

# PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA

**Virtual Meeting  
Thursday June 24, 2021 6:30 PM  
Minutes**

Board Members	Roll Call	Position	Board Members	Roll Call	Region
Perla Iliana Lagunas Abundez	Present	Member	Marisa Persaud	Absent	Member
Gurgen Mkrtchyan	Present 6:48	Member	Ron Collins	Present	Member
John DiGregorio	Present	Chair-2nd Signer	Joe Taylor	Present 7:03	Member
Lanira Murphy	Present	Treasurer	Oscar Robles	Present	Member
Michael Hasz	Present	Vice Chair-Alt Signer	Luis Zapata	Present	Member
Martha Cortez	Present	Secretary-2 <sup>nd</sup> Bank Card	Adam de los Santos	Absent	Member
Tony Wilkinson	Present 7:30	Member			
Scott Boundy	Present	Member	Andy Rodriguez	Absent	Alternate
Jonathan Martinez	Present	Member	Chris Q. Martinez	Present	Alternate
Michelle Klein-Hass	Present	Member	Amelia Mendoza	Present	Alternate
Pamela Gibberman	Present	Member	Karen Oropeza	Absent	Youth Rep

1. **Call to Order** and Welcome (**Board Chair** John DiGregorio): The meeting was called to order by John DiGregorio at 6:34 p.m., with 13 members in attendance at that time.

2. **Roll Call** of Board members or alternates (the quorum is 11).  
See above for Roll Call. Also present were: Jose Galdamez (NEA, Department of Neighborhood Empowerment) and Laura Coronado (Field Representative, Assembly-member Adrin Nazarian, CA Assembly District 46). Additional guests were: Glenn Bailey, Patty Kirby, William F., Jesse and Severiana Pablo.

3. **Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic Division. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442- 3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275- 5273).**

Not in attendance.

**4. Officers' Reports for relaying updates on NC Business not being discussed in other agenda items. This item is strictly for reporting and not intended for Board discussion or action. Not to exceed 2 minutes each.**

- a. Vice Chair's Report: Michael attended the preliminary virtual Redistricting meeting. No information about the redistricting drawing will be available until August and no Neighborhood Council input was asked for at that time. Michael completed the additional training required to serve as Alternate Signer. He sent PCNC meeting highlights showing how the L.A. Fire Department used funds throughout the last year. CD 6 has now provided a flag man and cleaned the Woodman and Sepulveda bridges.
- b. Treasurer's Report: No update at this time.
- c. Secretary's Report: Martha updated the training and updated the roster on the EmpowerLA site to represent current board members. She will distribute May minutes when received.
- d. Equity Officer's Report: No update at this time.
- e. Chair's Report: John chose not to give a report. Perla asked that Lanira request Spanish translation for each month's meeting.

**5. Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees.**

***Please Keep Reports to 2-3 minutes maximum to allow time for questions from the Board and Public***

- **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT** (Jose Galdamez): The Department has been receiving information from many Neighborhood Councils regarding a fishing scam of e-mails pressuring board members to buy gift cards, or to send money to people impersonating other officers and board members. Examine the address carefully and reply with a new e-mail, when in doubt. Gift cards are an unacceptable use of board funds. Boards should notify members about this risk.

Anyone needing funding training can find it at the NC Funding website under Clerk.LACity.org, then "Clerk Services" and "NC Funding Program." If a board needs translation, the City Clerk will provide it. Starting July 1, Councils can submit their LA City Funding for 21-22 FY through the NC Funding Portal. No updates will be made before that date. Reach out to the NC Funding Rep with any questions. The department will be providing information for NC1 training for July, which should be listed under "Monthly Profiles" on the website. Contact Jose, if it's not visible.

The Bylaws Amendment Application is being updated, for availability on July 1. Updates are being made accordingly, in providing a template. Policies have been put in place regarding censure, board member removal, updating of the Stakeholder definition and language regarding youth.

- **CALIFORNIA CONGRESSIONAL DISTRICT 29** (Lea Gonzalez): Not in attendance.

- **LOS ANGELES CITY COUNCIL DISTRICT 6** (Marcos Sanchez): Not in attendance. Martha reported for Marcos that the team doing cleanup for homeless encampments should be back in action over next two weeks. Sepulveda Rec Center was cleaned up last week and Tobias Park will be cleaned up this Friday.
- **LOS ANGELES CITY MAYOR'S OFFICE** (Caroline Menjivar): Not in attendance.
- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6** (Michael Menjivar): Not in attendance.
- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3** (Jessica Orellana): Not in attendance. Martha reported that Jessica wanted to notify the board of a pop-up vaccination site in Panorama City.
- **CALIFORNIA ASSEMBLY DISTRICT 46** (Laura Coronado): An Zoom event is coming up on July 28, sponsored by CD 46 and Dignity Health, to provide resources and information for those in the immigrant community. Laura will send the board a flyer with more information. All attendees will be eligible for a \$20 gift card to La Vallarta.
- **CALIFORNIA SENATE DISTRICT 18** (Eveline Bravo-Ayala): Not in attendance.
- **RECREATION AND PARKS** (Oscar Cardenas): Not in attendance. Martha reported on Oscar's behalf that summer classes are being offered by the center and that summer camp is in full effect. Baseball is being offered at the Panorama Rec Center. Martha will post a flyer for exercise classes, once received.
- **BUDGET TRIBUNES** (John DiGregorio and Lanira Murphy): John reported that the Tribunes have been meeting with the Department of Neighborhood Empowerment and have set up meetings with the Board of Neighborhood Commissioners to discuss desired initiatives for next year's budget. The group will be planning another Town Hall, to be announced when details are available.

#### **6. Public Comment and General Announcements**

- a. Limited from 2-5 minutes at the discretion of the presiding officer
- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant
- d. **During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.

-Glenn Bailey, Budget Advocate: The Valley Alliance of Neighborhood Councils will meet on July 8 (the second Thursday of the month). City Attorney Mike Feuer is the point person for neighborhood and county issues, as well as issues of public safety.

The Admin Packet included in the May 2021 Monthly Profile for PCNC is available at this link: <https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/NCFP%20AdminPacket-AnnualBudget%20Gen.pdf>

-Lanira and John: will be attending the Budget Advocates' Budget Town Hall this weekend.

-Martha: The car show will be held at the Plant this Sunday. Details are available on the PCNC website and Instagram.

-Lanira: Be careful, mindful and safe using fireworks for July 4, in the midst of a drought.

-Chris: LAPD is hosting a firework buy-back on July 1, 9:00am-1:00pm.

**7. Discussion and possible action** on the following motions & recommendations from the City Life & Beautification Committee

- a. Submitting a letter of support for the Cultural Heritage Commission (CHC) decision to nominate Studio City Golf and Tennis Club 4141 Whitsett Ave., Studio City, CA 91604 to be included in the list of Historic-Cultural Monuments. This property currently serves the valley as one of the oldest public golf and tennis spaces in the valley and is at risk of being destroyed by developers.
- b. Submitting a letter of support/CIS regarding AB1400 CalCare a Medicare-for-all solution within California.
- c. Submitting a Thank you Letter to Nury Martinez for her role in the prioritization of the Woodman Infrastructure project (Roscoe to Branford) and for securing significant portions of the funding for the project.
- d. Approving up to **\$2,000** for a PCNC Movie Night in the upcoming months. This funding is to include promotion, promotional items, food and refreshments, entertainment, etc.

John moved that the board approve all items in one vote. Michelle seconded.

MOTION PASSED UNANIMOUSLY, with a Roll Call vote of 12 for, 2 ineligible and no abstentions.

**8. Discussion and possible action** on adopting a Board Resolution regarding the Proposed Resolution by the Board of Neighborhood Commissioners on the Temporary Continuation of Virtual Neighborhood Council Meetings.

- a. Link to BONC Resolution [Here](#)

John moved to oppose the BONC resolution, stating that the PCNC board shall only meet virtually until 12/31/21, and that it shall follow the DONE's EVG document. Joe seconded.

MOTION PASSED.

Discussion on the logistics of holding a hybrid meeting.

**9. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents**

**prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.**

a. Approval of a 'Temporary Annual Budget', as the City Clerk has not issued the template or instructions for the FY21/22 Administrative Package as of 6-21-21.

- i. General and Operations: \$21,000
- ii. Neighborhood Purpose Grants: \$8,000
- iii. Community Improvement Projects: \$3,000

John moved to approve the item. Tony seconded.

MOTION PASSED, with a Roll Call vote of 13 for, 2 ineligible and no abstentions.

b. Monthly MERs: The June MER is not available to be generated yet.

**10. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**

a. To include April, May, and June 2021 Meeting

Item is postponed to next meeting.

**11. Discussion and possible action to remove Board Members in violation of attendance policies:**

a. None for June

The board reset as of last month, so no board members are in violation of attendance policies.

**12. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.**

- Candidates must present documents to the Executive Committee that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

Open board seats include:  
Resident-Homeowner Center-West  
Resident-Renter Southwest  
2 Business Seats

Chris nominated herself to move from Alternate 2 to the "Resident-Renter Southwest" seat. Lanira seconded.

Perla nominated Severiana Pablo for "Business Seat 2023." John seconded.

John moved to approve both candidates:  
MOTION PASSED BY ACCLAMATION.

Severiana will need to complete the funding training. Martha will secure Spanish-English translation for subsequent meetings.

**13. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)**

Commerce: (Joe) No updates. Joe is reaching out to the Plant to receive updates, and is trying to get a list of businesses from the Chamber of Commerce to investigate possible partnerships.

Finance: (John) The Administrative Packet is now finished and the full budget will be available for approval at next month's meeting.

Land Use: (Tony) The committee will meet next on Monday.

Outreach: (Perla) The committee will meet the second Wednesday of the month at 6:30pm.

Rules: (Tony) Tony will be working with Mike to arrange a meetings schedule. Mike is available to meet on Wednesdays and Thursdays.

City Life Beautification: (John and Martha) The committee has discussed many plans, including upcoming events and potential cleanup. Neither Rec and Parks, nor CD6 are holding large events, to stay in accordance with CDC guidelines, so a movie night won't be possible on City property. The committee continues trying to plan events involving the community and is considering an ice cream social. Panorama Rec Center gave permission to set up and resource a booth during the week. Discussion on possible events will continue. The committee meets on Wednesdays.

Public Safety: (Martha) Committee meetings are held the third Thursday of each month. MySafe:LA held a CPR safety program at Panorama City High School and provided flyers to remind constituents that fireworks are illegal. The committee wants to plan a Safety Fair this year and to bring back the program to install smoke and carbon alarms into homes. The committee is working with CD 6 on cleanup and support for those in homeless encampments. Marcos is addressing complaints regarding the Adult business newly opened at Roscoe and Burnett, near Noble Elementary School and Vista Middle School. Martha will follow up.

Education: (Pamela) No update. The last meeting was cancelled and school is now on a two-month hiatus. The next meeting will be held on August 23.

Youth: (Lanira) No update from Lanira or John. Karen Oropeza is still Youth Rep.

Alcanze Arte y Cultura: (Currently no Chair) John invited members to step forward for the position.

Members Joining Committees:

Luis asked to join the Youth Committee.

Luis asked to join Alcanze Arte y Cultura Subcommittee as a member.

Discussion on absorbing Alcanze y Cultura Subcommittee into the Outreach Committee.

Chris nominated herself as Co-Chair of Outreach to work with Perla. Martha seconded.

Perla nominated Severiana as Chair of Alcanze y Cultura. Tony seconded.

Motion to appoint Chris as Co-Chair of Outreach, along with Perla, and to appoint Serviana as Chair of the Alcanze y Cultura Subcommittee.

Tony objected that Perla had expressed the desire to operate the Outreach Committee and that it might be better to vote on Chris as Vice Chair of Outreach.

Motion to appoint Severiana as Chair of Alcanze y Cultura and to make Chris Vice Chair of Outreach.

Pamela requested to separate the motions.

Tony requested to separate Luis's appointment.

Motion to appoint Luis to the Alcanze y Cultura and Education committees:  
MOTION PASSED BY ACCLAMATION.

Motion to appoint Severiana as Chair of the Alcanze y Cultura Subcommittee.  
MOTION PASSED BY ACCLAMATION.

Motion to appoint Chris as Co-Chair of Outreach.  
MOTION PASSED, with a Roll Call vote of 8 for, 5 opposed and 3 abstentions.

**14. Adjournment:**

Michael moved to adjourn the meeting at 8:48pm. Lanira seconded.  
MOTION PASSED BY ACCLAMATION.

RESPECTFULLY SUBMITTED BY:

ELSPETH WEINGARTEN

July 2, 2021

Minutes of Panorama City Neighborhood Council (Meeting June 24)