

PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA

**Virtual Meeting
Thursday May 27, 2021 6:30 PM
Minutes**

Board Members	Roll Call	Position	Board Members	Roll Call	Region
Perla Iliana Lagunas Abundez	Present 7:20	Member	Marisa Persaud	Absent	Member
Gurgen Mkrtchyan	Present until – 8:00	Member	Ron Collins	Absent	Member
John DiGregorio	Present	Chair-2nd Signer	Joe Taylor	Present	Member
Lanira Murphy	Present 6:46	Treasurer	Oscar Robles	Present 7:02	Member
Michael Hasz	Present	Vice Chair-Alt Signer	Luis Zapata	Absent	Member
Martha Cortez	Present	Secretary-2 nd Bank Card	Adam de los Santos	Absent	Member
Tony Wilkinson	Present	Member			
Scott Boundy	Present	Member	Andy Rodriguez	Absent	Alternate
Jonathan Martinez	Present	Member	Chris Q. Martinez	Present	Alternate
Michelle Klein-Hass	Present	Member	Amelia Mendoza	Present	Alternate
Pamela Gibberman	Present	Member	Karen Oropeza	Present 8:10-8:40	Youth Rep

1. Call to Order and Welcome (Jose Galdamez, NEA Department of Neighborhood Empowerment)

The meeting was called to order by Jose Galdamez at 6:31pm, with 10 members in attendance at that time. An eleventh board member arrived at 6:46, making quorum.

Discussion that Alternates could step in for regular board members if they completed the required training to be able to vote on funding matters.

2. Seating of the new Board Members

a. Roll Call: See above for Roll Call. Also present were: Jose Galdamez, (NEA, Department of Neighborhood Empowerment), Marcos Sanchez (Field Deputy, Los Angeles City Council District 6), Caroline Menjivar (East Valley Area Representative, L.A. Mayor's Office), Keyri Guerrero (Youth Representative, L.A. Mayor's Office), Biviana Herrera (Youth Representative, L.A. Mayor's Office), Karen Colindres (Youth Representative, L.A. Mayor's Office), Kelly Gonez (President, LAUSD Board), Michael Menjivar (Deputy Director Community Engagement, LAUSD Board), Jessica Orellana (MSW District Director, L.A. County Supervisor Sheila Kuehl, District 3) and Spanish-English Interpreter Beatriz Boyker.. Additional guests were: Flor Peraza, Scott Brumer

(Flor Peraza, Mental Health Rep & COVID Equity Grantee), Vianca Perez, Summer Bernardo, Glenn Bailey, William F., Cindy Quijivix VCCC and Homero Sicaj.

b. NC Board Member Oath

3. ELECTION OF BOARD OFFICERS

a. Discussion and/or possible action to appoint Chair

Lanira nominated John as Chair of PCNC.
John accepted.

Tony moved to appoint John as Chair of PCNC. Michelle seconded.
MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 14 for and no abstentions.

John took over leading the meeting at this point.

b. Discussion and/or possible action to appoint Vice Chair

John nominated Michael Hasz as Vice Chair of PCNC.
MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 14 for and no abstentions.

c. Discussion and/or possible action to appoint Vice President

None.

d. Discussion and/or possible action to appoint Secretary

John nominated Martha as Secretary of PCNC.
Martha accepted.
MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 14 and no abstentions.

e. Discussion and/or possible action to appoint Treasurer

Michael nominated Lanira as Treasurer of PCNC.
Lanira accepted.
MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 14 for and no abstentions.

f. Discussion and/or possible action for designation of Bank Card Holders, Second Signer, and Alternate Signer

John moved to nominate Michael as Alternate Signer. Tony seconded.

John moved to nominate himself as Second Signer. Tony seconded.

Lanira nominated Martha to hold a Bank Card.
Martha accepted.

John amended and combined the motion to appoint Martha Cortez as Second Bank Card Holder, John DiGregorio as Second Signer and Michael Hasz as Alternate signer. Tony seconded.

MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 14 for and no abstentions.

4. **Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic Division. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442- 3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275- 5273). (10min)**

Not in attendance.

5. **Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees. (15 Min)**

- **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT** (Jose Galdamez): Any board member with a conflict of interest who has not consulted with the City Attorney's office must table the issue until next meeting. Board members choosing to recuse themselves must state their reasons for the record and consult with the City Attorney's office, if time allows.

Deadlines include May 20 (to submit Event Approval Requests), June 1 (to submit check payment requests) and June 20 (to make payments using the NC bank card). Trainings for new board members will occur throughout June and the Planning 101 training will be postponed to August 1. Councils are asked to provide a roster of board members to take the Cornerstone Training in order to be in compliance. Those interested in learning more about the 2021-22 budget can go to <https://cao.lacity.org/budget/>.

- **CALIFORNIA CONGRESSIONAL DISTRICT 29** (Lea Gonzalez): Not in attendance.

- **LOS ANGELES CITY COUNCIL DISTRICT 6** (Marcos Sanchez): The Council District will be asking for assistance on a CIS regarding maintenance and hygiene. Work is being done with the City's Homeless Roadmap in establishing interventions, providing housing facilities, safe parking slots and other assistance. Marcos will be seeking assistance on this from PCNC members. Vaccination sites in the area will switch to pop-up locations and CD6 will provide matching funds to the Woodman Project. An additional representative will be replacing Andres Sandoval for subsequent reports.

- **LOS ANGELES CITY MAYOR'S OFFICE** (Caroline Menjivar): The Mayor's Office is participating in Vax for the Win, which enrolls all those receiving vaccinations into a lottery for \$116 million. Winners will be selected starting on June 4. Keyri Guerrero reported from the Mayor's Youth Council that Panorama City residents will be able to nominate an outstanding volunteer for the Fernando Award, at FernandoAwards.org. On June 26 the Mayor's Office will place flags on the tombstones of veterans, in honor of Memorial Day.

- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6** (Kelly Gonez): All grades and schools are now open for hybrid learning. Full-time 5-day school weeks are being planned for the fall, plus virtual learning for those who prefer. The board is attempting to increase funding for schools and has voted to increase the number of mental health counselors. Her Universal Preschool resolution was approved in June, with the plan to use COVID relief dollars to expand resources to preschoolers and for use in plans for fall schooling. Class sizes will increase to 20 in the fall, adhering to CDC guidelines of a 3-foot distance between students. A huge hiring increase for mental health personnel is expected in August. More information is available at www.achieve.lausd.net.

- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3** (Jessica Orellana): Two residents will be able to win Los Angeles Kings and Los Angeles Galaxy Tickets from a drawing. The Panorama City vaccination site will close on May 31 and move to Sepulveda Recreational Park. If non-profits are interested in having a pop-up site for 10 individuals or more, they can contact the office at (818) 901-3831.

- **CALIFORNIA ASSEMBLY DISTRICT 46** (Emma Taylor): Not in attendance.

- **CALIFORNIA SENATE DISTRICT 18** (Eveline Bravo-Ayala): Not in attendance.

- **RECREATION AND PARKS** (Oscar Cardenas): Not in attendance.

- **BUDGET TRIBUNES** (John DiGregorio and Lanira Murphy): John described the Budget Tribunes as a new alliance formed through the NC system, designed to advocate for neighborhood improvements and to address quality of life concerns for stakeholders and Council members. The group held its first event on Saturday, May 22, a Town Hall attended by over 80 people, including the Controller, a Councilmember and a Data Liaison member. Those interested in participating should contact John.

6. Public Comment and General Announcements

1. **Limited from 2-5 minutes at the discretion of the presiding officer**
2. **Limited to non-agenda items**
3. **Speaker cards will be made available if attendance is significant**
4. **During Virtual Meetings, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.**

Biviana Herrera, Youth Rep for the L.A. Mayor's Office: The senior student body is creating care baskets containing essentials for college life to give to students in college (whether living in dorms, or at home) to offset financial difficulties due to COVID. Donations are requested.

-Martha Cortez: The Girl Scouts is providing free membership for those joining from Kindergarten through first grade.

-Glenn Bailey, Budget Advocate: The Neighborhood Council Sustainability Alliance works closely with Neighborhood Councils to deal with issues

regarding sustainability and the environment. They meet the second Sunday of each month at 6:30pm. More information is available at www.ncsq.la and the alliance is going through a voting process to recognize and enable new representatives to vote. The Congress of Neighborhoods will take place on September 25 and the deadline to submit workshop proposals for the event is June 1.

7. **Discussion and possible action** to approve the use of the PCNC Logo on flyers advertising for Mental Health Awareness workshops throughout the month of June in partnership with the Department of Mental Health. Motion and recommendation from the Youth Committee, with program being introduced by our Youth Rep Karen Oropeza.

Tony moved to support the flyer titled "COVID-19 and Our Emotional Wellbeing". Michael Hasz seconded.
MOTION PASSED BY ACCLAMATION.

The flyer will be published for the first workshop next week.

8. **Discussion and possible action** on approving an NPG from the Mission Community Police Council for up to \$1,000 for PALS programming in the Mission Division through the summer.

Tony moved that PCNC support this item. Joe Taylor seconded.
MOTION PASSED, with a Roll Call vote of 12 for, 1 opposed, 3 ineligible and no abstentions.

9. **Discussion and possible action on approving an up to \$5000 for the upgrade of the PCNC Website and implementation of a Spanish language version of the site.**

Tony moved that PCNC allocate up to \$5,000 for a development agreement pursuant to this proposal. Perla seconded.
MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 13 for, 3 ineligible and no abstentions.

10. **Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.**

- a. **Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.**

- b. **Key Dates for the remainder of FY20/21 (FY ends June 30th).**

- i. **May 20, 2021** - Final date to submit an Event Approval Request

- ii. **June 1, 2021** - Final date to submit a check payment request

- iii. **June 20, 2021** - Final date for any bank card transactions

John moved to combine items 10 and 11 for a vote, barring objections. Both documents were circulated before the meeting.

John moved to approve the April MER and the April minutes. Perla seconded.
MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 13 for, 3 ineligible and no abstentions.

11. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.

a. To include April 2021 Meeting

See item #10.

12. Discussion and possible action to remove Board Members in violation of attendance policies:

a. None for May

The new board began their term starting at this meeting, so no members are in violation of attendance policies.

13. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.

- Candidates must present documents to the Secretary that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

This item was addressed at the beginning of the meeting, before item #3.

John nominated Amelia Mendoza as Alternate.
Amelia accepted.

Mike nominated Vianca Perez as Alternate.
Vianca declined.

Mike nominated Chris Martinez as Alternate.
Chris accepted.

Martha nominated Jonathan Martinez for a Business 2025 seat.

Jonathan accepted.

Jonathan clarified that he works for the Panorama City Rock Garden and can show Venmo pay stubs as proof that he gets paid.

John moved to combine the vote, to move on all candidates at once and that all candidates take 30 seconds to introduce themselves. Tony seconded.
MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 9 for, 3 ineligible and no abstentions.

14. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)

Commerce:

Adam nominated himself as Chair, or Co-Chair, of the Commerce Committee.

Joe nominated himself as possible Co-Chair with Adam.

Both agreed to be Co-Chairs together.

MOTION PASSED BY ACCLAMATION to appoint both Adam and John as Co-Chairs of the Commerce Committee.

John will be added to the Commerce Committee as a member.

Finance:

John nominated himself as Chair of the Finance Committee.

MOTION PASSED BY ACCLAMATION.

The committee must meet at least a week before the next scheduled meeting to finalize the budget, for the board to ratify.

Martha, Gurgen, Joe and Lanira will be added to the Finance Committee as members.

Land Use:

Michelle nominated Tony as Chair of the Land Use Committee.

Tony accepted.

Michelle nominated herself as Co-Chair of the Land Use Committee. Tony seconded.

MOTION PASSED BY ACCLAMATION to approve both nominations.

Martha, Amelia and Lanira will be added to the committee as members.

Outreach:

Martha nominated Chris as Chair of Outreach.

Chris accepted.

Tony raised an objection that a committee Chair must be a standing board member, rather than an Alternate, according to the Bylaws. Alternates can only step in for Board members who are absent.

Perla nominated herself as Chair of the Outreach Committee. Martha seconded.

Chris nominated Martha as chair of the Outreach Committee.

Martha accepted.

MOTION TIED between Martha and Perla, with a Roll Call vote of 8 in favor of Perla and 8 in favor of Martha.

Martha withdrew acceptance of her nomination.

MOTION PASSED BY ACCLAMATION to approve Perla as Chair of the Outreach Committee.

Joe, Jonathan, Martha and Chris will be added to the committee as members.

It is asked that all committee chairs, or a member of each committee, attend all Outreach meetings to contribute ideas.

Rules:

Adam nominated Tony as Chair of the Rules Committee.

Tony accepted.

John nominated Pamela as Chair of the Rules Committee.

Pamela declined.

MOTION PASSED BY ACCLAMATION to appoint Tony as Chair of the Rules Committee.

Mike, Martha and Perla will be added to the committee as members.

City Life & Beautification:

John nominated himself as Chair of the City Life & Beautification Committee.

Martha nominated herself as Co-Chair of the City Life & Beautification Committee.

Michelle seconded.

MOTION PASSED BY ACCLAMATION to approve both nominations.

Jonathan, Perla, Amelia, Chris, Michelle, William F. and Joe will be added to the committee as members.

Public Safety:

Michelle nominated Martha as chair of the Public Safety Committee.

Martha accepted.

MOTION PASSED BY ACCLAMATION to approve Martha as Chair of the Public Safety Committee.

Mike, Perla, Tony and Chris will be added to the committee as members.

Education:

Pamela nominated herself to continue as Chair of the Education Committee.

Perla nominated Pamela to continue as Chair of the Education Committee.

MOTION PASSED BY ACCLAMATION to approve Pamela as Chair of the Education Committee.

Perla, Martha, Tony and Lanira will be added to the committee as members.

Youth:

John nominated himself as Co-Chair of the Youth Committee.

Martha nominated Jonathan as Co-Chair of the Youth Committee
Jonathan accepted.

MOTION PASSED BY ACCLAMATION to approve both nominations.

Martha, Tony and Amelia will be added to the committee as members.

Alcanze Arte y Cultura:

John nominated Amelia as Chair of the Alcanze Arte y Cultura Subcommittee.
Amelia declined.

Perla nominated herself as Chair of the Alcanze Arte y Cultura Subcommittee.

John determined that the Subcommittee would be rolled into the Outreach Committee until a formal chair could be approved.

Tony will be added to the committee as a member.

VOTE on approving all people listed above to join the respective committees:
MOTION PASSED.

15. Adjournment by John at 9:41pm.

RESPECTFULLY SUBMITTED BY:

ELSPETH WEINGARTEN

July 2, 2021

Minutes of Panorama City Neighborhood Council (Meeting May 27)