

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary

Maricar Summer Bernardo • Jan Brown
Martha Cortez, VP • Pamela Gibberman
Michael Hasz • Michelle Klein-Hass, VP
Chris Q. Martinez • Tony Wilkinson, VP
Gurgen Mkrтчyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Danny Succar

Vacant seats:

Homeowner Center-West (2019) Renter
Center-West (2021) Business
(2019) x2

Youth Representatives:

Pedro Saavedra & Melissa Esparza



ERIC GARCETTI MAYOR

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Panorama City, CA 91402

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(818) 714-2133

ELECTRONIC MAIL

info@pcnc.us

ALTERNATES

Alt1 Nathan Bouldin Alt2 Salvador Ortega
Alt3 Dante Harris Alt4 Lanira Murphy Alt5
(vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday, July 26, 2018

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Boulevard, Panorama City, CA 91402

1. **Call to Order at 7:02 p.m.** and Opening Remarks (Treasurer **John DiGregorio**). John commented on the NC Budget Advocates, Councilmember Ryu's NC Reform motion, and announced the next NC Funding Equity Work Group meeting on July 31, 2018, 6:30 p.m.

2. **Self-Introductions** were made by participants and approximately 20 guests.

3. **Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11):

Present: Summer Bernardo, Jan Brown, Martha Cortez, John DiGregorio, Pamela Gibberman, Michael Hasz, Chris Q. Martinez, Gurgen Mkrтчyan, Marisa Persaud, Ryan Reich, Tony Wilkinson.

Quorum achieved at 7:11 p.m. with 11 Board members.

Excused Absences: Cheryl Compton, Michelle Klein-Hass, Gregory Wilkinson, Lanira Murphy(A)

Unexcused Absences: Viviano Montes, Danny Succar, Nathan Bouldin(A), Salvador Ortega(A), Dante Harris(A), Pedro Saavedra(Y), Melissa Esparza(Y)

A=Alternate; Y=Youth

4. **Reports from LAPD & other relevant law enforcement agencies.** Senior Lead Officer Damaris Bonfill [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442-3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASK-LAPD (877-275-

5273).

- SLO Ruelas reported crime is down 6%. There is an ongoing challenge of transients in the wash stealing water from abutting properties. SLO Bonffil announced National Night Out would be held August 7th from 5:00 to 8:00 p.m. and Mission Division car show and open house will be on September 15th (flyer distributed).

5. Various elected officials and government agencies/departments will report, discussion, and receive community input (short Q&A as time permits).

LOS ANGELES CITY COUNCIL DISTRICT 6

Councilwoman Nury Martinez is represented in Panorama City by Andres Sandoval (Andres.Sandoval@lacity.org). Area Director is Lorena Bernal (Lorena.Bernal@lacity.org). The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236. **No representative present.**

LOS ANGELES CITY MAYOR'S OFFICE

Mayor Eric Garcetti is represented in the East Valley by Area Representative, Jaqueline Serrano (cell 213-910-9104 or Office: 818-778-4990. Jaqueline.Serrano@lacity.org). The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401.

- Jaqueline Serrano reported on \$8.6 million Complete Streets project on Roscoe Boulevard for 2.3 miles from Woodman Avenue to the 405 Freeway, the recently approved nine-mile light rail project on Van Nuys Boulevard with a 2021 groundbreaking and a 2027 opening. She is co-leading the Mayor's Youth Council (high school students) which will start in October for eight months. There is a Hire LA Youth job program with a July 31st application deadline.

LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6

Our LAUSD School Board Member is Kelly Gonez. Cara Onofre is her local representative. (Main (213) 241-6388 Mobile (818) 389-9216, cara.onofre@lausd.net). The District 6 office is located at 9945 Laurel Canyon Blvd, Pacoima, CA 91331. **No representative present.**

LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3

Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Supervisor Kuehl is represented locally by Valley District Director, Benita Trujillo (818-901-3831, btrujillo@bos.lacounty.gov). The San Fernando Valley District Office is located at 7555 Van Nuys Boulevard, Suite 1, Van Nuys, CA 91405.

- Jessica Orellana announced the "Safe Water Program" will be on the November ballot. Three upcoming events are money and credit workshop on July 28th in Van Nuys, opening your own business workshop on September 22nd in San Fernando, and LA Opera also on September 22nd in Sylmar (flyers distributed).

CALIFORNIA ASSEMBLY DISTRICT 46

Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd., Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Vanessa Carr - Vanessa.Carr@asm.ca.gov and 818.376.4246 **No representative present.**

CALIFORNIA SENATE DISTRICT 18

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (evenline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan (Barri.Girvan@sen.ca.gov). **No representative present.**

CALIFORNIA CONGRESSIONAL DISTRICT 29

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd., #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by District Director Gabriela Marquez Gabriela.Marquez@mail.house.gov or by phone at 818-221-3718.

- Nigel Sanchez announced an immigration workshop will be held on August 4th in San Fernando (flyer distributed).

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)

DONE's is located at 14410 Sylvan St. 4th Floor, Van Nuys, CA 91401. Office phone is: Office | 818-374-9898 Fax | 818-374-9877. Jose Galdamez is our designated liaison and can be emailed at jose.galdamez@lacity.org Our city funding representative is Ms. Shawna Dungo directly at shawna.dungo@lacity.org or general line Clerk.NCFunding@lacity.org or (213) 978-1058.

- Jose Galdamez reported there will be two new NCs: North Historic Cultural NC and North Westwood NC. He announced the NC Election Information Worksheet and the Self Assessment are both due August 1 and the Inventory List submittal deadline has been extended to August 15th. Board members will be able to access the City employees training portal by the end of summer.

DEPARTMENT OF RECREATION AND PARKS (Panorama City Rec. Center)

Panorama City Rec Center is located at 8600 Hazeltine Ave., Panorama City, CA 91402, (818) 893-3401, Adria Deliberto is the Rec Center's Director and can be reached at panorama.recreationcenter@lacity.org

No representative present.

6. Public Comment and Announcements Public comment included:

- Arlene Conrad of Selah Freedom, which combats sex trafficking, and she introduced Meiko Taylor, its Director of Prevention.
- Gisela Tarifa of Food and Water Watch is partnering with Stand LA to restrict oil drilling wells away from schools and residences (Council File 17-0447)
- Other: Panorama City Library has reopened; City Life Committee will meet August 9th.

7. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats.

- The open seats were announced; there were no applicants.

8. Notation and possible correction (through documentation) of the list of Board members who may not vote on matters (financial or otherwise) because they have not completed the required training.

- Per Jose Galdamez of DONE, all Board members present were in compliance.

9. Special Guest: Carlos Hernandez, from LADOT (Los Angeles Dept. of Transportation) will be providing an update on the Vision Zero project. One of the six streets selected for the initial program is Roscoe Boulevard from Woodman Avenue to the 405 Freeway. The project started in June 2018; construction will be continuous in sections/phases until completion in July 2019. The project will improve the streets and sidewalks while installing green infrastructure, enhancing and increasing public safety along Roscoe Blvd.

- This item was deferred to a future meeting as LADOT could not attend tonight.

10. Discussion and possible action regarding opening a PCNC Instagram account for outreach and community information purposes.

- Following discussion, motion made by Tony Wilkinson, seconded by John DiGregorio for the PCNC Outreach Committee to open a PCNC Instagram account in coordination with the PCNC President for outreach and community information purposes. **Motion passed unanimously (11 Yes).**

11. Discussion and possible action regarding recommendations from Outreach and Rules Committees for the submission of the worksheet for the 2019 PCNC elections, which must be returned to the City Clerk by 8/1/2018.

- Following discussion of hours, locations, and at-poll voting recommended by Committees, and a consensus to not provide any funding for online voting, motion made by John DiGregorio, seconded by Gurgen Mkrtchyan to approve the “Neighborhood Council Election Information Worksheet” for the 2019 PCNC Election as amended. **Motion passed unanimously (11 Yes).**

(Items 13, 14, 15, and 16 were considered at this time.)

12. Discussion and possible action regarding the Neighborhood Council System Reforms city council motion (CF 18-0467). This motion is a vast omnibus motion that will have significant changes to and effects on the NC system in Los Angeles. There are 12 separate proposals in CF 18-0467. On July 16, Councilmember David Ryu announced that he is extending the deadline for comments on his motion for 45 days. The new deadline for Community Impact Statements and comments from the public on CF 18-0467 is on or about Tuesday, October 9. Possible actions including filing a Community Impact Statement.

- Monday’s Board of Neighborhood Commissioners Town Hall meeting held in Panorama City was attended by John DiGregorio and Tony Wilkinson. There was no quorum but comments were made by numerous attendees. John reviewed the proposals and the first three were discussed. Motion made John DiGregorio, seconded by Tony Wilkinson for a three part motion: PCNC has no recommendation on first item (changing the name of DONE and BONC); PCNC supports the second item to remove Community Interest Stakeholder provided each Neighborhood Council shall be able to define such Stakeholders themselves; and PCNC takes no action on the third item concerning the “selection” process. **Motion passed 9 Yes - 1 No (John DiGregorio) - 1 Abstain (Jan Brown)**

(Item 17 was considered at this time.)

13. Discussion and motion to approve and certify the PCNC's Inventory list is correct and complete, containing all items in the possession of PCNC; as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018.

- PCNC has a list but currently has no key to access inventory so item tabled to next meeting.

14. Discussion and possible action regarding reimbursement for board member Martha Cortez to pay for food and drinks for recent Movie Night, CPR Class, and Public Safety Committee meeting of up to \$220.65. Receipt to be provided at the board meeting.

- Motion made by Gurgen Mkrtchyan, seconded by Pamela Gibberman to reimburse board member Martha Cortez to pay for food and drinks for recent Movie Night, CPR Class, and Public Safety Committee meeting of up to \$220.65. **Motion passed 10 Yes - 0 No - 1 Abstain (Martha Cortez)**

15. Discussion and possible action regarding reimbursement for board member Greg Wilkinson to pay for Pizza and drinks for June 2018 board meeting of up to \$70.14. Receipt to be provided at the board meeting.

- Motion made by Marisa Persaud, seconded by Gurgen Mkrtchyan to reimburse board member Greg Wilkinson to pay for Pizza and drinks for June 2018 board meeting of up to \$70.14. **Motion passed unanimously (11 Yes).**

16. Discussion and possible action regarding reimbursement for board member John DiGregorio to pay for Pizza for July 2018 board meeting of up to \$83.26 plus up to \$20 for drink. Receipt to be provided at the board meeting.

- Motion made by Gurgun Mkrtchyan, seconded by Pamela Gibberman to reimburse board member John DiGregorio to pay for Pizza for July 2018 board meeting of up to \$83.26 plus up to \$20 for drink. **Motion passed 10 Yes - 0 No - 1 Abstain (John DiGregorio)**

17. Discussion and possible action regarding review and approval of new PCNC website design. Outreach chair to provide website walk through.

- Marisa Persaud sent website information to Board members which she presented. Changes by The Web Corner cost \$150 per hour. Following discussion, motion made by Tony Wilkinson, seconded by Marisa Persaud for the PCNC Outreach Committee, in conjunction with the PCNC President, to ask for PCNC website design additions and changes. **Motion passed unanimously (11 Yes).**

(Item 19 was considered at this time.)

18. Discussion and possible action regarding reapproval up to \$3,000 of 4imprint spiff/merchandise order. The order was placed but due to the city turning the payment card off for year of year the order was not paid for on time. The PCNC is obligated to pay for the order so we need to reauthorize the funds from this year's budget.

- Motion by Tony Wilkinson, seconded by John DiGregorio for reapproval up to \$3,000 to 4imprint for outreach merchandise order. **Motion passed unanimously (11 Yes).**

19. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below.

- No new Committee Chairs were added.

STANDING COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
Commerce			TBD		Needs additional members for quorum
Finance	Gurgun Mkrtchyan	gurgun@ympklaw.com			
Land Use	Tony Wilkinson	lawilkinson@acm.org			Land Use & Mobility meet jointly
Outreach	Marisa Persaud	Manther1222@yahoo.com			
Rules	Cheryl Compton	ComptonPCNC@gmail.com		Plaza Del Valle, Liz Galan Community Room	
SPECIAL COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
City Life	John DiGregorio	johndPCNC@gmail.com			City Life & Public Safety meet jointly
Mobility	Michelle Klein-Hass	mkh.pcnc@gmail.com			Land Use & Mobility meet jointly

Public Safety	Martha Cortez	Martha.Cortez.PCNC@gmail.com			City Life & Public Safety meet jointly
Education	Ryan Reich	ryan.reich@gmail.com			
Youth	John DiGregorio & Martha Cortez	johndPCNC@gmail.com & Martha.Cortez.PCNC@gmail.com			
~ Please contact the Chairs if interested in participating on committees ~					

Clean up this Saturday 9:00 a.m. to noon.

City Life Committee next meeting will be August 9th.

There was extensive discussion regarding the Parthenia St./Van Nuys Boulevard intersection including trees, lighting, pots for plants, benches, trash receptacles, signage, possible grant funding to Pacoima Beautiful, and possible redesign.

20. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 “Absences” of the PCNC By-Laws. Pursuant to this section any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. The following board members meet this criteria to be removed.

- None for this meeting.

21. Discussion and possible action to approve an unexpected office supplies or outreach expenses, the total of which will not exceed \$200 per category.

- Due to West Nile Virus, mosquito repellent was suggested; referred to Outreach Committee.

(Item 12 was considered at this time)

22. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER’s), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.

- Not considered.

23. Discussion and possible action to approve the Board meeting’s minutes for the last Board meeting and any other prior meetings not yet approved.

- Not considered.

24. Adjournment

Motion by Summer Bernardo, seconded by Chris Martinez to adjourn. **Motion passed unanimously (11 Yes). Meeting adjourned at 9:08 p.m.**

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org