

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Lanira Murphy, **Chair**
Michael Hasz, **Vice Chair**
Perla Iliana Lagunas Abundez, **Treasurer**
Pamela Gibberman, **Secretary**
Tony Wilkinson
Ronald Collins
Oscar Robles
Joe Taylor
Severiana Pablo
Michelle Klein-Hass
Jonathan Martinez
Janette Soler
Demetrio Gutiérrez
Maria Nieto
Sandra Sanchez
Kimberly Solis
Martel Okonji
Antonio Filippone
Youth Representatives:
YR1 Vacant
YR2 Vacant



Karen Bass
MAYOR

POSTAL MAIL

14500 Roscoe Blvd, Suite 425
Panorama City, CA 91402

TELEPHONE

(818) 927-0003

ELECTRONIC MAIL

pcncoutreach@gmail.com

ALTERNATES

Alt1, Alt2, Alt3, Alt4 and Alt5 Vacant

Vacant seats:

Homeowner Center-West (2023)
Homeowner Center-East (2023)
Renter North (2025)
Renter Southwest (2023)

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PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

Thursday, August 24, 2023, 6:30pm
Plaza Del Valle Community Room Building G Unit #62
8610 Van Nuys Blvd, Panorama City, CA 91402

The quorum is 11 Board members. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

1. **Call to Order** and Welcome (**Board Chair** Lanira Murphy)

Meeting called to order at 6:45 p.m.

2. **Roll Call** of Board members or alternates (the quorum is 11).

Present: Michael Hasz, Perla Iliana Lagunas Abundez, Pamela Gibberman, Tony Wilkinson, Ronald Collins, Oscar Robles, Joe Taylor, Severiana Pablo, Janette Soler, Sandra Sanchez, Kimberly Perez Solis, Martel Okonji

Excused: Jonathan Martinez Absent: Lanira Murphy, Demetrio Gutiérrez, Maria Nieto, Antonio Filippone

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Guests: Theodora Galarraga-Interpreter, Maria Garcia-Interpreter, Felipe Perez-Equipment, Lilia Montarrosa-CD29, Andres Sandoval-CD6, Jose Galdamez-DONE, Imelda Padilla-CD6, Michelle Vergara-Mayor's Office, Kelly Gonez-BD6, Mirna Ezquivel-SD3.

3. Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic Division. Senior Lead Officer Sean Smith [(818)-838-9842, mobile 818-442-3183, 35183@lapd.online] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273).

NA

4. Officers' Reports for relaying updates on NC Business not being discussed in other agenda items. *This item is strictly for reporting and not intended for Board discussion or action.* Not to exceed 2 minutes each.

a. Vice Chair's Report

VC has been working on updating the website. No one has expired training but some new members still need to complete theirs. He participated in 3 events: a new business opening, National Night Out which was held at Plaza del Valle thanks to founding PCNC Board member Cesar De La Cruz, and Farm Day. Pictures from these events were posted on the website.

b. Treasurer's Report

Tr. Sent out the July MER. She needs help with ordering the translation equipment. Printing our materials is very expensive.

c. Secretary's Report

Sec. had serious problems with the agenda format and suggested paying to have it completely redone.

d. Equity Officer's Report

EO recommends we have a retreat which would increase inclusion. Tony supported the idea and said Outreach would be needed. It was suggested that Lanira could put out a Google poll to find the best date for that special meeting.

e. Chair's Report

NA

5. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.

- Candidates must present documents to the Executive Committee that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

NA



6. Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees.

Please Keep Reports to 2-3 minutes maximum to allow time for questions from the Board and Public

- **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

Jose Galdamez (Jose.Galdamez@lacity.org) (818) 374-9886, Van Nuys City Hall 14410 Sylvan St. 3rd Floor Los Angeles, CA 91401 Direct Line: (818)-374-9893, Office (213)-978-1551

There will be onboarding training via Zoom on 8/29 and 9/28, training in Spanish will be at City Hall on 9/13. There will be a Meet and Greet on 8/31 from 6:00-8:00 p.m. at City Hall to meet department staff. SB411 passed in the Assembly and is awaiting the Governor's signature. It will then need to be approved by the L.A. City Council and a motion passed by PCNC in order to resume meeting by Zoom. To register for the Congress of Neighborhoods go to neighborhoodcongress.la which will include workshops, networking, breakfast, lunch, and parking. The rollover funds are now available, so it should be put on next month's agenda. The City Attorney's office does ethics training and will provide translation if requested.

- **CALIFORNIA CONGRESSIONAL DISTRICT 29**

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd, #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Field Representative Lilia Monterrosa, (818) 221-3718, (Lilia.Monterrosa@mail.house.gov)

Applications are now available for a paid fall internship which would be for 3 months, 15 hours/week. An interview would need to be scheduled. HS graduates interested in attending a military academy should apply to the Congressperson for a recommendation. MS or HS students are welcome to enter the "Create your own app" contest until 11/1/23. Mr. Cárdenas brought \$8000 worth of projects to local organizations and Mission College. He's trying to get more funds for shade, homelessness, etc.

- **LOS ANGELES CITY COUNCIL DISTRICT 6**

Odalys Gomez odalys.gomez@lacity.org and Marcela Quintanilla marcela.quintanilla@lacity.org represents Council District 6 in Panorama City The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

Councilperson Padilla was glad we were meeting at Plaza del Valle. She has strong roots in the community. They will work on cleaning up the area. She will be forming "councils" for each of the following issues: business, veterans, youth/family, non-profits, seniors, and health. Andres Sandoval is the Area Representative; they are still looking for a PC Field Deputy. Perla was concerned about parking enforcement, and Ms. Padilla agreed and added lighting is also an issue. She was worried that Neighborhood Watches in PC seem to have disbanded though Mike said his is still meeting. Ms. Padilla did a ride along with the Mayor and attended National Night Out.

- **LOS ANGELES CITY MAYOR'S OFFICE**

The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. She is represented in the East Valley Area by Field Representative Michelle Vergara michelle.vergara@lacity.org

Michelle Vergara said the Mayfair Hotel has been purchased and will provide housing for the unhoused. The city is dealing with the aftermath of the tropical storm.

- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6**

Our LAUSD School Board Member is Kelly Gonez. Charity Castro is her Policy and Advocacy Deputy (Main (213) 241-6097 Mobile (818) 212-6887, (charity.castro@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352.

Kelly Gonez visited 10 schools last week including PHS which has added new theatre and film production facilities. LAUSD passed a Green Resolution, the goal of which is to increase to 30% green space/70% hardscape at all campuses. Noble ES will be greened this year. Transitional Kindergarten will be offered for all 4-year-olds by 9/1/23. LAUSD supports LGBTQ+ students and staff. LAUSD will cover the cost for all families attending Family Day at the Discovery Cube on 10/24/23 from 10:00 a.m.-1:00 p.m.



- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3**

Supervisor Lindsey P. Horvath (thirddistrict@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Barri Girvan (bgirvan@bos.lacounty.gov, 818-880-9416), represents Supervisor Horvath locally. The San Fernando Valley District Office is located at 7555 Van Nuys Blvd, Suite 1, Van Nuys, CA 91405.

Mirna Ezquivel introduced herself as the new representative for Supervisor Horvath in SD3.

- **CALIFORNIA ASSEMBLY DISTRICT 43**

Assembly-member Luz Rivas represents us. Her field office is located in the State Office Building at 6150 Van Nuys Blvd, Suite 300, Van Nuys, CA 91401. The Field Representative, Julissa Hernandez, can be reached at julissa.hernandez@asm.ca.gov.

NA

- **CALIFORNIA SENATE DISTRICT 20**

District 20 State Senator Caroline Menjivar maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). Her Field Deputy for Panorama City is Brandon Gonzalez who can be reached at brandon.gonzalez@sen.ca.gov.

NA

- **RECREATION AND PARKS**

Announcements and updates from our Panorama City representatives and any other neighboring Rec and Parks teams. The Panorama Recreation Center Representative is Jeffrey Sabino.

NA

7. Public Comment and General Announcements

- a. Limited from 2-5 minutes at the discretion of the presiding officer
- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant
- d. **During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.

NA

8. Consideration and possible action discussion and possible action on ordering director business cards, name plates and name tags and other such items not to exceed \$1000

Mike checked 3 businesses and the print shop across from the Post Office was the cheapest. Tony moved, Martel seconded, and the above motion passed with 12 yes, 0 no, 0 abstentions.

9. Discussion and possible action for ongoing monthly standing rule changes needed

- a. August

None, but Perla would like to discuss Facebook access because Martha, who is no longer a Board member, is still on it. This could be discussed in Outreach, City Life, or Rules committees.

10. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.

- a. July

Tony moved, Perla seconded, and the July MER was approved with 12 yes, 0 no, 0 abstentions.

11. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.

- a. To include any past minutes

Pamela moved to approve as amended (by adding the vote count to item 15) which was seconded by Tony and passed unanimously.

12. Discussion and possible action to remove Board Members in violation of attendance policies:

- a. N/A

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13. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)

Standing Committees			
Name	Chair/Co-Chairs	Contact Email	Meeting Date/Time/Location
Commerce	Joe Taylor	joe.taylor27@gmail.com	2nd Wednesdays, 6:30pm
Finance	Martel Okonji		
Land Use	Tony Wilkinson	tonyw.civic@gmail.com ,	4th Monday (following education), 7:30pm
Outreach	Perla Iliana Lagunas Abundez & Sandra Sanchez	Perlita.northhills@gmail.com	2nd Thursdays, 6:30pm via zoom
Rules	Tony Wilkinson	tonyw.civic@gmail.com	As needed
Ad-Hoc and Sub-Committees			
City Life & Beautification	Severiana Pablo		First Thursdays, 7pm, via zoom
Public Safety			2nd Thursdays, 6:30pm, via zoom
Education	Pamela Glibberman	pglibberman@gmail.com	4th Mondays, 6pm, via zoom
Youth	Jonathan Martinez	panoramacityrockgarden@gmail.com	2nd Thursdays, via Zoom
Alcanze Arte y Cultura	Severiana Pablo	sevepablo@gmail.com	TBD
~ Please contact the Chairs if interested in participating on committees ~			

Commerce: Joe would like more members. The committee needs to meet on Mondays. Perla and Sandra will join.

Land Use: Next meeting is Monday 8/28/23 at 7:00 p.m. after Education.

Outreach: Next meeting will be Monday 8/28 after Land Use but will switch to 2nd Wednesdays after that.

Rules: Will meet on the 1st or 2nd Wednesday of the month.

City Life & Beautification: Will meet on the 2nd Wednesday/month. Janette will join.

Public Safety: Tony agreed to be interim Chair so they can call a meeting for the 2nd Wednesday.

Education/Youth: Will meet jointly on the 4th Monday/month at 6:00 p.m.

Alcanze Arte y Cultura: Meets with Outreach.

All committees meet at Plaza del Valle. Tony moved, Joe seconded, to add the new members/committee chairs as described above which passed unanimously.

14. Adjournment

Meeting adjourned at 8:55 p.m.

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 20, 2021. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is on the glass of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Blvd; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Interpretation for Meetings: If you need an interpreter for any Panorama City Neighborhood Council General or Committee Meeting, please notify the Board Chair at lanira_m@yahoo.com a minimum of **48 hours** prior to the meeting to ensure coverage. Please indicate the language(s) you need interpretation for and the date of the meeting.

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Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman, PCNC - Secretary, pgibberman@gmail.com.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: panoramacitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Lanira Murphy at [no phone available] or email: lanira_m@yahoo.com

Public Posting of Agendas:

Neighborhood Council agendas are posted for public review as follows:

- Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402
- www.panoramacitync.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org