

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary

Maricar Summer Bernardo • Jan Brown
Martha Cortez, VP • Pamela Gibberman
Michael Hasz • Michelle Klein-Hass, VP
Chris Q. Martinez • Tony Wilkinson, VP
Gurgen Mkrtychyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Danny Succar

Vacant seats:

Homeowner Center-West (2019) Renter
Center-West (2021) Business
(2019) x2

Youth Representatives:

Pedro Saavedra & Melissa Esparza



ERIC GARCETTI MAYOR

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ALTERNATES

Alt1 Nathan Bouldin Alt2 Salvador Ortega
Alt3 Dante Harris Alt4 Lanira Murphy Alt5
(vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL SPECIAL BOARD OF DIRECTORS MEETING MINUTES

Thursday, August 30, 2018

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Boulevard, Panorama City, CA 91402

1. **Call to Order at 7:16 p.m.** by President Gregory Wilkinson.
2. **Self-Introductions** were not noted.
3. **Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11):
Present: Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Viviano Montes, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson (arrived 7:20 p.m.). **Quorum achieved at 7:16 p.m. with 11 Board members.**
Viviano Montes is ineligible to vote on funding items.
Excused Absences: Pamela Gibberman, Michael Hasz, Gurgen Mkrtychyan
Unexcused Absences: Danny Succar, Nathan Bouldin(A), Salvador Ortega(A), Dante Harris(A), Lanira Murphy(A), Pedro Saavedra(Y), Melissa Esparza(Y)
A=Alternate; Y=Youth
4. **Public Comment and Announcements:**
 - Jan Brown announced the library bookstore will open on Tuesday.
5. (No Item 5 was listed on agenda)
6. **Discussion and possible action regarding the PCNC Instagram fake account and impacts and efforts to remove it to date.**

- Greg Wilkinson contacted Instagram and the City Attorney. The PCNC account has negative images that were reported as offensive. Marisa Persaud will follow up.

(Tony Wilkinson arrived at 7:20 p.m.)

7. Discussion and possible action to spend up to \$500 on Public Safety and/or City Life promotional flyers to encourage outreach to community members.

- Following discussion of using a graphic designer, John DiGregorio will send design of flyer to Marisa Persaud; it will be sent to committee Chair/Co-Chair for approval. Motion made by John DiGregorio, seconded by Chris Martinez to spend up to \$500 on Public Safety and/or City Life promotional flyers to encourage outreach to community members. **Motion passed 9 Yes (Summer Bernardo, Cheryl Compton, Martha Cortez, John DiGregorio, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 1 No (Jan Brown) - 1 Abstention (Michelle Klein-Hass) with 1 ineligible (Viviano Montes)**

8. Discussion and possible action regarding spending up to \$300 per month for a storage unit to house PCNC large outreach items and various other supplies.

- Jan Brown provide a quote of 10' by 10' storage space for \$273 per month. The unit would be used to store large bulky item such as pop-up and signs. The credit card will be charged and the invoice should be sent to the entire Board. Motion made by Marisa Persaud, seconded by John DiGregorio to spend up to \$300 per month for a storage unit to house PCNC large outreach items and various other supplies. **Motion passed 11 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 0 No - 0 Abstain with 1 ineligible (Viviano Montes)**

9. Discussion and possible action to spend up to \$500 on getting a local vendor to print PCNC business cards. The official source has not been responsive.

- Cheryl will email Board members and Alternates drafts of cards for proofing. The card format will be the same as in the past. Motion made by John DiGregorio, seconded by Marisa Persaud, to spend up to \$500 on getting a local vendor to print PCNC business cards. **Motion passed 10 Yes (Summer Bernardo, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 1 No (Jan Brown) - 0 Abstain with 1 ineligible (Viviano Montes)**

10. Discussion and possible action regarding the official PCNC item inventory which is required under city regulations for all valuable assets of the PCNC.

- The City did an inventory; PCNC needs to verify items still there and add new items. John DiGregorio will send draft inventory to DONE and copy the Board. The inventory will be voted on at next month's meeting.

11. Discussion and possible action regarding to sending a letter from the PCNC to send to BONC and the HENC Committee in support of revising the method by which NCs are funded and using a model heavily reliant on population, to create an equitable distribution of funds.

- Tony Wilkinson and John DiGregorio were members of BONC's Funding Equity Work Group. John DiGregorio will send out a draft and bring up at City Life Committee, or other committees, for consideration at the next Board meeting.

12. Discussion and possible action regarding the City Life and Public Safety Committees' recommendation for the PCNC to host a free Zumba event or series of events to promote health and fitness within Panorama City.

- An organization has participated in a lot of health fairs and National Night Out event. Following discussion, it was suggested the PCNC look into the matter and could possible partner or co-sponsor free Zumba events with the group in the future.

13. Discussion and possible action regarding possible support upcoming Mission Division Police Station Open House event on September 15th with up to \$150 to be used to purchase hot dogs for outreach efforts as the PCNC will be in attendance.

- Motion made by John DiGregorio, seconded by Tony Wilkinson, to support upcoming Mission Division Police Station Open House event on September 15th with up to \$150 to be used to purchase food or supplies for outreach efforts as the PCNC will be in attendance. **Motion passed 11 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 0 No - 0 Abstain with 1 ineligible (Viviano Montes)**

14. Discussion and possible action regarding retroactively approving the following board members to expend personal funds and be reimbursed by the PCNC. The PCNC already approved the reimbursements or will at this meeting but the city clerk will not process without express “approvals” for the expenditures.

The question was divided into separate motions.

- **14A. John DiGregorio to pay for Pizza for July 2018 board meeting of up to \$83.26.** John DiGregorio recused himself and left the room. Motion made by Tony Wilkinson, seconded by Summer Bernardo, to reimburse John DiGregorio for Pizza for July 2018 board meeting of up to \$83.26. Discussion ensued. **Motion passed 10 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 0 No - 0 Abstain with 1 ineligible (Viviano Montes) and 1 recusal (John DiGregorio)**
- **14B. Greg Wilkinson to pay for Pizza for June 2018 board meeting of up to \$70.14.** Greg Wilkinson recused himself and left the room. Motion made by Marisa Persaud, seconded by Summer Bernardo, to retroactively approve Pizza for June 2018 board meeting in the amount of \$70.14. **Motion passed 10 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Tony Wilkinson) - 0 No - 0 Abstain with 1 ineligible (Viviano Montes) and 1 recusal (Greg Wilkinson)**
- **14C.** Motion made by John DiGregorio, seconded by Summer Bernardo, to approve reimbursement of Greg Wilkinson \$70.14 for pizza for June 2018 board meeting. **Motion passed 10 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Tony Wilkinson) - 0 No - 0 Abstain with 1 ineligible (Viviano Montes) and 1 recusal (Greg Wilkinson)**

15. Discussion and possible action regarding the reimbursement of board member Martha Cortez of up to \$207.97 of personal funds she expended for PCNC outreach supplies and refreshments for the recent National Night Out event the PCNC was involved with.

- Martha Cortez recused herself and left the room. Motion made by John DiGregorio, seconded by Chris Martinez, to reimburse board member Martha Cortez of up to \$207.97 of personal funds she expended for PCNC outreach supplies and refreshments for the recent National Night Out event the PCNC was involved with. **Motion passed 10 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 0 No - 0 Abstain with 1 ineligible (Viviano Montes) and 1 recusal (Martha Cortez)**

16. Discussion and possible action regarding amending our annual budget to shift “meeting refreshments and snacks” from "Outreach Expenditures" to “Office Expenditure” as the city clerk will not accept them under the original category.

- Motion made by Marisa Persaud, seconded by Cheryl Compton, to amend our annual budget to shift “meeting refreshments and snacks” from "Outreach Expenditures" to “Office Expenditure” as the city clerk will not accept them under the original category and to reapprove the Fiscal Year 2018-19 Budget with that modification. **Motion passed 11 Yes (Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 0 No - 0 Abstain with 1 ineligible (Viviano Montes)**

17. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER’s), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board.

- Motion made by Marisa Persaud, seconded by Cheryl Compton to approve the Monthly Expenditure Reports for February 2018 through June 2018. **Motion passed 9 Yes (Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 0 No - 2 Abstain (Summer Bernardo, Jan Brown) with 1 ineligible (Viviano Montes)**
- Motion made by Marisa Persaud, seconded by to approve the Monthly Expenditure Report for July 2018. **Motion passed 10 Yes (Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Michelle Klein-Hass, Chris Q. Martinez, Marisa Persaud, Ryan Reich, Gregory Wilkinson, Tony Wilkinson) - 0 No - 1 Abstain (Summer Bernardo) with 1 ineligible (Viviano Montes)**

18. Adjournment President Wilkinson thanked everyone for attending this special meeting on short notice and urged everyone to try to attend all future meetings. **The meeting was adjourned at 8:46 p.m.**

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org