

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

John DiGregorio, **Chair**  
Michael Hasz, **Vice Chair**  
Lanira Murphy, **Treasurer**  
Perla Iliana Lagunas Abundez, **Secretary**  
Maricar Summer Bernardo  
Scott Boundy  
Ronald Collins  
Martha Cortez, VP  
Pamela Gibberman, VP  
Adam De Los Santos  
Michelle Klein-Hass, VP  
Chris Q. Martinez, VP  
Gurgen Mkrtchyan, VP  
Marisa Persaud, VP  
Ryan Reich  
Tony Wilkinson, VP

### Youth Representatives:

**YR1** Karen Oropeza  
**YR2** Vacant



**ERIC GARCETTI**  
**MAYOR**

### POSTAL MAIL

14500 Roscoe Blvd, Suite 425  
Panorama City, CA 91402

### TELEPHONE

(818) 927-0003

### ELECTRONIC MAIL

pcncoutreach@gmail.com

### ALTERNATES

**Alt1** Vianca Perez  
**Alt2** Joe Taylor  
**Alt3, Alt4 and Alt5** Vacant

### Vacant seats:

Homeowner Center-West (2023)  
Resident-Renter Southwest (2023)  
Business (2021) x2  
Business (2023) x2

## PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA

Thursday April 22nd, 2021 6:30pm

**\*\*Virtual Meeting via ZOOM, access info on last page of agenda\*\***

**Meeting URL:** <https://us02web.zoom.us/j/84253128954>

**Meeting ID:** 842 5312 8954

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

1. **Call to Order** and remarks (*John DiGregorio, Chair*) [2m]
2. **Roll Call** of Board members or alternates (the quorum is 11). [1m]



3. **Reports from LAPD & other relevant law enforcement agencies.** Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic Division. Senior Lead Officer Sean Smith [(818)-838-9842, mobile 818-442-3183, 35183@lapd.online] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273). **(10min)**
4. **Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees. (15 Min)**
  - **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**  
Jose Galdamez (Jose.Galdamez@lacity.org) (818) 374-9886, Van Nuys City Hall 14410 Sylvan St. 3rd Floor Los Angeles, CA 91401 Direct Line: (818)-374-9893, Office (213)-978-1551
  - **CALIFORNIA CONGRESSIONAL DISTRICT 29**  
Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd, #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Field Representative Lea Gonzalez, (818) 221-3718, (lea.gonzalez@mail.house.gov)
  - **LOS ANGELES CITY COUNCIL DISTRICT 6**  
Andres Sandoval represents Councilwoman Nury Martinez in Panorama City (Andres.X.Sandoval@lacity.org). Area Director is Joana Reyes (Joana.Reyes@lacity.org). The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.
  - **LOS ANGELES CITY MAYOR'S OFFICE**  
The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. Our liaison is Caroline Menjivar, M.S.W. East Valley Area Representative, Email Address: caroline.menjivar@lacity.org
  - **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6**  
Our LAUSD School Board Member is Kelly Gonez. Michael Menjivar is her Deputy Director of Community Engagement (Main (213) 241-6097 Mobile (818) 212-6887, (Michael.Menjivar@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352.
  - **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3**  
Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Valley District Director, Jessica Orellana, MSW District Director <JOrellana@bos.lacounty.gov>, represents supervisor Kuehl locally. The San Fernando Valley District Office is located at 7555 Van Nuys Blvd, Suite 1, Van Nuys, CA 91405.
  - **CALIFORNIA ASSEMBLY DISTRICT 46**  
Assembly-member Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd, Suite 300, Van Nuys, CA 91401. The District Director Emma Taylor can be reached at Emma.Taylor@asm.ca.gov or call the AD45 Office at (818) 376-4246
  - **CALIFORNIA SENATE DISTRICT 18**  
District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (eveline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan ([Barri.Girvan@sen.ca.gov](mailto:Barri.Girvan@sen.ca.gov)).
  - **RECREATION AND PARKS**  
Announcements and updates from our Panorama City representatives and any other neighboring Rec and Parks teams. Panorama Park Representative Oscar Cardenas ([oscar.cardenas@lacity.org](mailto:oscar.cardenas@lacity.org))



- **BUDGET TRIBUNES**

Announcements and updates from the Budget Tribunes on matters related to our City Services and City Budget. The Tribunes can be reached at [LABudgetTribunes@gmail.com](mailto:LABudgetTribunes@gmail.com)

**5. Public Comment and General Announcements**

- a. Limited from 2-5 minutes at the discretion of the presiding officer
- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant
- d. **During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.

**6. Officers' Reports** for relaying updates on NC Business not being discussed in other agenda items. *This item is strictly for reporting and not intended for Board discussion or action.* Not to exceed 2 minutes each.

- a. Vice Chair's Report
- b. Treasurer's Report
- c. Secretary's Report
- d. Equity Officer's Report
- e. Chair's Report

**7. Update and brief discussion** ICON Panorama retail and housing project at the former Montgomery Ward site, which has been tied up in litigation. The addresses are 14651-14697 West Roscoe Boulevard and 8300-8406 North Cedros Avenue and 8313-8413 North Tobias Avenue, Panorama City, CA 91402

**8. Update and brief discussion** on future developments at the Panorama City Mall.

**9. Discussion and possible action** on the recommendation from our Board Treasurer, Budget Representative, and Budget Advocate Treasurer Lanira Murphy, that the Board oppose the NC Budget Advocates current efforts to transfer public funds to a non-profit "fiscal sponsor" in order to circumvent DONE and the City Clerk on how to spend public funds.

**10. Discussion and possible action** regarding the formation of an Ad-Hoc Executive Committee. PCNC Bylaws do not include an Executive Committee thus it's recommended that until the 'Bylaws amendment period' has opened for potential inclusion as a standing committee, an ad-hoc committee be created for the Officers to discussion official Board business. The Committee would meet on an 'as-needed' basis.

**11. Discussion and possible action** on appointing Board Treasurer Lanira Murphy and Board Member Martha Cortez and additional Community Impact Statement Filers for the PCNC. Additionally, Board Chair John DiGregorio's prior appointment to be discussed for re-confirmation, as the portal is not accepting login information.

**12. Discussion and possible action** on approving a Neighborhood Purpose Grant (NPG) from the Mission Community Police Council for **up to \$5,000** in support of the Youth Cadet Program. Funding will cover equipment to host youth-focused events, storage for the equipment, and other items. Full details are provided within the NPG in the Agenda's Supplemental Package.

**13. Discussion and possible action** on upgrading the PCNC Website to the new Webcorner Platform, enhancing the website to include Spanish language input/output, adding features or "widgets" to engage users, and creating a 'one stop shop' for all Council news and resources. **Funding of up to \$5,000** is requested at this time.

**14. Discussion and possible action** the recommendation of the Rules Committee that the Board allocate **up to \$5,000** in funds from the current Fiscal Year for the purpose of translating into Spanish, the NC's bylaws and other documents, the council's board and committee agendas and minutes going forward, to providing an automatic Spanish translation feature on the website, to providing Spanish interpretation for the monthly Board meetings, and also to providing interpretation for selected committee meetings where needed and possible.

# Panorama City Neighborhood Council Meeting Agenda 4-22-21



- a. **Motion to approve** translation/interpretation services from 7/12/18, 7/26/18, and 3/16/19 from vendor Languages4you who has not received payment. Total amount **\$1,395**. These were all approved at the time of expense, but payment has not been rendered, this has been confirmed with the City Clerk.
- b. **Motion to approve** translation and interpretation expenses incurred during the month of April 2021. Driven by the repeated requests from Board

**15. Discussion and possible action** on adopting a formal Board position regarding Neighborhood Council Funding Policy.

- a. In 2018, Board Chair John DiGregorio participated in a City-wide Working Group, appointed by the Board of Neighborhood Commissioners, which formally recommended the City adopt a 'Base + Population' model for funding NCs. This principle provides all NC with funding for 'base operations' such as office and operating expenses and in addition, provides additional funding to NCs based on their population. This model ensures an **equitable distribution of funding** allows NCs to achieve their central mission of engaging stakeholders in local government.
- b. Brief presentation on current model and proposal to be included.

**16. Discussion and possible action** on approving the final PCNC Logo.

**17. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.**

- a. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.
- b. **Key Dates for the remainder of FY20/21 (FY ends June 30<sup>th</sup>).**
  - i. **May 20, 2021** - Final date to submit an Event Approval Request
  - ii. **June 1, 2021** - Final date to submit a check payment request
  - iii. **June 20, 2021** - Final date for any bank card transactions

**18. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**

- a. To include March 2021 Meeting

**19. Discussion and possible action to remove Board Members in violation of attendance policies:**

- a. None for April

**20. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)**

Standing Committees			
Name	Chair/Co-Chairs	Contact Email	Meeting Date/Time/Location
Commerce	Vacant	Vacant	TBD
Finance	John DiGregorio and Lanira Murphy	johndpcnc@gmail.com lanira_m@yahoo.com	As needed via zoom
Land Use	Tony Wilkinson	lawilkinson@acm.org	4 <sup>th</sup> Mondays, 7pm, via WebX
Outreach	John DiGregorio	johndpcnc@gmail.com	2 <sup>nd</sup> Thursdays, 6:30pm via zoom
Rules	Tony Wilkinson	lawilkinson@acm.org	As needed via zoom
Ad-Hoc and Sub-Committees			
City Life & Beautification	John DiGregorio	johndpcnc@gmail.com	First Thursdays, 7pm, via zoom
Public Safety	Martha Cortez	Martha.Cortez.PCNC@gmail.com	2 <sup>nd</sup> Thursdays, 6:30pm, via zoom
Education	Pamela Gibberman	pgibberman@gmail.com	4 <sup>th</sup> Mondays, 6pm, via zoom
Youth	Martha Cortez	Martha.Cortez.PCNC@gmail.com	2 <sup>nd</sup> Thursdays, via Zoom
Alcanze Arte y Cultura	Perla Iliana Lagunas Abundez	perlita.northhills@gmail.com	TBD
~ Please contact the Chairs if interested in participating on committees ~			



## 21. Adjournment

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Blvd; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Interpretation for Meetings:** If you need an interpreter for any Panorama City Neighborhood Council General or Committee Meeting, please notify the Board Chair at [johndpcnc@gmail.com](mailto:johndpcnc@gmail.com) a minimum of **48 hours** prior to the meeting to ensure coverage. Please indicate the language(s) you need interpretation for and the date of the meeting.

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91402 ([ComptonPCNC@gmail.org](mailto:ComptonPCNC@gmail.org)).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: [panoramacitync.org](http://panoramacitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact John DiGregorio at [no phone available] or email: [johndPCNC@gmail.com](mailto:johndPCNC@gmail.com)

### **Instructions and Guidelines to Access and Participate in PCNC 'Virtual Meetings'**

Effective April 1<sup>st</sup>, 2020 the City Attorney's office has permitted the use of 'Virtual Meetings' with voice/video capabilities which will allow Neighborhood Councils to continue conducting meetings during our current 'Stay at Home' order issued by Mayor Garcetti. The Panorama City Neighborhood Council has elected to use the platform ZOOM to host our virtual meetings.

For instructions on how to download and use the ZOOM audio-video conferencing platform, please click the link below, which will detail how to install the application on your smartphone or computer. Link for Support [HERE](https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-) <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->.

**If you prefer to phone in to each meeting:**

Dial by your location



+1 669 900 9128 US (San Jose)  
+1 346 248 7799 US (Houston)  
+1 253 215 8782 US (Tacoma)  
+1 646 558 8656 US (New York)  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)

**Virtual Meeting Guidelines**

- Upon entry to the meeting, all participants will be automatically placed on 'mute' as to not disrupt the current speaker.
- The Chair will run the meeting as 'close to normal' as possible, limiting the amount of time individual speakers may hold the floor.
- If you wish to speak, do so by 'Raising your Hand', a feature the platform has, which enables the formation of a queue.
- The Board Secretary will recognize your place in the queue, by responding through the 'Chat' feature.
- The Chair will then call upon, in 'first come first served' order as recognized by the Secretary. Once called upon, the speaker must UNMUTE their audio to begin their statement.
- Disruptions to the meeting or abuse of these guidelines will result in the immediate removal.
- Public Comment will also adhere to the 'Raise Hand', 'Enter the Queue', 'Be Recognized by the Chair' format.
- Should you need assistance, or require any specific ADA accommodations, please reach out to the Board Chair prior to the meeting at [johndpcnc@gmail.com](mailto:johndpcnc@gmail.com)

**For more information about the Panorama City Neighborhood Council visit our website at [www.panoramacitync.org](http://www.panoramacitync.org)**