

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

Lanira Murphy, Chair  
Michael Hasz, Vice Chair  
Perla Iliana Lagunas Abundez, Treasurer  
Pamela Gibberman, Secretary, VP

Scott Boundy • Ronald Collins  
Martha Cortez • John DiGregorio  
Michelle Klein-Hass • Jonathan Martinez  
Severiana Pablo • Oscar Robles  
Joe Taylor • Tony Wilkinson  
Luis Zapata

### Vacant seats:

Homeowner Center-West (2023)  
Renter North (2025)  
Renter SE (2023) • Renter SW (2023)  
Business (2023) • Business (2025)

## CALIFORNIA



ERIC GARCETTI  
MAYOR

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### POSTAL MAIL

8133 Hazeltine Avenue\*  
Panorama City, CA 91402

### TELEPHONE

(818) 212-5384\*

### ELECTRONIC MAIL

panoramacitync@gmail.com\*

### ALTERNATES

Alt3 Maria Nieto  
Alt1, Alt2, Alt4, Alt5 (vacant)

### Youth Representatives

(vacant)

## PANORAMA CITY NEIGHBORHOOD COUNCIL RULES COMMITTEE SPECIAL MEETING AGENDA (ONLINE VIA ZOOM)

**Wednesday, October 12, 2022, 7:00 pm, or after Commerce Committee ends**

In conformity with the September 16, 2021, enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, this Panorama City Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option.

**Meeting Link (copy and paste into browser if this is not a "live" link):**

<https://us02web.zoom.us/j/82426663792?pwd=TVJIUHovRHMzcUZ6bTNBL3g4TUFlcz09>

Meeting ID: 824 2666 3792 Passcode: 131597

Join by phone (dial-in audio only; public comment is \*9):

+1 669 900 9128 United States Toll

***[Please see online meeting notes on page 3 of agenda]***

**The items shown in this agenda may be taken out of sequence with the approval of the body.**

The quorum for Panorama City Neighborhood Council committees is three. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. \*Postal address, telephone, email on agenda are for Board Member Tony Wilkinson

**7:00 1. Call to Order and remarks (Tony Wilkinson\* Chair [tonyw.civic@gmail.com])**

**0:00 2. Roll Call of committee members or alternates (the quorum is three).**

**0:00 3. General Public Comment and announcements (*Please limit to two minutes per speaker.*)**

Public comment on agenda items will be heard at the time the item is considered.

- 0:00 4. Consideration and possible action on applications of board members and stakeholders to join this Rules Committee.** You may participate in this committee if you are running for a seat on the board. This committee will be open during the upcoming 2022-2023 election to educate candidates and the public about election rules and Neighborhood Council rules.
- 0:00 5. Consideration and possible action on creating a written set of Standing Rules, Policies, and Procedures.** This document will supplement the council's Bylaws with rules that are more detailed, have a limited life, or otherwise are not good candidates for inclusion in the Bylaws. Bylaws are the council's "constitution" of fundamental rules that seldom change over time, like the definitions of Board Seats. Standing Rules can be changed at any Board meeting by majority vote in order to meet the council's current needs. Examples of standing rules that have been observed in practice but should be written and formally approved are the rule that the quorum for committees is three (3), and that unexpected operations expenses of \$200 or less can be made without prior Board approval and validated through approval of the Monthly Expenditure Report. (An example might be light refreshments for a "Coffee with the Principal".)
- 0:00 6. Consideration and possible action on a recommended policy for allowing board member votes when there is a question about the status of required training, such as their status on the EmpowerLA website.** For example, see our page <https://empowerla.org/pcnc/>
- 0:00 7. Consideration and possible action on policies for social media accounts and other related issues now that the new Neighborhood Council Digital Communications Policy is in effect.** Allows general discussion of these requirements and identification of topics that need more review.
- 0:00 8. Consideration and possible action on the schedule, outreach recommendations, seating rules, and likely orientation needs for candidates and new board members orientation in the 2022-2023 Neighborhood Council elections.** Allows general discussion of these requirements and identification of topics that need more review.
- 0:00 9. Adjournment**

**Pursuant to California state AB 361:**

Public comment cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**Notice to Paid Representatives:**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 20, 2021. The next election is planned for Spring, 2023. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside windows or steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System

(ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, [panoramacitync.org](http://panoramacitync.org). This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Panorama City Neighborhood Council Land Use Chair at least three business days in advance (818-212-5384).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (ComptonPNCN@gmail.com).

**For more information about the Panorama City Neighborhood Council, visit our website: [panoramacitync.org](http://panoramacitync.org)**  
**Please note that the public is welcome to join in the video and text chat at this online meeting. Public comment may be made in the online meeting when public comment is called for by the chair. The meeting may be recorded.**

**The City of Los Angeles has required that the following statements be included in every Neighborhood Council agenda for online meetings, which they refer to as "virtual meetings". (We prefer the term online meetings. These are 'real' and official meetings. They are hosted electronically, as currently permitted by the state open meetings rules.)**

#### VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Panorama City Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial **+1 669 900 9128** and enter **824 2666 3792** and then press **#** to join the meeting. If a password is requested, enter **131597**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. If you are on a telephone, press **#9** to raise your hand.

**PUBLIC COMMENT AB 361 RULES, NOTICE TO PAID REPRESENTATIVES:** (See above, at start of these notices.)

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that

are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: [panoramacitync.org](http://panoramacitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact John DiGregorio at [no phone available] or email: [johndPCNC@gmail.com](mailto:johndPCNC@gmail.com)