

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

John DiGregorio, **Chair**
Michael Hasz, **Vice Chair**
Lanira Murphy, **Treasurer**
Cheryl Compton, **Secretary**
Perla Iliana Lagunas Abundez
Maricar Summer Bernardo
Ronald Collins
Marc Coronel
Martha Cortez, VP
Adam De Los Santos
Pamela Gibberman, VP
Reynaldo Hernandez
Michelle Klein-Hass, VP
Chris Q. Martinez, VP
Gurgen Mkrtchyan, VP
Marisa Persaud, VP
Yesenia Puente
Ryan Reich
Tony Wilkinson, VP

Youth Representatives:

Vianca Perez & MacKenzie Keller



ERIC GARCETTI
MAYOR

POSTAL MAIL

14500 Roscoe Blvd, Suite 425
Panorama City, CA 91402

TELEPHONE

(818) 927-0003

ELECTRONIC MAIL

pcncoutreach@gmail.com

ALTERNATES

Alt1 Cisco Falcon
Alt2 Eric Jines
Alt3 Rhonda Bartlett
Alt4 Gloria Diaz
Alt5 (vacant)

Vacant seats:

Homeowner Center-West (2023)
Business (2021) x1
Business (2023) x1

PANORAMA CITY NEIGHBORHOOD COUNCIL SPECIAL BOARD OF DIRECTORS MEETING AGENDA

Thursday, December 19th, 2019 6:30 PM

**Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Boulevard, Panorama City, CA 91402**

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

- 1. Call to Order and Opening Remarks (Chair John DiGregorio). (2min)**
- 2. Roll Call and Self-Introductions of Board of Directors and Alternates, Participants and Guests (the quorum for Board meetings is 11, participants and guests please *sign the sign-in sheet*). (5min)**



3. Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Damaris Bonffil [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442-3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273). **(10min)**

4. Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees. (15 Min)

• **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

Jasmine Elbarbary (jasmine.elbarbary@lacity.org) (818) 374-9886, and Karen Hernandez (karen.hernandez@lacity.org) Van Nuys City Hall 14410 Sylvan St. 3rd Floor Los Angeles, CA 91401 Direct Line: (818)-374-9893, Office (213)-978-1551

• **CALIFORNIA CONGRESSIONAL DISTRICT 29**

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd, #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Field Representative Lea Gonzalez, (818) 221-3718, (lea.gonzalez@mail.house.gov)

• **LOS ANGELES CITY COUNCIL DISTRICT 6**

Andres Sandoval represents Councilwoman Nury Martinez in Panorama City (Andres.X.Sandoval@lacity.org). Area Director is Joana Reyes (Joana.Reyes@lacity.org). The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

• **LOS ANGELES CITY MAYOR'S OFFICE**

Representative, no contact info at this, represents Mayor Eric Garcetti in the East Valley Area time. The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401.

• **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6**

Our LAUSD School Board Member is Kelly Gonez. Michael Menjivar is her Deputy Director of Community Engagement (Main (213) 241-6097 Mobile (818) 212-6887, (Michael.Menjivar@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352.

• **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3**

Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Valley District Director, Benita Trujillo (818-901-3831; btrujillo@bos.lacounty.gov), represents supervisor Kuehl locally. The San Fernando Valley District Office is located at 7555 Van Nuys Blvd, Suite 1, Van Nuys, CA 91405.

• **CALIFORNIA ASSEMBLY DISTRICT 46**

Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd, Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Julissa Rodriguez, (818-376-4246, Julissa.Rodriguez@asm.ca.gov).

• **CALIFORNIA SENATE DISTRICT 18**

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (evenline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan (Barri.Girvan@sen.ca.gov).



- **NEIGHBORHOOD COUNCIL BUDGET ADVOCATES**

The NC Budget Advocates serve the Neighborhood Council Boards and their stakeholders in matters related to the City of LA's budget and City Services. Issues related to your quality of life and how they are directly impacted by the budget are the BA's primary area of focus. Contact your Region 1 Budget Advocate John DiGregorio at johndpcnc@gmail.com

- **RECREATION AND PARKS**

Announcements and updates from our Panorama City representatives and any other neighboring Rec and Parks teams. Panorama Park Representative Oscar Cardenas (oscar.cardenas@lacity.org)

- **PANORAMA CITY CHAMBER OF COMMERCE**

The Panorama City Chamber of Commerce, incorporated in 2016, is composed of business and professional men and woman who are civic-minded citizens. The Chamber's mission is a collective effort to promote the welfare of our community and make it the best community in Los Angeles to shop, live, and to make a living in. Contact Field Representative Alberto Martinez at alberto@panoramachamber.com

5. Public Comment and General Announcements

- a. Limited from 2-5 minutes at the discretion of the presiding officer
- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant

6. Discussion and possible action on the recommendation of the Land Use Committee that the Board SUPPORT the request to remove black walnut trees to allow topsoil removal so that construction can begin on a 28-unit small lot subdivision at 14709 West Plummer Street. The small lot subdivision was proposed in 2016. It was supported by PCNC and has completed its planning approvals. The site is blighted and has had issues with homeless encampments and fire. Applicant seeks a tree removal permit from the Bureau of Urban Forestry. The Applicant, AG Plummer LLC, is represented by Ronald Cargill (ron.g.cargill@gmail.com). **(10 mins)**

7. Discussion and possible action on approving the letter summarizing the Neighborhoods' safety concerns (Pacoima Wash - Saloma/Chase St, Panorama City). This letter has been drafted and approved by the residents in the area and our Public Safety Committee. **(15 mins)**

8. Discussion and possible action regarding approval for unpaid sales tax from our summer Outreach Purchases of **\$345** to 4imprint.

9. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.

- a. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents. **(10 min)**

10. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved. (5 min)

11. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives. (5min)

- Candidates must present documents to the Secretary that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.



- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

12. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)

| Standing Committees | | | |
|--|-----------------------------------|--|--|
| Name | Chair/Co-Chairs | Contact Email | Meeting Date/Time/Location |
| Commerce | Vacant | | |
| Finance | Gurgen Mkrtychyan | gurgen@ympklaw.com | As needed |
| Land Use | Tony Wilkinson | lawilkinson@acm.org | 4 th Mondays, 7pm, Plaza del Valle |
| Outreach | Chris Martinez and Marisa Persaud | Manther1222@yahoo.com Chris.Martinez.PCNC@gmail.com | 2 nd Thursdays, 6:30pm, Panorama Rec Center |
| Rules | Cheryl Compton | ComptonPCNC@gmail.com | As needed |
| Ad-Hoc Committees | | | |
| City Life & Beautification | John DiGregorio | johndpcnc@gmail.com | First Thursdays, 7pm, Panorama Rec Center |
| Public Safety | Martha Cortez | Martha.Cortez.PCNC@gmail.com | 2 nd Thursdays, 6:30pm, Panorama Rec Center |
| Education | Pamela Gibberman | pgibberman@gmail.com | 4 th Mondays, 6pm, Plaza del Valle |
| Youth | Martha Cortez and Marc Coronel | Martha.Cortez.PCNC@gmail.com marc.coronel@gmail.com | 2 nd Thursdays, Panorama City High School |
| ~ Please contact the Chairs if interested in participating on committees ~ | | | |

13. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 "Absences" of the PCNC By-Laws. Pursuant to this section any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. **(5 min)**

a. **The following board members meet these criteria to be removed:**

- i. Adam De Los Santos
- ii. Yesenia Puente

14. ADJOURNMENT



Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Blvd; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91402 (ComptonPCNC@gmail.org).

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org