

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

John DiGregorio, **Chair**  
Michael Hasz, **Vice Chair**  
Lanira Murphy, **Treasurer**  
Martha Cortez, **Secretary**  
Pamela Gibberman  
Michelle Klein-Hass  
Tony Wilkinson  
Chris Martinez  
Perla Iliana Lagunas Abundez  
Ronald Collins  
Gurgen Mkrtychyan  
Marisa Persaud  
Scott Boundy  
Luis Zapata  
Oscar Robles  
Adam De Los Santos  
Joe Taylor  
Jonathan Martinez  
Severiana Pablo

### Youth Representatives:

**YR1** Karen Oropeza  
**YR2** Vacant



**ERIC GARCETTI**  
**MAYOR**

### POSTAL MAIL

14500 Roscoe Blvd, Suite 425  
Panorama City, CA 91402

### TELEPHONE

(818) 927-0003

### ELECTRONIC MAIL

pcncoutreach@gmail.com

### ALTERNATES

**Alt1** Andy Rodriguez  
**Alt2** Amelia Mendoza  
**Alt3, Alt4 and Alt5** Vacant

### Vacant seats:

Homeowner Center-West (2023)  
Business (2023)

## PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Thursday October 28<sup>th</sup>, 2021 6:30pm

**\*\*Virtual Meeting via ZOOM, access info on last page of agenda\*\***

**Meeting URL:** <https://us02web.zoom.us/j/84253128954>

**Meeting ID:** 842 5312 8954

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

1. **Call to Order** and Welcome (**Board Chair** John DiGregorio)



2. **Roll Call** of Board members or alternates (the quorum is 11).
3. **Reports from LAPD & other relevant law enforcement agencies.** Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic Division. Senior Lead Officer Sean Smith [(818)-838-9842, mobile 818-442-3183, 35183@lapd.online] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273).
4. **Officers' Reports** for relaying updates on NC Business not being discussed in other agenda items. *This item is strictly for reporting and not intended for Board discussion or action.* Not to exceed 2 minutes each.
  - a. Vice Chair's Report
  - b. Treasurer's Report
  - c. Secretary's Report
  - d. Equity Officer's Report
  - e. Chair's Report
5. **Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees.**

**Please Keep Reports to 2-3 minutes maximum to allow time for questions from the Board and Public**

- **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

Jose Galdamez (Jose.Galdamez@lacity.org) (818) 374-9886, Van Nuys City Hall 14410 Sylvan St. 3rd Floor Los Angeles, CA 91401 Direct Line: (818)-374-9893, Office (213)-978-1551

- **CALIFORNIA CONGRESSIONAL DISTRICT 29**

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd, #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Field Representative Lea Gonzalez, (818) 221-3718, (lea.gonzalez@mail.house.gov)

- **LOS ANGELES CITY COUNCIL DISTRICT 6**

Karen Dominguez [karen.dominguez@lacity.org](mailto:karen.dominguez@lacity.org) represents Councilwoman Nury Martinez in Panorama City (Andres.X.Sandoval@lacity.org). District Director is Marcos Sanchez [marcos.sanchez@lacity.org](mailto:marcos.sanchez@lacity.org). The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

- **LOS ANGELES CITY MAYOR'S OFFICE**

The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. Our liaison is Caroline Menjivar, M.S.W. East Valley Area Representative, Email Address: caroline.menjivar@lacity.org

- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6**

Our LAUSD School Board Member is Kelly Gonez. Michael Menjivar is her Deputy Director of Community Engagement (Main (213) 241-6097 Mobile (818) 212-6887, (Michael.Menjivar@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352.

- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3**

Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Valley District Director, Jessica Orellana, MSW District Director <JOrellana@bos.lacounty.gov>, represents supervisor Kuehl locally. The San Fernando Valley District Office is located at 7555 Van Nuys Blvd, Suite 1, Van Nuys, CA 91405.



- **CALIFORNIA ASSEMBLY DISTRICT 46**

Assembly-member Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd, Suite 300, Van Nuys, CA 91401. The Field Representative Laura Coronado can be reached at [Laura.Coronado@asm.ca.gov](mailto:Laura.Coronado@asm.ca.gov) or call the AD45 Office at (818) 376-4246

- **CALIFORNIA SENATE DISTRICT 18**

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala ([evenline.bravo-ayala@sen.ca.gov](mailto:evenline.bravo-ayala@sen.ca.gov)). The District Director is Barri Worth Girvan ([Barri.Girvan@sen.ca.gov](mailto:Barri.Girvan@sen.ca.gov)).

- **RECREATION AND PARKS**

Announcements and updates from our Panorama City representatives and any other neighboring Rec and Parks teams. Panorama Park Representative Oscar Cardenas ([oscar.cardenas@lacity.org](mailto:oscar.cardenas@lacity.org))

- **BUDGET TRIBUNES**

Announcements and updates from the Budget Tribunes on matters related to our City Services and City Budget. The Tribunes can be reached at [LABudgetTribunes@gmail.com](mailto:LABudgetTribunes@gmail.com)

- 6. **Public Comment and General Announcements**

- a. Limited from 2-5 minutes at the discretion of the presiding officer
- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant
- d. **During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.

- 7. **Discussion and update** from our Board Members who attended the 2021 Civic University over the past months.

- 8. **Discussion and possible action** on approving the Consent Calendar:

- a. **\$299 monthly (\$3,600 annually)** for maintenance of the Website. This includes prior FY21/22 unpaid invoices.
- b. **Up to \$5,000** in FY21/22 for Translation and Interpretation Services. This includes prior FY21/22 unpaid invoices.
- c. Approval of a Lost Receipt Affidavit from Chair John DiGregorio from 8/21/21 from FedEx in the amount of **\$131.40** for printing of outreach materials for the Panorama City Mall Vaccination event. The receipt was mistakenly left inside with the materials and was lost.

- 9. **Presentation, discussion, and possible action** based on the presentation by the San Fernando Valley Partnership regarding the dangers of prescription drugs within Panorama City. Recommendation is a letter of support for the effort.

- 10. **Discussion and possible action** regarding the development of 14724 West Gledhill St in Panorama City. Land Use Chair Tony Wilkinson to provide background.

- 11. **Discussion and possible action** on the recommendation from the PCNC Education Committee that the Board support a Civic Outreach and Engagement Program to involve our local Middle School and High School students with our local legislators including possible outreach materials **up to \$200/month for printing**.



- 12. Discussion and possible action** broadcasting PCNC General Board and Committee meetings via Facebook and Instagram LIVE beginning as early as November 2021.
- 13. Discussion and possible action** on submitting to the Board of Neighborhood Commissioners, the Department of Neighborhood Empowerment, and City Council, a letter of support for a future 'Hybrid Meeting Policy' where NC meetings would be held in person with an option to join and participate online. This would also include the PCNC Board 'volunteering' to pilot the program. Board Chair John DiGregorio served on a BONC appointed Working Group exploring this possibility and will give a brief overview of the group's discussion, recommendations, and concerns.
- 14. Discussion and possible action** on selecting a designee to receive the election records on behalf of the NC. Once designated, the authorized representative must contact the NC's Election Administrator to provide their email address in order to receive the digital records. Digital records will be sent to the authorized representative and the NC Board President and Vice President.
- 15. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.**
- a. Monthly MERs
- 16. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**
- a. To include any past minutes
- 17. Discussion and possible action to remove Board Members in violation of attendance policies:**
- a. None for October
- 18. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.**
- Candidates must present documents to the Executive Committee that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
  - **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
  - District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
  - Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
  - **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
  - The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

# Panorama City Neighborhood Council Meeting Agenda 10-28-21



**19. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)**

Standing Committees			
Name	Chair/Co-Chairs	Contact Email	Meeting Date/Time/Location
Commerce	Adam De Los Santos & Joe Taylor	<a href="mailto:adl22596@gmail.com">adl22596@gmail.com</a> , <a href="mailto:joe.taylor27@gmail.com">joe.taylor27@gmail.com</a>	TBD
Finance	John DiGregorio	<a href="mailto:johndpcnc@gmail.com">johndpcnc@gmail.com</a>	As needed via zoom
Land Use	Tony Wilkinson & Michelle Klein-Hass	<a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a> , <a href="mailto:mkh.pcnc@gmail.com">mkh.pcnc@gmail.com</a>	4 <sup>th</sup> Mondays, 7pm, via GotoMeeting
Outreach	Perla Iliana Lagunas Abundez	<a href="mailto:Perlita.northhills@gmail.com">Perlita.northhills@gmail.com</a>	2 <sup>nd</sup> Thursdays, 6:30pm via zoom
Rules	Tony Wilkinson	<a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a>	As needed via zoom
Ad-Hoc and Sub-Committees			
City Life & Beautification	John DiGregorio & Martha Cortez	<a href="mailto:johndpcnc@gmail.com">johndpcnc@gmail.com</a> , <a href="mailto:Martha.Cortez.PCNC@gmail.com">Martha.Cortez.PCNC@gmail.com</a>	First Thursdays, 7pm, via zoom
Public Safety	Martha Cortez	<a href="mailto:Martha.Cortez.PCNC@gmail.com">Martha.Cortez.PCNC@gmail.com</a>	2 <sup>nd</sup> Thursdays, 6:30pm, via zoom
Education	Pamela Glibberman	<a href="mailto:pglibberman@gmail.com">pglibberman@gmail.com</a>	4 <sup>th</sup> Mondays, 6pm, via zoom
Youth	John DiGregorio & Jonathan Martinez	<a href="mailto:johndpcnc@gmail.com">johndpcnc@gmail.com</a> , <a href="mailto:panoramacityrockgarden@gmail.com">panoramacityrockgarden@gmail.com</a>	2 <sup>nd</sup> Thursdays, via Zoom
Alcanze Arte y Cultura	Severiana Pablo	<a href="mailto:sevepablo@gmail.com">sevepablo@gmail.com</a>	TBD
<b>~ Please contact the Chairs if interested in participating on committees ~</b>			

## 20. Adjournment

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, [panoramacitync.org](http://panoramacitync.org). This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Blvd; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Interpretation for Meetings:** If you need an interpreter for any Panorama City Neighborhood Council General or Committee Meeting, please notify the Board Chair at [johndpcnc@gmail.com](mailto:johndpcnc@gmail.com) a minimum of **48 hours** prior to the meeting to ensure coverage. Please indicate the language(s) you need interpretation for and the date of the meeting.

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee in advance of a meeting may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Blvd, Suite 400,

