

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

John DiGregorio, **Chair**  
Michael Hasz, **Vice Chair**  
Lanira Murphy, **Treasurer**  
Martha Cortez, **Secretary**  
Pamela Gibberman  
Michelle Klein-Hass  
Tony Wilkinson  
Chris Martinez  
Perla Iliana Lagunas Abundez  
Ronald Collins  
Gurgen Mkrtychyan  
Marisa Persaud  
Scott Boundy  
Luis Zapata  
Oscar Robles  
Adam De Los Santos  
Joe Taylor  
Jonathan Martinez  
Severiana Pablo

### Youth Representatives:

**YR1** Karen Oropeza  
**YR2** Vacant



**ERIC GARCETTI**  
**MAYOR**

### POSTAL MAIL

14500 Roscoe Blvd, Suite 425  
Panorama City, CA 91402

### TELEPHONE

(818) 927-0003

### ELECTRONIC MAIL

pcncoutreach@gmail.com

### ALTERNATES

**Alt1** Andy Rodriguez  
**Alt2** Amelia Mendoza  
**Alt3, Alt4 and Alt5** Vacant

### Vacant seats:

Homeowner Center-West (2023)  
Business (2023)

## PANORAMA CITY NEIGHBORHOOD COUNCIL SPECIAL BOARD MEETING AGENDA

**Monday, February 28<sup>th</sup>, 2022, 7:30pm**

**\*\*Virtual Meeting via ZOOM, access info on last page of agenda\*\***

**Meeting URL:** <https://us02web.zoom.us/j/84253128954>

**Meeting ID:** 842 5312 8954

The quorum is 3 Committee members. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

- 1. Call to Order and Welcome (Board Chair John DiGregorio)**





- **CALIFORNIA ASSEMBLY DISTRICT 46**

Assembly-member Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd, Suite 300, Van Nuys, CA 91401. The Field Representative Laura Coronado can be reached at [Laura.Coronado@asm.ca.gov](mailto:Laura.Coronado@asm.ca.gov) or call the AD45 Office at (818) 376-4246

- **CALIFORNIA SENATE DISTRICT 18**

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala ([evenline.bravo-ayala@sen.ca.gov](mailto:evenline.bravo-ayala@sen.ca.gov)). The District Director is Barri Worth Girvan ([Barri.Girvan@sen.ca.gov](mailto:Barri.Girvan@sen.ca.gov)).

- **RECREATION AND PARKS**

Announcements and updates from our Panorama City representatives and any other neighboring Rec and Parks teams. Panorama Park Representative Oscar Cardenas ([oscar.cardenas@lacity.org](mailto:oscar.cardenas@lacity.org))

- **BUDGET TRIBUNES**

Announcements and updates from the Budget Tribunes on matters related to our City Services and City Budget. The Tribunes can be reached at [LABudgetTribunes@gmail.com](mailto:LABudgetTribunes@gmail.com)

## 6. Public Comment and General Announcements

- a. Limited from 2-5 minutes at the discretion of the presiding officer
- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant
- d. **During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.

## 7. Discussion and possible actions regarding the PCNCs sponsorship, partnership, or involvement in a Spring/Summer 2022 Health Fair at the Panorama Mall. This event is being planned by the UCLA CORE Kidney Team, the Primstor/PC Mall team, and the Lions Den.

## 8. Discussion and possible action on approving the Consent Calendar:

### a. As recommended by the Rules Committee:

- i. Consideration and possible action to approve public posting of bylaws revision proposals regarding the enabling language for Alternates, as recommended by the Rules Committee. The final consideration and vote (2/3 vote required) will be held at the March 24 Board meeting. The deadline to submit changes is April 1. [OBJECTIVE: Correct the wording in 2021 Article V-1-F that seems to make Alternates optional: "Alternate positions CAN be seated...", rather than (2009, original text) "SHALL be seated..." Use the original text.]
- ii. Consideration and possible action to approve public posting of bylaws revision proposals regarding removal of Board members for absences, as recommended by the Rules Committee. The final consideration and vote (2/3 vote required) will be held at the March 24 Board meeting. The deadline to submit changes is April 1. [OBJECTIVE: Simplify the provisions in 2021 Article V-7-F. Recommendation is that 4 absences in a 6 month period will result in automatic removal. No excused absences. Board still has the option to reappoint an automatically removed member.]
- iii. Consideration and possible action to approve public posting of bylaws revision proposals regarding the requirements for proposal and posting of bylaws amendments, as recommended by the Rules



Committee. The final consideration and vote (2/3 vote required) will be held at the March 24 Board meeting. The deadline to submit changes is April 1. [OBJECTIVE: Eliminate the 30 signature petition if bylaws proposals originate through Rules Committee public meetings and are then approved for posting by the Board. (Keep petition requirement for proposals from individuals.) Shorten posting period from 30 days to 10 days. REASON: Bylaws are now changed frequently by the city, and are also "frozen" for nearly 1 year of every 2. Expedite revisions.]

- iv. Consideration and possible action to approve public posting of bylaws revision proposals regarding required training, as recommended by the Rules Committee. The final consideration and vote (2/3 vote required) will be held at the March 24 Board meeting. The deadline to submit changes is April 1. [OBJECTIVE: Keep the long-standing requirement for Ethics and Funding training in order to vote on financial matters. Remove reference to other required training. Move that content to Standing Rules. REASON: Training requirements constantly change. That type of policy is best kept in Board rules that can be revised by majority vote at any time throughout the year.]
- v. Consideration and possible action to approve public posting of a bylaws revision proposal regarding Board self-evaluation language, as recommended by the Rules Committee. The final consideration and vote will be held at the March 24 Board meeting. The deadline to submit changes is April 1. [OBJECTIVE: Eliminate the 2021 wording in Article XIV-3 that combines our own requirement for an annual review meeting and "in the month prescribed by DONE" (inserted by DONE), and instead adopt the more permissive self-evaluation wording in DONE's 2021 Bylaws Template.]

**b. As recommended by the Public Safety Committee:**

- i. Discussion and possible action on supporting an NPG for up to \$4,000 from MySafeLA to expand the support provided by delivering in-home fire safety inspections, CO Detectors and Smoke Alarms, CPR, and fire education.

**9. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.**

- a. Monthly MERs
- b. Potential Budget Package Revisions

**10. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**

- a. To include any past minutes

**11. Discussion and possible action to remove Board Members in violation of attendance policies:**

- a. None for February

**12. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.**

- Candidates must present documents to the Executive Committee that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats

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require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.

- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

### 13. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)

Standing Committees			
Name	Chair/Co-Chairs	Contact Email	Meeting Date/Time/Location
Commerce	Adam De Los Santos & Joe Taylor	<a href="mailto:adl22596@gmail.com">adl22596@gmail.com</a> , <a href="mailto:joe.taylor27@gmail.com">joe.taylor27@gmail.com</a>	TBD
Finance	John DiGregorio	<a href="mailto:johndpcnc@gmail.com">johndpcnc@gmail.com</a>	As needed via zoom
Land Use	Tony Wilkinson & Michelle Klein-Hass	<a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a> , <a href="mailto:mkh.pcnc@gmail.com">mkh.pcnc@gmail.com</a>	4 <sup>th</sup> Mondays, 7pm, via GotoMeeting
Outreach	Perla Iliana Lagunas Abundez	<a href="mailto:Perlita.northhills@gmail.com">Perlita.northhills@gmail.com</a>	2 <sup>nd</sup> Thursdays, 6:30pm via zoom
Rules	Tony Wilkinson	<a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a>	As needed via zoom
Ad-Hoc and Sub-Committees			
City Life & Beautification	John DiGregorio	<a href="mailto:johndpcnc@gmail.com">johndpcnc@gmail.com</a>	First Thursdays, 7pm, via zoom
Public Safety			2 <sup>nd</sup> Thursdays, 6:30pm, via zoom
Education	Pamela Glibberman	<a href="mailto:pglibberman@gmail.com">pglibberman@gmail.com</a>	4 <sup>th</sup> Mondays, 6pm, via zoom
Youth	John DiGregorio & Jonathan Martinez	<a href="mailto:johndpcnc@gmail.com">johndpcnc@gmail.com</a> , <a href="mailto:panoramacityrockgarden@gmail.com">panoramacityrockgarden@gmail.com</a>	2 <sup>nd</sup> Thursdays, via Zoom
Alcanze Arte y Cultura	Severiana Pablo	<a href="mailto:sevepablo@gmail.com">sevepablo@gmail.com</a>	TBD
~ Please contact the Chairs if interested in participating on committees ~			

### 14. Adjournment

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, [panoramacitync.org](http://panoramacitync.org). This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Blvd; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive*



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emailed agendas is through the ENS list.

**Interpretation for Meetings:** If you need an interpreter for any Panorama City Neighborhood Council General or Committee Meeting, please notify the Board Chair at [johndpcnc@gmail.com](mailto:johndpcnc@gmail.com) a minimum of **48 hours** prior to the meeting to ensure coverage. Please indicate the language(s) you need interpretation for and the date of the meeting.

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee in advance of a meeting may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91402 (ComptonPCNC@gmail.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: [panoramacitync.org](http://panoramacitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact John DiGregorio at [no phone available] or email: [johndPCNC@gmail.com](mailto:johndPCNC@gmail.com)

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE PANORAMA CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

**AB 361 Updates** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

## Public Posting of Agendas:

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- [www.panoramacitync.org](http://www.panoramacitync.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

**Notice to Paid Representatives** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

## Instructions and Guidelines to Access and Participate in PCNC 'Virtual Meetings'

Effective April 1<sup>st</sup>, 2020 the City Attorney's office has permitted the use of 'Virtual Meetings' with voice/video capabilities which will allow Neighborhood Councils to continue conducting meetings during our current 'Stay at Home' order issued by Mayor Garcetti. The Panorama City Neighborhood Council has elected to use the platform ZOOM to host our virtual meetings.

For instructions on how to download and use the ZOOM audio-video conferencing platform, please click the link below, which will detail how to install the application on your smartphone or computer. Link for Support [HERE https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-](https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-)

## If you prefer to phone in to each meeting:

Dial by your location

- +1 669 900 9128 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 253 215 8782 US (Tacoma)
- +1 646 558 8656 US (New York)

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+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

### Virtual Meeting Guidelines

- Upon entry to the meeting, all participants will be automatically placed on 'mute' as to not disrupt the current speaker.
- The Chair will run the meeting as 'close to normal' as possible, limiting the amount of time individual speakers may hold the floor.
- If you wish to speak, do so by 'Raising your Hand', a feature the platform has, which enables the formation of a queue.
- The Board Secretary will recognize your place in the queue, by responding through the 'Chat' feature.
- The Chair will then call upon, in 'first come first served' order as recognized by the Secretary. Once called upon, the speaker must UNMUTE their audio to begin their statement.
- Disruptions to the meeting or abuse of these guidelines will result in the immediate removal.
- Public Comment will also adhere to the 'Raise Hand', 'Enter the Queue', 'Be Recognized by the Chair' format.
- Should you need assistance, or require any specific ADA accommodations, please reach out to the Board Chair prior to the meeting at [johndpcnc@gmail.com](mailto:johndpcnc@gmail.com)

For more information about the Panorama City Neighborhood Council visit our website at [www.panoramacitync.org](http://www.panoramacitync.org)