents. The documents that were used to prove qualifications for a seat will NOT be returned. Only the filing forms themselves will be returned. All other materials can be viewed and copied pursuant to a Public Records Act request. [5m]

7:35 12. The Rules committee recommends that the Board adopt a resolution expressing interest in the proposal to extend the council's western boundary, south of Roscoe, from Sepulveda Boulevard to the 405 Freeway, and its intention to consider and vote on this matter at its August 26 meeting. This bylaws change has been proposed by stakeholders, and the Rules committee has drafted the appropriate implementing language for the bylaws (essentially, replacing "Sepulveda Boulevard" with "the 405 Freeway" in the Boundary and the Southwest district descriptions). The council bylaws require a 30 day public notice period, managed by the Outreach committee, before a bylaws change can be adopted. If the change is adopted by the council's Board of Directors, the Board of Neighborhood Commissioners then must approve a change of this magnitude.

This small area south of Roscoe Boulevard is largely industrial. It is part of the Basic Car policing unit that serves all of Panorama City south of Roscoe. It includes Montclair College Preparatory School, one of the oldest private co-ed secondary schools in the Valley, which has long been associated with Panorama City (ZIP code 91402).

The area of about four square blocks from Sepulveda to the 405 Freeway is included within the proposed boundaries of a North Hills East Neighborhood Council, which is now in formation. However, it has little in common with the rest of North Hills, north of Roscoe. It is in Council District 6. All the rest of North Hills East is in Council District 7. It is in the South Valley Planning Area. The rest of North Hills East is in the North Valley Planning Area. Its crime rate is lower than that of the area north of Roscoe. As a result, the area is not in the Safer Cities Initiative (SCI) area north of Roscoe. It is also not in the Gang Reduction and Youth Development (GRYD) zone north of Roscoe. Even the 405 Freeway off-ramp signs at Roscoe say "Panorama City." (The signs at Nordhoff say "North Hills.")

Panorama City Neighborhood Council members are active supporters of the effort to form a new North Hills East Neighborhood Council. It is likely that many will turn out for the BONC hearing in September to support the NHENC application. However some PCNC stakeholders believe that the small industrial area south of Roscoe can give Panorama City much more integrity without taking a significant population away from the forming council. [20m]

- 7:55 13. **Discussion and possible action to fill vacancies on the Board and Alternate vacancies by appointment.** The Board has vacant seats for a North Resident-Renter, two Business stakeholders, an Unlimited At-Large seat, and one Alternate position. Applications may be made at the meeting. [5m]
- 8:00 14. **Consider the Commerce committee recommendation that the Board award a Commerce Certificate of Recognition to the IHOP Restaurant in Panorama City.** This landmark restaurant is the second IHOP to open. With the first IHOP closed, it is now the oldest in the chain. The parent company has demonstrated a real commitment to Panorama City by keeping this restaurant open. It is the only general menu restaurant remaining in the central business district. [5m]
- 8:05 15. **Consider the Commerce committee recommendation that the Board support a Commerce committee effort to coordinate business training programs offered by other agencies in Panorama City.** The objective of this effort is to make training more available, especially to small family-owned businesses. [5m]
- 8:10 16. **Consider the Commerce committee recommendation that the Board adopt a resolution advocating increased frequency of DASH bus service in Panorama City.** The city DASH bus service serves many women with strollers and others who are now often left behind because busses are full. DASH is important to Panorama City businesses because many of our local customers are transit-dependent. [8m]
- 8:18 17. **Consider the Public Safety committee recommendation that the Board adopt a resolution of support for the City Attorney's field staff work in the Safer Cities Initiative, area cleanups and other local events, because these programs are important for crime reduction and public safety.** City attorney staff work to organize "quality of life" programs that leverage community efforts and contribute to reductions in crime. In this time of city budget crisis, speaking up on behalf of important local programs may help to keep them. [5m]
- 8:23 18. **Consider the Public Safety committee recommendation that the Board support the revised Bureau of Sanitation proposed ordinance for On-Site Wastewater Treatment Systems (septic tanks), based on the change from required and expensive city inspections to web site registration and self-certification for a nominal fee.** Certification of these systems is required by state law. If the city does not have its own ordinance, property owners with septic tanks will become regulated directly by state agencies, probably at much greater cost. [20m]
- 8:43 19. **Consider the Public Safety committee recommendation that the Board reaffirm its original position regarding CVS Pharmacies' application for a Conditional Use Permit to sell alcohol for off-site consumption at a proposed store on the southeast corner of Van Nuys and Roscoe boulevards.** When CVS approached PCNC for preliminary local input, the Board voted to support CVS' application to sell alcoholic beverages ONLY IF the chain were to purchase another liquor license in the Panorama City - North Hills area. CVS has now filed a formal application for a liquor sales CUP. The hearing is scheduled in Van Nuys on or about July 27. An action of the Board to reaffirm (or not) its earlier advice is timely. [0m]
- 8:47 20. **Consider the City Life committee request that the Board authorize up to \$200 for refreshments and light food for volunteer workers at a Panorama City Elementary School cleanup on Saturday, July 31.** The elementary school has recruited many parents for this event. The day will also feature a fruit tree giveaway for volunteers. PCNC is a cosponsor. [5m]
- 8:52 21. **Consider support for the City Life committee's plans for a Willis Avenue area cleanup tentatively scheduled for Saturday, August 28.** While the committee did not take action to

make a formal request for funds for this event, a similar amount for light food and refreshments (up to \$200) may be appropriate. [5m]

8:57 22. Consider the City Life committee request that the Board authorize up to \$750 to purchase primer paint for a donated-labor repainting of the Woodman Avenue rail underpass. Paint that was used to cover heavy tagging on old murals on the underpass walls is now flaking off in large sheets. Northeast Graffiti Busters has agreed to donate labor to pressure-wash strip and repaint the underpass. NEGB has the paint. What they need is high quality primer to keep that paint from peeling off again. This proposed expense is half of the primer cost. The other half is proposed to come from the Van Nuys Neighborhood Council, since the southern part of the underpass is inside the VNNC boundaries. [10m]

9:07 23. Committee reports Committees that have business to report (other than the agenda items above) will provide brief reports at this time. The council currently has five standing committees and one special committee. Outreach has Education and City Life subcommittees. [7m]

STANDING COMMITTEES (Chair and Vice President)

Commerce	Saul Mejia	saulmejia99@yahoo.com	818-359-2825
Finance	Tony Wilkinson	lawilkinson@acm.org	818-785-9355
Land Use	Fred M. Whitebook	workcompmaven@yahoo.com	818-894-7841
Outreach	Viviano Montes	vivianom@yahoo.com	818-780-4586
Rules	Otis Lee Hopson	otishopson@yahoo.com	818-893-6019

SPECIAL COMMITTEES (Chair)

City Life.....	Jose Soto	joneysoto007@aol.com	818-339-2812
Education.....	Dianabel Gonzales	dbelgonzalez@yahoo.com	818-304-4285
Public Safety	Jose Sandoval, VP	josand71@hotmail.com	818-984-2133

9:14 24. Public Comment and Announcements. (Please limit to two minutes per speaker.) [2m]

9:20 25. Adjournment

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns property within the boundaries of the Panorama City Neighborhood Council, or who declares an interest in the area and the factual basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on March 27, 2010. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success **Posting**

Sites: Meeting notices and agendas are posted at five locations within Panorama City (three days in advance for regular meetings and one day in advance for special meetings). The posting sites are: (1) **Panorama City Branch Library**, 14345 Roscoe Boulevard; (2) **Panorama Recreation Center**, 8600 Hazeltine Avenue; (3) **Valley Ice Center**, 8750 Van Nuys Boulevard; (4) **Sepulveda Recreation Center**, 8801 Kester Avenue; (5) **Casa Esperanza**, 14705 Blythe Street. You can receive notices and agendas by electronic mail. Please send your request to 'info@pcnc.us'. We ask that you please also include your name and telephone number.

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 425, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman, Secretary, 14500 Roscoe Boulevard, Suite 425, Panorama City, CA 91402 (818-893-2020, pgib@internexions.net).