

PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA

**Virtual Meeting
Thursday February 25th, 2020 6:30 PM
Minutes**

Board Members	Roll Call	Position	Board Members	Roll Call	Region
Chris Q. Martinez	Absent	Member	Perla Iliana Lagunas Abundez	Present	Secretary
Gurgen Mkrtchyan	Absent	2 nd Signer	Ron Collins	Present	Member
John DiGregorio	Present	Chair-Alt Signer	Ryan Reich	Absent	Member
Lanira Murphy	Present 6:40	Treasurer	Summer Bernardo	Present	Member
Scott Boundy	Present	Member	Tony Wilkinson	Present	Member
Marc Coronel	Suspended	Member			
Marisa Persaud	Absent	Member	Vianca Perez	Present 6:37	Alternate
Martha Cortez	Present	Member	Joe Taylor	Present	Alternate
Michael Hasz	Present	Vice Chair			
Michelle Klein-Hass	Present	Member	-----		Youth Rep
Pamela Gibberman	Present	Member	-----		Youth Rep

1. **Call to Order** (John DiGregorio, Chair): The meeting was called to order by John DiGregorio at 6:34 p.m., with 11 members in attendance at that time.

2. **Roll Call** of Board members or alternates (the quorum is 11): See above for Roll Call. Call.

Also present were: Officer Bronk (LAPD Officer for Panorama City), Jasmine Elbarbary (Advocate, Department of Neighborhood Empowerment), and Karen Dominguez (Field Deputy, Los Angeles City Council District 6), Claudia Cardenas (Developer, Panorama City Mall), Ryan Aubry (Developer, Panorama City Mall), Bart Trevino (L.A. County Department of Public Health Substance Abuse and Control). Public guests present were: Dave Brown, Matthew Fine and an anonymous call-in guest

3. **Reports from LAPD & other relevant law enforcement agencies** (Senior Lead Officer Sean Smith): Officer Bronk reported from LAPD's Valley Traffic Division. Last year ended with about 12 fatalities, the majority being pedestrian accidents with pedestrians at fault. He urged people to use common sense crossing the street at night, especially when wearing dark clothes and using the phone. People speeding and crossing stop signs should be reported to Mission Division.

The DUI Unit is acquiring more personnel and cameras. LAPD responses have changed and reports will now be taken only for severe injuries and fatalities. Citizens can file reports for themselves on the website. Foothill is actively soliciting cell phone footage.

The group meets every second Wednesday of the month and will send a flyer to John for their next meeting on March 10.

4. Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees:

- **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT** (Jasmine Elbarbary): Candidate filing has closed. The Board of Neighborhood Commissioners has passed the Resolution on Civility and Positive Human Relations within the Neighborhood Council system, which has been very civil and positive. The City Clerk's office is working on determining where the election drop box will be. Jasmine will let PCNC know, so Neighborhood Councils can be informed. Focus right now is on getting enough voters out and communicating that everyone will have to register for their ballot.

- **CALIFORNIA CONGRESSIONAL DISTRICT 29** (Lea Gonzalez): Not in attendance.

- **LOS ANGELES CITY COUNCIL DISTRICT 6** (Andres Sandoval): Karen Dominguez reported in place of Andres Sandoval that Council District 6 will be hosting three different vaccine distribution sites in CD 6 which are seeking help with outreach. The District has been phone-banking from home to its senior community and also needs help. If anyone is eligible for the vaccine and needs a ride, Lyft is offering free rides to vaccines site in the San Fernando Valley. They are also working with Access to provide rides. Housing development projects are going up in Panorama City: Telisa Housing (Plummer and Van Nuys) and Vista Terrace (Van Nuys and Titus). New ideas are welcome. There will be a joint Commerce and Public Safety meeting the second Thursday in March. Streets are being resurfaced throughout the next month.

- **LOS ANGELES CITY MAYOR'S OFFICE** (Caroline Menjivar): Not in attendance.

- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6** (Michael Menjivar): Not in attendance.

- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3** (Benita Trujillo): Not in attendance. Martha will acquire and publish an update from Jessica Orellana.

- **CALIFORNIA ASSEMBLY DISTRICT 46** (Julissa Rodriguez): A new representative has taken over. Not in attendance.

- **CALIFORNIA SENATE DISTRICT** (Eveline Bravo-Ayala): Not in attendance.

- **RECREATION AND PARKS** (Oscar Cardenas): Not in attendance. John suggested that a spring cleanup might be possible.

- **BUDGET TRIBUNES** (John DiGregorio and Lanira Murphy): The Budget Tribunes have now established regular monthly meetings the first Thursday of every month at 7:00pm. The group has formed an alliance focusing on how services are impacting the community and on how they're influenced by the budget. An agenda will be posted on the PCNC EmpowerLA Account and the next meeting will be held on March 4.

5. Public Comment and General Announcements: Bart Trevino presented a report from the L.A. County Department of Public Health Substance Abuse and Control to address

underage drinking and community safety. He discussed efforts to reduce youth access to alcohol and other drugs in the community and he plans to make a full presentation on the issue, either through the Public Safety or Youth Committee.

6. Discussion and possible action on the appointment the newly created Equity Officer position. The Equity Officer will work with the Rules Committee to develop a local agency plan for the Panorama City Neighborhood Council to participate in the city's Executive Directive 27 on Racial Equity along with the numerous other Executive Directives on Equity, including Gender Equity, an Age-Friendly City and others. The Equity Plan will be proposed to the Board for its consideration and approval.

Elections will take place soon to appoint a new Equity Officer. No nominations at this time. Item postponed to next meeting.

7. Update and brief discussion ICON Panorama retail and housing project at the former Montgomery Ward site, which has been tied up in litigation. The addresses are 14651-14697 West Roscoe Boulevard and 8300-8406 North Cedros Avenue and 8313-8413 North Tobias Avenue, Panorama City, CA 91402

No ICON representatives in attendance. Item postponed to next meeting.

8. Update and brief discussion on future developments at the Panorama City Mall.

Claudia Cardenas and Ryan Aubry presented plans for the Panorama City Mall. The site will be positioned at the NW corner of Van Nuys and Roscoe, near the new Valley and North San Fernando Valley Metro Lines and it will exist as one of the three major nodes along the Metro line in the Valley. The site is to be completed in 18-24 months.

9. Discussion and possible action to approve interpretation and translation services for the upcoming Town Hall on City Services. **\$500 Requested.**

Tony moved to support the maximum amount of \$500. Michelle seconded.
MOTION PASSED UNANIMOUSLY. Roll Call vote with 12 for and no abstentions.

The event is expected to last 2.5 to 3 hours. March 10 at 7:00pm will be discussed as a possible date with CD6. If this is unavailable, a second option will be selected.

The Town Hall is designed to present information to stakeholders regarding City services, discussing issues such as: bulky item pickup, graffiti removal, status and lack of quality of City services, and improvements or lack thereof. It is intended to be the first opportunity for Neighborhood Councils to discuss how they're rethinking partnership with the community and how business is done with the City. Lanira will be distributing a flyer over the weekend. The budget provides for online advertising through social media.

10. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board.

a. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.

John moved to approve the December MER. Michael Hasz seconded.
MOTION PASSED. 11 for and 1 abstention.

Lanira reported no current outstanding expenditures on the December MER. She will reach out to DONE to investigate whether funds will roll over into the next Fiscal Year (\$10,000 maximum). Groups are encouraged to put on events with existing funds before they disappear.

11. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.

a. To include January 2020 Meeting

Item postponed to next meeting. January's minutes will be circulated with February's minutes.

12. Discussion and possible action to remove Board Members in violation of attendance policies:

a. None for February

Item postponed to next meeting. No board members in violation of attendance policy at this time. Elspeth will send John attendance records from all meetings by March 15 to confirm details.

13. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.

- Candidates must present documents to the Secretary that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

No board members will be seated through new appointment within 90 days of an election, which represents the current period.

14. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below.

Commerce: Perla will be stepping down as chair of the Commerce Committee and requests that someone replace her. She will attend her final meeting in March. John will revisit the issue next month to invite someone to step in as head of the committee.

Finance: Lanira reported no update. John requested a committee meeting shortly following the Town Hall.

Land Use: Tony reported that Council Woman Martinez found five separate findings, each approved by City Hall. He will distribute minutes. Land Use meets the fourth Monday of each month.

Outreach: John reported about Town Hall planning as the committee's main push. \$200-\$250 is the expected budget and attendance is estimated at about 100, to provide a good sample of stakeholders. He will disseminate an announcement over the weekend for the Town Hall, listing March 10 as the official date.

Rules: Tony is holding office hours for candidates every Friday this month at 6:00pm. They are helping inform constituents about the need to request a ballot and they will schedule a joint meeting with the board regarding the new "Be nice to each other" policy to discuss possible restrictions against free speech.

Beautification: Perla will remain involved with this committee and increase her commitment. Issues remain with parking enforcement, bulky items and trash pick-up. John recommended holding another City Life meeting to address these issues.

Public Safety: Martha reported plans to hold a joint committee meeting to address the quality of life and safety issues Perla raised, inviting Karen Andreas, who oversees this area. The committee met two weeks ago to address homeless encampments in the park and will conduct more status updates, holding people accountable to ensure services are being provided where needed. Martha will invite Bart Trevino to present on underage drinking to the committee, as well as Dave Brown, to have him partner with awareness efforts.

Education: Pamela reported that no meeting was held last Monday. The committee will maintain the same agenda for their next meeting on March 1, at 6:00pm. Schools are pushing back on student and teacher distribution of doorhangers, due to safety concerns. Pamela attended the Town Hall at Monroe Community. Parents were polled and decided to begin school two weeks earlier in August, to maintain a three-week winter school break.

Youth Committee: Martha reported that the committee hasn't held any meetings. She sees the partnership with Bart Trevino as providing a good opportunity that targets the right age range. The committee has distributed safety kits and drop boxes and could also distribute doorhangers. Martha said meetings must be published on Nextdoor for the

public to know they are happening. John will add to next month's agenda an item about putting someone specifically in charge of social media.

15. Adjournment: Meeting adjourned at 8:37pm.