

# CITY OF LOS ANGELES

## CALIFORNIA

### PANORAMA CITY NEIGHBORHOOD COUNCIL

#### Directors

Gregory Wilkinson, Chair  
John DiGregorio, Vice-Chair &  
Treasurer

Cheryl Compton, Secretary  
Maricar Summer Bernardo • Jan Brown  
Marc Coronel • Martha Cortez, VP  
Adria Deliberto • Pamela Gibberman  
Michael Hasz • Michelle Klein-Hass, VP  
Chris Q. Martinez • Gurgen Mkrtchyan, VP  
Viviano Montes • Marisa Persaud, VP  
Ryan Reich, VP • Tony Wilkinson, VP

#### Vacant seats:

Homeowner Center-West (2019)  
Renter Center-West (2021)  
Business (2019) x2

#### Youth Representatives:

(vacant)



ERIC GARCETTI  
MAYOR

### PANORAMA CITY NEIGHBORHOOD COUNCIL

#### POSTAL MAIL

14500 Roscoe Blvd, Suite 425  
Panorama City, CA 91402

#### TELEPHONE

(818) 714-2133

#### ELECTRONIC MAIL

info@pcnc.us

#### ALTERNATES

Alt1 Lanira Murphy Alt2 Karen Chavez  
Alt3 (vacant) Alt4 (vacant) Alt5 (vacant)

## PANORAMA CITY NEIGHBORHOOD COUNCIL BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 24, 2019

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208  
14860 Roscoe Boulevard, Panorama City, CA 91402

1. **Call to Order at 6:40 p.m.** by Chair Gregory Wilkinson.
2. **Self-Introductions** were made.
3. **Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11):  
Present: Summer Bernardo (arrived at 7:17 p.m.), Jan Brown, Cheryl Compton, Marc Coronel, Martha Cortez, Adria Deliberto, John DiGregorio, Pamela Gibberman, Michael Hasz, Michelle Klein-Hass, Chris Q. Martinez, Viviano Montes (arrived 6:44 p.m.), Gurgen Mkrtchyan (arrived at 6:51 p.m.), Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson (arrived at 7:21 p.m.), Lanira Murphy (A), and Karen Chavez (A). **Quorum achieved at 6:40 p.m. with 13 Board members and 2 Alternates for a total of 15.** Viviano Montes is ineligible to vote on funding items.  
Excused Absences: None  
Unexcused Absences: None  
A=Alternate; Y=Youth
4. **Reports from LAPD & other relevant law enforcement agencies.** Senior Lead Officer Damaris Bonfil [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442-3183, 35183@lapd.online)] covers Panorama City mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASK-LAPD (877-275-5273). **No representative present.**

Agenda Item 6 Public Comment was considered at this time.  
(Viviano Montes arrived at 6:44 p.m.)

- 6. Public Comment and Announcements** - None made by public attendees. Board members comments:
- Michelle announced there exists a closed Facebook group “Growing Up in Panorama City California” and that she has a page on Facebook “The View From Panorama City.”
  - Marissa mentioned Panorama Mall will be expanding drastically with huge development.
  - Martha announced a LAPD community bike ride on February 23, 9 am to 10:30 a.m. from the Sepulveda Recreation Center to the mall and an immigration forum will be held in North Hills on March 12, 6 to 8 pm.

**5. Various elected officials and government agencies/departments will report, discussion, and receive community input.**

(Gurgen Mkrtychyan arrived at 6:51 p.m.)

**LOS ANGELES CITY COUNCIL DISTRICT 6** Councilwoman Nury Martinez is represented in Panorama City by Andres Sandoval (Andres.X.Sandoval@lacity.org). Area Director is Lorena Bernal (Lorena.Bernal@lacity.org). The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

- Andres Sandoval stated January is Human Trafficking Month and toiletries are being collected for basic needs. Speed bumps applications are available. More potholes due to rain should be reported to CD 6 or 3-1-1. Sidewalk repair was discussed; local Vision Zero projects will focus on sidewalks.

**LOS ANGELES CITY MAYOR'S OFFICE** Mayor Eric Garcetti is represented in the East Valley by Area Representative, Jaqueline Serrano (818- 778-4990 or 213-910-9104 Jaqueline.Serrano@lacity.org). The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. **No representative present.**

**LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6** Our LAUSD School Board Member is Kelly Gonez. Cara Onofre is her local representative. (Main (213) 41-6388 Mobile (818) 389-9216, cara.onofre@lausd.net). The District 6 office is located at 9945 Laurel Canyon Blvd, Pacoima, CA 91331. **No representative present.**

**LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3** Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Supervisor Kuehl is represented locally by Valley District Director, Benita Trujillo (818-901-3831, trujillo@bos.lacounty.gov). The San Fernando Valley District Office is located at 7555 Van Nuys Boulevard, Suite 1, Van Nuys, CA 91405. **No representative present.**

**CALIFORNIA ASSEMBLY DISTRICT 46** Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd., Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Vanessa Carr. **No representative present.**

**CALIFORNIA SENATE DISTRICT 18** District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (evenline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan (Barri.Girvan@sen.ca.gov). **No representative present.**

**CALIFORNIA CONGRESSIONAL DISTRICT 29** Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd., #201, Panorama City, CA 91402 (818-221-3718). **No representative present.**

**DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)** DONE's office is located at 14410 Sylvan St. 4th Floor, Van Nuys, CA 91401. Office phone is: Office | 818- 374- 9898 Fax | 818-374-9877. Jose Galdamez is our designated liaison and can be emailed at jose.galdamez@lacity.org Our city funding representative is Ms. Shawna Dungo directly at shawna.dungo@lacity.org or general line Clerk.NCFunding@lacity.org or (213) 978-1058. **No representative present.**

**DEPARTMENT OF RECREATION AND PARKS (Panorama City Rec. Center)** Panorama City Rec Center is located at 8600 Hazeltine Ave., Panorama City, CA 91402, (818) 893-3401, Adria Deliberto is the Rec Center's Director and can be reached at panorama.recreationcenter@lacity.org **No report.**

**6. Public Comment and Announcements** were previously considered.

**7. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats.** There were no applicants.

**8. Notation and possible correction (through documentation) of the list of Board members who may not vote on matters (financial or otherwise) because they have not completed the required training. Further, removal of any board member per DONE rules who have not completed DONE required training.**

- Viviano Montes has not renewed his Ethics Training which expired on July 30, 2016.
- Cheryl reminded all Board members that joined the Board in Spring 2017 will need to renew their Ethics Training.

**9. Discussion and possible action on the recommendation of the Land Use Committee that the Board urge the City of Los Angeles to seek state legislation to modify the requirement that mandates speed increases before radar can be used for speed enforcement.**

- Michelle reported a state law that requires speed limits be reassessed on a regular basis in order to enforce using radar but LADOT had not done so for a long time Discussion followed. MOTION by Adria Deliberto, seconded by John DiGregorio, that the Panorama City NC urge the City of Los Angeles to seek state legislation to modify the requirement that mandates speed increases before radar can be used for speed enforcement and file a Community Impact Statement on the most recent Council File 18-0002-S30 (AB 2363 - Friedman) and to write a letter to Senator Hertzberg and Assemblymember Nazarian.

**Motion passed 14 Yes (Jan Brown, Cheryl Compton, Marc Coronel, Martha Cortez, Adria Deliberto, John DiGregorio, Pamela Gibberman, Michael Hasz, Michelle Klein-Hass, Chris Q. Martinez, Viviano Montes, Gregory Wilkinson, Lanira Murphy, Karen Chavez)- 3 No (Gurgen Mkrtychyan, Marisa Persaud, Ryan Reich) - 0 absentions**

Tony Wilkinson will draft the letter for the Chair's approval.

**10. Discussion and possible action on the recommendation of the Land Use Committee that the Board SUPPORT a REVISED proposed development of 9701 and 9707 North Vesper Avenue, Panorama City, CA 91402.** The proposal has been changed from an ownership project to a rental project because the opinion of the City Council District 6 staff is that recent state law makes this the only practical project. The former request for a Small Lot Subdivision (which the PCNC Board had supported in the concept stage) is now a request for a 36 unit apartment building. The planning requests are now for a General Plan Amendment from Low Medium I to General Commercial. Zone Change from RD3 to C4 for the Development and Use of a 36 unit multi residential apartment community and 1,500 sf of commercial fronting Vesper Avenue on an approximate 36,681 square foot lot. In compliance with 4% shall be set aside for Extremely Low Income and 6% shall the set aside for Very Low Income housing for a total of 5 low

income housing units. The applicant is Bobby Younessi of Vesper Partners, LLC (bobby@hpdevelopments.com). The applicant's representative is Athena Novak of AHN & Associates, LL (athenanvk@aol.com, 818-906-7449). The item was tabled.

(Summer Bernardo arrived at 7:17 p.m.)

**11. Discussion and possible action regarding the Education Committee's recommendation that PCNC support the United Teachers Los Angeles Campaign to Give Kids a Chance. This position is not to be construed as taking sides in a labor/management dispute.**

- "Give Kids a Chance" flyer was distributed, the content of which has been supported by 10 Neighborhood Councils.

(Tony Wilkinson arrived at 7:21 p.m.)

Extensive discussion followed supporting the campaign and whether to remove the second sentence.

MOTION made by Michelle Klein-Hass, seconded by Ryan Reich that the Panorama City NC support the United Teachers Los Angeles Campaign to Give Kids a Chance.

**Motion passed 14 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Marc Coronel, Martha Cortez, Adria Deliberto, Pamela Gibberman, Michael Hasz, Michelle Klein-Hass, Chris Q. Martinez, Viviano Montes, Ryan Reich, Tony Wilkinson, Lanira Murphy)- 1 No (Gregory Wilkinson) - 4 absentions (John DiGregorio, Gurgun Mkrtychyan, Marisa Persaud, Karen Chavez)**

**12. Discussion and possible action regarding the Education Committee's recommendation that PCNC provide \$300/month for light food and refreshments for Outreach events at schools such as Coffee with the Principal, PTSA meetings, School Council meetings, etc at Panorama schools.**

- Pamela understands this has been done by the Education Committee in the past. Following discussion, the Chair sent the matter back to the Education Committee to develop a specific plan, including the schools, for such expenditures.

**13. Discussion, nomination, and selection of any empty board officer positions from eligible members. Nominations will be done during the meeting and may be self-nominations. A vote will be taken during the meeting to select which candidate is granted the position. Eligibility will be based upon the PCNC By-Laws with the Secretary, or Chair in the Secretary's absence, verifying.**

- All officer positions are currently filled.

**14. Discussion and possible action regarding outreach efforts for the 2019 PCNC election, to include possible public communication via flyers, bus bench ads, print ads, television, etc as well as approval of spending up to \$5,000 of all such efforts.**

- Greg indicated that half of the Board is up and the candidate filing window is now through the February 11 deadline. Election Day is April 27th and documentation will be required to vote. Volunteers can be non-Board members. Marisa plans to table in front of Walmart on Fridays for candidate recruitment. Other outreach efforts can include bus bench and shelter advertisements. Tony announced Rally in the Valley to be held February 9 from 9 am until 1 pm at the Onion in North Hills which will include the City Clerk for candidate filing. Discussion included food at events, every door direct, flyers, and leafleting neighborhoods.

MOTION by John DiGregorio, seconded by Jan Brown to adjust (revise) the Panorama City NC Fiscal Year 2018-19 annual Budget by increasing the Elections category to \$4,500 and by reducing the Office category by \$1,500 and to allocate \$4,500 in the Elections category as follows: social media ads (such as Facebook or Nextdoor) \$1,000; outreach supplies (such as pens, USB sticks, etc.) \$1,500; refreshments (water, beverage, and food) for tabling \$500; printing flyers and outreach materials \$1,200; food and refreshments for Rally in the Valley \$300.

**Motion passed 17 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Marc Coronel, Martha Cortez, Adria Deliberto, John DiGregorio, Pamela Gibberman, Michael Hasz, Chris Q. Martinez, Gurgen Mkrtchyan, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson, Lanira Murphy, Karen Chavez)- 0 No - 0 Absentions - 1 ineligible (Viviano Montes) (Michelle was out of the room and did not vote)**

Additional discussion followed.

MOTION by Tony Wilkinson, seconded by Marisa Persaud to allocate \$500 for signage, banners, and table covers.

**Motion passed 7 Yes (Jan Brown, Marc Coronel, Adria Deliberto, Pamela Gibberman, Michael Hasz, Marisa Persaud, Tony Wilkinson)- 5 No (Cheryl Compton, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Gregory Wilkinson ) - 6 Absentions (Summer Bernardo, Martha Cortez, Gurgen Mkrtchyan, Ryan Reich, Lanira Murphy, Karen Chavez)- 1 ineligible (Viviano Montes)**

**15a. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 “Absences” of the PCNC By-Laws or section 9B “Removal”. Pursuant to section 7 any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. The following board members meet this criteria to be removed. Pursuant to section 9b a board member who fails to take all required training will be removed automatically from the board.**

- Viviano Montes has not renewed his Ethics Training within the required 90 days; it has been four months. Per the Bylaws this is an automatic motion.

MOTION to remove Viviano Montes for lack of Ethics Training.

**Motion failed 7 Yes, 11 No, 0 Abstentions**

**15b. Discussion and possible action to approve an unexpected office supplies or outreach expenses, the total of which will not exceed \$200 per category. (5 min) 8:45 16. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents. No such expenses considered.**

**16. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.**

- Motion made by John DiGregorio, seconded by Gurgen Mkrtchyan to approve the Monthly Expenditure Reports (MER) for November 2018 and December 2018

**Motion passed 16 Yes (Summer Bernardo, Cheryl Compton, Marc Coronel, Martha Cortez, Adria Deliberto, John DiGregorio, Pamela Gibberman, Michael Hasz, Chris Q. Martinez, Gurgen Mkrtchyan, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson, Lanira Murphy, Karen Chavez)- 1 No (Jan Brown) - 1 Abstention (Summer Bernardo) - 1 ineligible (Viviano Montes)**

**17. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved. None were considered.**

**18. Adjournment.** The meeting was adjourned by Gregory Wilkinson at 9:27 p.m.

For more information about the Panorama City Neighborhood Council visit our website at [www.panoramacitync.org](http://www.panoramacitync.org)