

PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA

Virtual Meeting
Thursday March 25th, 2020 6:30 PM
Minutes

Board Members	Roll Call	Position	Board Members	Roll Call	Region
Chris Q. Martinez	Present	Member	Perla Iliana Lagunas Abundez	Present	Secretary
Gurgen Mkrtchyan	Present 6:50	2 nd Signer	Ron Collins	Present	Member
John DiGregorio	Present	Chair-Alt Signer	Ryan Reich	Present	Member
Lanira Murphy	Present	Treasurer	Summer Bernardo	Present	Member
Scott Boundy	Present	Member	Tony Wilkinson	Present 6:39	Member
Marc Coronel	Suspended	Member	Adam de los Santos	Absent	Member
Marisa Persaud	Present	Member			
Martha Cortez	Present	Member	Vianca Perez	Present	Alternate
Michael Hasz	Present	Vice Chair	Joe Taylor	Absent	Alternate
Michelle Klein-Hass	Present	Member	-----		
Pamela Gibberman	Present 6:39	Member	Karen Oropeza	Present	Youth Rep

1. Call to Order and remarks (**John DiGregorio, Chair**): The meeting was called to order by John DiGregorio at 6:33 p.m., with 12 members in attendance at that time.

2. Roll Call of Board members or alternates (the quorum is 11).
See above for Roll Call. Also present were: Officer Ruelas (LAPD Officer for Panorama City), Alvan Arzu (County Prosecutor, Mission Division) Jose Galdamez (NEA, Department of Neighborhood Empowerment), Caroline Menjivar, (East Valley Area Representative, L.A. Mayor's Office), Biviana Herrera (Youth Representative, L.A. Mayor's Office), Karen Colindres (Youth Representative, L.A. Mayor's Office), Jessica Orellana (Valley Field Deputy, L.A. County Supervisor Sheila Kuehl, District 3), Brenda Yanez (Field Officer, L.A. County Supervisor Sheila Kuehl, District 3), Lisa Hart (Neighborhood Council Sustainability Alliance), Karen Dominguez (Field Deputy, Los Angeles City Council District 6), Kelly Gonez (President, LAUSD Board), Michael Menjivar (Deputy Director Community Engagement, LAUSD Board), Jonathan Martinez (Panorama City Rock Garden), Bart Trevino (L.A. County Department of Public Health Substance Abuse and Control, San Fernando Valley Partnerships, Substance Abuse Prevention). Public Guests present were: Lorenzo Mutia, Jose Sandoval, Madison Parsley, Maritza Monterrosa, Sarah P. and Monica.

3. Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic

Division. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442- 3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275- 5273). (10min)

Officer Ruelas reported an increase in business burglary and grand theft auto crimes in his district. Business owners should increase protection. County Prosecutor Alvan Arzu also reported in place of Officer Smith, making himself available as a contact.

4. Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees. (15 Min)

- **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT** (Jose Galdamez): Jose Galdamez reported as an NEA saying that the new government relations team under Mike Fong had been making changes with Neighborhood Councils. Board members should always check with the City Attorney's office when receiving money from organizations with which a board member might have a relationship. The Attorney's office will be able to respond, when e-mailed in a timely manner, about whether or not any conflicts of interest seem apparent, and what to steps to take if there are.

Elections start on July 1. Neighborhood Councils wanting to continue following the 2019 Board Sitting Policy may do so and don't need to take action. Those wanting to adopt the new 2021 Board Sitting Policy must follow instructions to adopt the new policy by May 5.

BONC adopted the Resolution on Civility and Positive Human Relations in the Neighborhood Council System to stand together against prejudice, hate and racism, to make sure things are fair and that everyone is treated equally and with respect.

If PCNC hasn't recommended someone to serve as a Regional Grievance Panelist by the time of the next meeting, Jose asked that the matter be agendaized. He also asked that the board provide a committee roster so all members can receive updates and be notified to take the trainings on Cornerstone. The Regional Grievance Panelist will be provided with additional training and consultation before serving in the office. L.A. City Planning "Planning 101" updates will be available in coming months, providing a basic overview of how projects get the City's approval.

Region 1 Elections will be held on April 20. The application period for vote-by-mail ends on April 13. The City Clerk can answer any questions at 213-978-0444. Jose offered his assistance, or directed members to the website <https://clerk.lacity.org/electiondayinfo> to access ballots, links and information.

- **CALIFORNIA CONGRESSIONAL DISTRICT 29** (Lea Gonzalez): Not in attendance.
- **LOS ANGELES CITY COUNCIL DISTRICT 6** (Andres Sandoval): Not in attendance.

- **LOS ANGELES CITY MAYOR'S OFFICE** (Caroline Menjivar, Biviana Herrera):

Caroline Menjivar reported that the Mayor's Office is seeking 8th grade students for its Mayor's Council High School Program and that small businesses and non-profits can apply for the first round of relief grants at CAReliefGrant.com.

Youth Representative Biviana Herrera reported that the FEMA COVID-19 Funeral Assistance and American Rescue Plan Act of 2021 will provide funeral expenses incurred after January 2020. Those applying must provide a death certificate indicating cause of death by COVID-19 and stating that the death occurred in United States.

Breweries, distilleries and wineries are now eligible to reopen outside seating. Behavioral and Mental Health institutes can now reopen for inside activity. L.A. County will need to remain in the Red Tier another two weeks before moving to less restrictive Orange tier

Youth Representative Karen Colindres spoke on the Emergency Rent Relief plan, through which the County has received money for rental assistance for households impacted by COVID-19.

Veterans of all ages and their spouses are now eligible to receive the vaccine. Baby-sitters, nannies and household workers are now eligible to receive the vaccine if they work more than 20 hours a week. Constituents can contact CD6 to obtain a vaccine appointment.

- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6** (Kelly Gonez):

Report presented later.

- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3** (Benita Trujillo):

Jessica Orellana reported in place of District Director Benita Trujillo, who will be retiring at end of the month, Jessica will assume the new District Director position and Brenda will become PCNC's new Field Deputy.

L.A. County has met requirements for the Orange Tier, but must stay in the Red Tier about three more weeks before it can move to Orange, at the beginning of April. Cases have decreased, though the highest rates of COVID hospitalization and death are still seen among Latinos. Some cases of the new variants have been seen in L.A. County and the county has deployed 81 mobile units to senior homes this week to distribute vaccinations. Individuals 50+ will be eligible for the vaccine on April 1. Individuals 16+ will be eligible starting April 15. CD6 and 7 are providing vaccinations for constituents of the districts.

The County offers a Self-Declaration form for individuals unable to provide proof of their job in order to receive a vaccination (ex: those who can't provide pay stub because they're paid cash, but are in a category eligible for the vaccine). Forms are available on the County website.

Private domestic workers and individuals providing domestic daycare for children over 20 hours a week are now eligible to receive the vaccine. Their employers can provide a letter to show proof of eligibility, or they may fill out a Self-Declaration form. Receive updates at Vaccinate.lacounty.com or the 24 hours call-in line at 833-540-0473.

A housing project is being developed on Lanark Street in Corazon del Valle. The County has now secured two guards to monitor the site day and night to make sure everything runs smoothly. Jessica will bring up concerns to the Metro Liaison about constituents wearing masks improperly on buses.

- **CALIFORNIA ASSEMBLY DISTRICT 46** (Emma Taylor): Not in attendance.
- **CALIFORNIA SENATE DISTRICT 18** (Barri Worth Girvan): Not in attendance.
- **RECREATION AND PARKS** (Oscar Cardenas): Not in attendance.
- **BUDGET TRIBUNES** (John and Lanira): John described the Budget Tribunes as an alliance that the Neighborhood Councils are involved in to examine the betterment of quality of life in the area. The group will have its next meeting on April 1 at 7:00pm, on Zoom.

5. Public Comment and General Announcements

- a. Limited from 2-5 minutes at the discretion of the presiding officer
- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant
- d. **During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.

-Bart Trevino, with San Fernando Valley Partnerships, Substance Abuse Prevention Organization: His organization is giving parents resources for National Drug and Alcohol Facts Week. Stations can be located across San Fernando Valley County to discard unused prescription medications.

-Lisa Hart, with the Neighborhood Council Sustainability Alliance: The Alliance works to advance sustainability and resilience across the city within the Neighborhood Council system. Marisa had been working with the group to advance an issue to limit vehicle idling. PCNC voted to support the efforts and the group needs help getting the CIS heard, expedited and agendized. The group meets next on Sunday, April 11, 6:30-8:30pm. John will send her a PCNC agenda and will file it through the CIS portal.

-Karen Oropeza, PCNC Youth Rep and Co-Chair of the Youth Committee: The Youth Committee met on March 9 and is seeking another Youth Rep to help plan an awareness campaign for illegal substances with Youth, in partnership with the San Fernando Valley Partnerships and Substance Abuse Prevention. Their next meeting will be on April 20 at 4:30pm. Michael Menjivar will help promote the campaign; Martha and Karen will work on a flyer for distribution.

-Marisa Persaud: Marisa and Ryan have been developing the Panorama City garden out of pocket. John will agendaize the issue for the committee. Funding had previously been approved.

-Michael Hasz: Mike received names of the non-certified candidates from the City Clerk, so PCNC can outreach to those who didn't make it to the election.

-Maritza Monterrosa: Noble Elementary School in Panorama City will be open starting April 12 as part of the LAUSD hybrid model. Martha invited her to join the Education Committee and will connect them through Perla.

6. **Discussion and possible action** on the appointment the newly created Equity Officer position. The Equity Officer will work with the Rules Committee to develop a local agency plan for the Panorama City Neighborhood Council to participate in the city's Executive Directive 27 on Racial Equity along with the numerous other Executive Directives on Equity, including Gender Equity, an Age-Friendly City and others. The Equity Plan will be proposed to the Board for its consideration and approval.

The Equity Officer is intended to be an elevated parliamentarian, making sure that the board's Bylaws are structured correctly organizationally, the seating policy and language is equitable and that every member of the community has a voice.

Lanira nominated herself as the Interim Equity Officer to get the position started, until someone steps can take over. "Interim" is being labeled as "three months," lasting through July.

John moved to appoint Lanira on a three-month basis to the position of Equity Officer. Pamela seconded.

MOTION PASSED UNANIMOUSLY, with 17 for and no abstentions.

Lanira will touch base with Tony regarding the position.

7. **Update and brief discussion** ICON Panorama retail and housing project at the former Montgomery Ward site, which has been tied up in litigation. The addresses are 14651-14697 West Roscoe Boulevard and 8300-8406 North Cedros Avenue and 8313-8413 North Tobias Avenue, Panorama City, CA 91402

Those involved not in attendance. Item tabled to next meeting.

8. **Update and brief discussion** on future developments at the Panorama City Mall.

Those involved not in attendance. Item tabled to next meeting.

9. **Update and brief Q&A** from LAUSD Board President Kelly Gonez regarding schools reopening and other business for Spring 2021.

As COVID rates have dramatically declined, LAUSD staff has been offered eligibility to get vaccinated and the district will be reopening with a hybrid model of elementary and secondary schools starting April 12. Families can choose how

to proceed and those with questions should communicate directly with individual schools, with the school board, or with her office.

MERV 13 air filters and plexiglass have been installed, desks have been spaced out and custodial and cleaning staffs have been doubled. Some in-person student services have resumed and vaccination sites are being coordinated at several schools within the district. The stimulus package is providing nearly \$1 billion of additional funding, which will allow the district to provide services in mental health and socio-emotional learning for students.

- 10. Discussion and possible action** on the suggestion from multiple Board Members to post each General and Committee meeting Recording on our Social Media pages and Website for the Public. This would include the video, audio only, and chat files for each meeting.

Perla moved to support the action. Tony seconded. Discussion on the issue.
MOTION PASSED UNANIMOUSLY, with 17 for and no abstentions.

John will extract recording files after every meeting and make sure the appropriate documents are posted on the PCNC website and on social media. He'll send the web designer a ticket, incorporate materials, then add all the links for the past year. This will not extend to committee meetings, so members are encouraged to attend in person.

- 11. Discussion and possible action** on the recommendation from the Education Committee, that the PCNC Board write a letter to the LAUSD Board of Education urging their support for the Arts ARE Education Resolution which asks school boards to resolve that the district will continue to fully fund and provide appropriate resources in support of arts education programs in a manner proportionate to all other subjects that are part of a well- rounded education.

Motion by Recommendation from the Education Committee urging the School Board to support the Arts ARE Education Resolution. Lanira seconded.
MOTION PASSED UNANIMOUSLY, with 17 for and no abstentions.

John will remove the "draft" from the top of the letter and get it to Pamela immediately.

- 12. Discussion and possible action** on approving a letter of support and the filing of a CIS for the FY21/22 City of Los Angeles Budget, urging the Budget and Finance Committee to protect the Department of Neighborhood Empowerment's *Innovation Division*. This division has been identified as 'above and beyond' the Department's 'Core Services' and could be eliminated given our City's current financial position.

Motion by Recommendation from DONE urging the Budget and Finance Committee to protect the Department of Neighborhood Empowerment's *Innovation Division*. Tony seconded.
MOTION PASSED UNANIMOUSLY, with 17 for and no abstentions.

- 13. Discussion and possible action** on approving the recommendation from the Finance Committee that the PCNC adopt a set of Budget Priorities for the FY21/22

fiscal year. Based on our work through the last year and the collection of objective data from our stakeholders, the Finance Committee has put together what they feel should be the *top* priorities for our Neighborhood.

Motion by Recommendation from the Finance Committee that PCNC adopt a set of budget priorities.

MOTION PASSED UNANIMOUSLY, with 16 for and no abstentions.

- 14. Discussion and possible action** on approving the final PCNC Logo. In the Summer of 2020, the PCNC commissioned the design of several logos from a local artist, of which one was selected as the 'final' for recommendation to the Board, but no action has been taken to formally approve.

Tony moved to postpone the vote for further discussion. Perla seconded.

MOTION PASSED, with 9 for, 6 against and 1 abstention.

The item will be postponed and put on the agenda for next meeting

- 15. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.**

a. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.

Item postponed to next meeting.

- 16. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**

a. To include January/February 2021 Meeting

John moved to approve minutes for January and February. Tony seconded.

MOTION PASSED, with 14 for and 1 abstention.

- 17. Discussion and possible action to remove Board Members in violation of attendance policies:**

a. Marisa Persaud

b. Ryan Reich

c. Gurgen Mkrtchyan

Item tabled to next meeting. Members unable to attend a meeting are asked to provide the Chair with 24 hours advance notice.

- 18. Discussion and possible action on splitting up the City Life & Beautification Committee into two separate committees**

Tony moved to create a separate Beautification Committee. Perla seconded.

A "Yes" vote supports the separation of the committees.

A "No" vote supports keeping the committees combined.

MOTION DEFEATED, with 12 against, 4 for and no abstentions.

19. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.

- • Candidates must present documents to the Secretary that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- • **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
- • District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- • Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- • **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- • The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

John called Recess from the General Board Meeting at 8:50pm.

PANORAMA CITY NEIGHBORHOOD COUNCIL
SPECIAL MEETING AGENDA
FOR TIME-SENSITIVE MATTERS

Virtual Meeting
Thursday March 25th, 2020 7:00 PM
Minutes

Board Members	Roll Call	Position	Board Members	Roll Call	Region
Chris Q. Martinez	Present	Member	Perla Iliana Lagunas Abundez	Present	Secretary
Gurgen Mkrtchyan	Present	2 nd Signer	Ron Collins	Present	Member
John DiGregorio	Present	Chair-Alt Signer	Ryan Reich	Present	Member
Lanira Murphy	Present	Treasurer	Summer Bernardo	Present	Member
Scott Boundy	Present	Member	Tony Wilkinson	Present	Member
Marc Coronel	Suspended	Member	Adam de los Santos	Absent	Member
Marisa Persaud	Present	Member			
Martha Cortez	Present	Member	Vianca Perez	Present	Alternate
Michael Hasz	Present	Vice Chair	Joe Taylor	Absent	Alternate
Michelle Klein-Hass	Present	Member			
Pamela Gibberman	Present	Member	Karen Oropeza	Absent	Youth Rep

- 1. Call to Order** and remarks (**John DiGregorio, Chair**): The meeting was called to order by John DiGregorio at 8:50p.m. with 16 members in attendance at that time.
- 2. Roll Call** of Board members or alternates (the quorum is 11).
See above for Roll Call.
- 3. Discussion and possible action** to use the 2019 Board Seating Policy for the 2021 elections, with the effect that newly elected Board members will be seated immediately after the election is certified and any challenges are resolved, rather than on July 1.

Postponed indefinitely. No vote is necessary.

- 4. Discussion and possible action** to file two Community Impact Statements to support Paul Koretz' motions (CF 21- 0002-S18 and CF 21-0002-S21) which ask that the city oppose pending California bills SB9 and SB10. SB9 effectively destroys single family zoning as we know it. SB10 allows 10-unit apartments to be built by right in any zone, including single-family zones.

Summer recused herself from this agenda item.

Pamela moved to file the two CIS's based on Recommendation from the Land Use Committee.

MOTION PASSED, with 15 for, 1 recusal and no abstentions.

- 5. Adjournment from the Special Meeting:** at 9:00pm.

PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA

RESUMED

John called the Regular Board Resumed at 9:00pm.

20. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)

Commerce: The committee has an opening for a Chair. No nominees presented themselves.

Finance: (John and Lanira) The budget was presented earlier in the meeting. The committee is seeking more participation from members of the public. No other updates.

Land Use: (Tony) The committee meets next on the fourth Monday of the month. In a few months training will be available online, so new members can take training and then pass the required 1010 to be eligible to join Land Use.

Outreach: (John) The meeting will be held in the next couple weeks to discuss PCNC's logo, promoting from within and the possibility of board members taking on the official VP role. Guests should check PCNC's social media account or send a request to the board's e-mail to receive the agenda.

Rules: (Tony) The committee meets every Friday at 6:00pm. Request to discuss distributing work more evenly.

City Life & Beautification: (John and Perla) Perla will be stepping down as Co-chair. John called a joint meeting of Outreach and City Life to discuss a possible first Out & About project in 2021 to identify a potential rock garden location. John also wants to address Median Quality and beautification and to identify some areas to activate. The meeting date will be before the next board meeting, likely between April 12 and 16, before the election. John will notify everyone.

Public Safety: (Martha) The committee met a week ago, engaging with CD6 Nury Martinez's office to address issues and concerns being raised in the community, including homeless encampments and criminal activity stemming from homeless members.

Education: (Pamela) Requesting to confirm two more official members of the Education Committee, both administrators at Panorama High School and have been attending the committee regularly. Names listed below. The next meeting is on Monday, April 26.

Youth Committee: (Martha) Karen gave this update at the beginning of the meeting. Request for the Youth Committee be provide its update at Open Comment section to accommodate Karen as a student.

Upon a straw poll, John confirmed that the Youth Committee Report will be held at beginning of the meeting in the future and will be added to the agenda as such.

John nominated Jonathan Matinez (of PCRG) to the Public Safety and Finance Committee.

John moved to appoint the three nominees to their respective committees. Pamela will send confirmation of this information to John and Elspeth (Minutes) at end of this meeting. Summer seconded.

MOTION PASSED UNANIMOUSLY

Appointees to the Education Committee:

Diana Mendez

Assistant Principal at Panorama HS

diana.mendez@ [lausd.net](mailto:diana.mendez@lausd.net)

Angela Hyland-Fernandez

Community School Coordinator at Panorama HS

angela.hyland-fernandez@lausd.net

Appointee to the Public Safety and Finance Committee:

Jonathan Martinez

jonathan@csun.edu

21. Adjournment at 9:15pm

Members are asked to submit agenda items by third Friday of the month. Agendas will be finalized that evening.

RESPECTFULLY SUBMITTED BY:

ELSPETH WEINGARTEN

April 23, 2021

Minutes of Panorama City Neighborhood Council (Meeting March 25)