

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

Gregory Wilkinson, Chair  
Viviano Montes, Vice Chair  
John DiGregorio, Treasurer  
Cheryl Compton, Secretary  
Maricar Summer Bernardo • Jan Brown  
Martha Cortez, VP • Pamela Gibberman  
Danilo Guerra • Michael Hasz  
Michelle Klein-Hass, VP • Saúl Mejía, VP  
Gurgen Mkrtchyan, VP • Marisa Persaud, VP  
Ryan Reich, VP • Sonia Sawit  
Tony Wilkinson, VP  
**Vacant seats:**  
Homeowner Center-West (2018)  
Renter Center-West (2020)  
Business (2018) x2  
**Youth Representative:** Douglas Bernal

## CALIFORNIA



**ERIC GARCETTI**  
MAYOR

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### POSTAL MAIL

14500 Roscoe Blvd, Suite 425  
Panorama City, CA 91402

### TELEPHONE

(818) 714-2133

### ELECTRONIC MAIL

info@pcnc.us

### ALTERNATES

**Alt1** Nathan Bouldin **Alt2** Salvador Ortega  
**Alt3** Dante Harris **Alt4** (vacant)  
**Alt5** (vacant)

## PANORAMA CITY NEIGHBORHOOD COUNCIL REGULAR BOARD OF DIRECTORS MEETING MINUTES

**Thursday September 28, 2017 6:30 PM**

**Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208  
14860 Roscoe Boulevard, Panorama City, CA 91402**

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-11). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

**1. Call to Order** and Opening Remarks (Chair **Gregory Wilkinson**). Opening remarks and reports from law and government officials commenced prior to quorum. *[See items 4. And 5.]*

**2. Self-Introductions** of Participants and Guests – commenced prior to quorum.

**3. Roll Call of Board of Directors and Alternates (the quorum for Board meetings is 11).**

- Present: Maricar Summer Bernardo, Cheryl Compton, John DiGregorio, Pamela Gibberman, Michelle Klein-Hass, Viviano Montes, Gurgen Mkrtchyan, Marisa Persaud, Ryan Reich, Gregory Wilkinson and Tony Wilkinson. Quorum achieved at 6:55PM.
- Excused Absences: Jan Brown, Martha Cortez, Michael Hasz and Saúl Mejía.

**4. Reports from LAPD & other relevant law enforcement agencies.** Senior Lead Officer Damaris Bonfill [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith [(818) 838-9842, mobile 818-442-3183, 35183@lapd.online] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273).

- Officer Daniel Ruelas informed the board and attendees that overall crime in Panorama City is down with a slight uptick in burglary and grand theft. Also spoke about the 3<sup>rd</sup> Annual 5K run at the Davis Academy (with a 1K for kids). Sign up before Oct 5 -- \$25 entrance fee.

**5. California Congressional District 29, State Senate District 20, State Assembly District 46, Los Angeles County Supervisorial District 3, Los Angeles Unified School District - District 6, Los Angeles Mayor, Los Angeles City Council District 6, and other elected officials' field staff reports.** No representative present.

#### **LOS ANGELES CITY COUNCIL DISTRICT 6**

Councilwoman Nury Martinez is represented in Panorama City by Andres Sandoval ([Andres.Sandoval@lacity.org](mailto:Andres.Sandoval@lacity.org)). Area Director is Lorena Bernal ([Lorena.Bernal@lacity.org](mailto:Lorena.Bernal@lacity.org)). The district field offices is located at 9300 Laurel Canyon Boulevard, 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

- Lorena Bernal spoke about the upcoming Van Nuys Arts Festival on September 29 at the Van Nuys Civic Center. The admission to the event is free.
- Councilwoman Martinez's office is also sponsoring a DACA workshop on October 2 at the Delano Recreation Center.
- Ms. Bernal reminded the board that the deadline for public comments on the Metro line expansion are due on October 30 and has potential high impact on the Van Nuys Boulevard area.
- The enrollment period for speed humps opened and closed in a matter of hours as they received over 30 applications in that time period.

#### **LOS ANGELES CITY MAYOR'S OFFICE**

Mayor Eric Garcetti is represented in the East Valley by Area Representative, Brian Gavidia (cell: 213-713-0960 [Brian.Gavidia@LACity.org](mailto:Brian.Gavidia@LACity.org)). The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. No representative present.

#### **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6**

As of July 1, 2017, Kelly Gonez is our local representative on the Board of Education (213-241-6388, [Kelly.Gonez@lausd.net](mailto:Kelly.Gonez@lausd.net)). Her Education Deputy is TBD at this time. The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352. No representative present.

#### **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3**

Supervisor Sheila Kuehl ([Sheila@bos.lacounty.gov](mailto:Sheila@bos.lacounty.gov), 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012.

Supervisor Kuehl is represented locally by Valley District Director, Benita Trujillo (818-901-3831, [btrujillo@bos.lacounty.gov](mailto:btrujillo@bos.lacounty.gov)). The San Fernando Valley District Office is located at 7555 Van Nuys Boulevard, Suite 1, Van Nuys, CA 91405. No representative present.

## **CALIFORNIA ASSEMBLY DISTRICT 46**

Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Boulevard, Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Angie Aramayo (818-376-4246, [Angie.Aramayo@asm.ca.gov](mailto:Angie.Aramayo@asm.ca.gov)). No representative present.

## **CALIFORNIA SENATE DISTRICT 18**

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Boulevard, Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala ([evenline.bravo-ayala@sen.ca.gov](mailto:evenline.bravo-ayala@sen.ca.gov)). The District Director is Barri Worth Girvan ([Barri.Girvan@sen.ca.gov](mailto:Barri.Girvan@sen.ca.gov)). No representative present.

## **CALIFORNIA CONGRESSIONAL DISTRICT 29**

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Boulevard #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Senior Field Representative Jaqueline Serrano ([Jaqueline.Serrano@mail.house.gov](mailto:Jaqueline.Serrano@mail.house.gov); 818-221-3718)

- Ms. Serrano informed the board that the Congressman's office is sponsoring a Medicare overview workshop on October 2<sup>nd</sup> in Las Palmas Park. She also reminded us that open enrollment for the ACA is October 15-December 15.

## **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)**

DONE's SFV officer is located at 14410 Sylvan Street, Suite 401, Van Nuys, CA 91401. Office phone is 818-374-9898 & Fax 818-374-9977.

- Barry Stone was promoted and is no longer our designated liaison; Vanessa Serrano represented DONE at this meeting and reminded us to check our monthly newsletter for information. Vanessa also stated that 850 people attended the NC Congress.

Because of issue with loss of quorum prior to completing agenda items, many items were discussed out of sequence in order to have enough members present to vote on financial issues.

At this time, board skipped items 6, 7, 8 and proceeded to discuss/vote on items in this order: Items # 9, 19, 18, 13, 10, 16.

Quorum was lost at 7:48pm when Gurgen Mkrtchyan left the meeting. Issues tabled until a future meeting have been noted on the agenda item.

**6. Notation and possible correction (through documentation) of the list of Board members who may not vote on matters (financial or otherwise) because they have not completed the required training. [Quorum lost – tabled to a future board meeting]**

**7. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats. [Quorum lost – tabled to a future board meeting]**

**8. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2 minute report form each committee. The current committees are listed below. [Quorum lost – tabled to a future board meeting]**

<b>STANDING COMMITTEES</b>		
	<i>Chair</i>	<i>Email</i>
Commerce	Saúl Mejía	commercechair2016@yahoo.com
Finance	Gurgen Mkrtchyan	gurgen@ympklaw.com
Land Use	Tony Wilkinson	lawwilkinson@acm.org
Outreach	Marisa Persaud	Manther1222@yahoo.com
Rules	Cheryl Compton	ComptonPCNC@gmail.com

<b>SPECIAL COMMITTEES</b>		
	<i>Chair</i>	<i>Email</i>
City Life	John DiGregorio	johndPCNC@gmail.com
Mobility	Michelle Klein-Hass	mkh.pcnc@gmail.com
Public Safety	Martha Cortez	Martha.Cortez.PCNC@gmail.com
Education	Ryan Reich	ryan.reich@gmail.com
Health & Safety Fair	Saúl Mejía	commercechair2016@yahoo.com
Please contact the Committee Chairs if interested in participating on committees.		

**9. Discussion and possible action regarding PCNC’s participation or sponsorship of the Annual Panorama Recreation Center Halloween Event and outreach booth. A budget of up to \$1,000 for support, to possibly include games, music, decorations, outreach and possible refreshments. City Life Chair to provide additional information.**

- After discussion, Tony Wilkinson motioned that we should provide up to \$500 in support of the Annual Panorama Recreation Center Halloween Event on 10/31/17 for games, decorations, outreach and possible refreshments. Roll call vote was taken. **Motion passes: 9 YES/0 NO/0 Abstain/2 Ineligible.**

**10. Discussion and possible action regarding approving a PCNC Public Safety brochure as well as up to \$500 for printing the initial run if approved. Sample Attached.**

- After brief discussion, Michelle Klein-Hass motioned to approve up to \$500 for the printing of the brochure, which was seconded by Summer Bernardo. Roll call vote was taken. **Motion passes: 9 YES/0 NO/0 Abstain/2 Ineligible.**

**11. Discussion and possible action regarding Red Cross Pillow Case project at Panorama Recreation Center. This is emergency preparedness education for Children between the ages of eight and eleven (or in grades 3 through 5). Some collaboration between Public Safety Committee, Angie Aramayo - Adrin Nazarian Field Representative and Adria Deliberto – PC Rec Center has already occurred. The event is scheduled for October 24<sup>th</sup> from 2:30 pm – 3:30 pm. The American Red Cross representative will do the presentation. It is requested that the board approve the PCNC’s involvement for the event on 10/24 along with up to \$500 for light refreshments and to potentially discuss such events more**

in PC. Suggested options for outreach may include putting PCNC flyer and Public Safety Brochure in pillowcase for children to take back home and share with parents. *[Quorum lost – tabled to a future board meeting]*

**12. Discussion and possible action regarding appoint Jan Brown as the PCNC liaison to the LA City Animal Service Department for their Citywide Cat Program, zero kill, and similar efforts.** *[Jan Brown was not present for meeting, and Quorum lost – tabled to a future board meeting.]*

**13. Discussion and possible action regarding reimbursement to the LA Neighborhood Land Trust for \$22.57 in additional funds use to support the Marson Party event for which the PCNC had already approved supporting.**

- John DiGregorio explained that this was an unforeseen expense (purchase of ice) at the Marson Party event. Tony Wilkinson motioned to approve the additional \$22.57, which was seconded by John DiGregorio. Roll call vote was taken. **Motion passes: 9 YES/0 NO/0 Abstain/2 Ineligible.**

**14. Discussion and possible action regarding the LA Clean Contest award of \$2,000 that the PCNC may reclaim.** *[Quorum lost – tabled to a future board meeting]*

**15. Discussion and possible action regarding rules and procedures for surveys by the PCNC and committees.** *[Quorum lost – tabled to a future board meeting]*

**16. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 “Absences” of the PCNC By-Laws. Pursuant to this section any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. The following board members meet this criteria to be removed.**

**Sonia Sawit - 4 consecutive absences & 5 non-consecutive absences in 6 months.**

- Tony Wilkinson did not reach out to Sonia, nor has she responded to multiple emails or messages. Sonia holds one of the At-Large seats. John DiGregorio motioned to remove Sonia Sawit from the board, which was seconded by Michelle Klein-Hass. Gregory Wilkinson called for a hand vote. **Motion passes: 11 YES/0 NO/0 Abstain.**

**17. Report from the NC Budget Advocates on progress and action items by the NCBA to date.** *[Quorum lost – tabled to a future board meeting]*

**18. Discussion and possible action to approval any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.**

- After presentation of the MERs by John DiGregorio and Gurgen Mkrtyan, Tony Wilkinson motioned to approve the MERs as presented, which was seconded by Gurgen Mkrtyan. Roll call vote was taken. **Motion passes: 8 YES/0 NO/1 Abstain/2 Ineligible.**

## 19. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.

- Pamela Gibberman motioned to approve the August 2017 Minutes as presented; Tony Wilkinson seconded the motion. Gregory Wilkinson called for a voice vote. **Motion passes: 11 YES/0 NO/0 Abstain.**

## 20. Public Comment and Announcements (*Please limit to two minutes per speaker.*) Public comment on agenda items will be heard at the time the item is considered.

- Faramarz Nabari wanted to state his opinions on the upcoming Transit Corridor Issue, which as Lorena Bernal stated previously, has serious impact on the Panorama City and Van Nuys area. Subway is not necessary. It would double the costs. Also recommends full-signal and peak hour bus lines. With full signal option, the trains do not stop between stations. Mr. Nabari also recommended that we move public comments to earlier in the agenda, so the general public does not have to wait through the whole meeting to have their two minutes.
- Patricia Esquivel from Phoenix House wanted to give us advanced notice of an upcoming gathering on January 15 at Veteran's Park, which aims to promote a voice of peace. Phoenix House is rehabilitation center with focus on those with a criminal past.
- Summer Bernardo invited all to the 2<sup>nd</sup> Annual Harvest Festival at the North Hills Community Park on October 7 10am-2pm.

## 21. Adjournment

- Meeting was officially adjourned at 7:48pm when quorum was lost; however, Gregory Wilkinson did allow public comments (Item 20) without official PCNC comments to continue afterwards.

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402.

For more information about the Panorama City Neighborhood Council visit our website at [www.panoramacitync.org](http://www.panoramacitync.org)