

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary
Maricar Summer Bernardo • Jan Brown
Martha Cortez, VP • Pamela Gibberman
Michael Hasz • Michelle Klein-Hass, VP
Chris Q. Martinez • Saúl Mejía, VP
Gurgen Mkrtchyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Danny Succar
Tony Wilkinson, VP

Vacant seats:

Homeowner Center-West (2019)
Renter Center-West (2021)
Business (2019) x2

Youth Representatives:

Pedro Saavedra & Melissa Esparza

CALIFORNIA



ERIC GARCETTI
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

14500 Roscoe Blvd, Suite 425
Panorama City, CA 91402

TELEPHONE

(818) 714-2133

ELECTRONIC MAIL

info@pcnc.us

ALTERNATES

Alt1 Nathan Bouldin Alt2 Salvador Ortega
Alt3 Dante Harris Alt4 (vacant)
Alt5 (vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday, March 22, 2018 6:30 PM

**Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Boulevard, Panorama City, CA 91402**

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

- 1. Call to Order and Opening Remarks (Chair Gregory Wilkinson). Meeting called to order at 6:46PM.**
- 2. Self-Introductions of Participants and Guests**
- 3. Roll Call of Board of Directors and Alternates (the quorum for Board meetings is 11).**

Present: Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, John DiGregorio, Pamela Gibberman, Michael Hasz, Chris Q. Martinez, Viviano Montes, Ryan Reich, Gregory Wilkinson, Tony Wilkinson. Quorum achieved at 6:46PM with 12 board members (plus Youth reps Pedro Saavedra & Melissa Esparza). Danny Succar arrived at 7:00PM, which brought total present board members to 13.

- Excused Absences: Michelle Klein-Hass, Gurgen Mkrtchyan, Marisa Persaud
- Unexcused Absences: Saúl Mejía

4. Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Damaris Bonffil [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442-3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273). No representatives present.

5. Various elected officials and government agencies/departments will report, discussion, and receive community input (short Q&A as time permits).

LOS ANGELES CITY COUNCIL DISTRICT 6

Councilwoman Nury Martinez is represented in Panorama City by Andres Sandoval (Andres.Sandoval@lacity.org). Area Director is Lorena Bernal (Lorena.Bernal@lacity.org). The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

- District Director Marcos Sanchez was present and let us know that the Human Trafficking Task Force is working a backlog of 3000+ calls and the program is working on being fully funded. Obviously is an issue that needs attention in our community. Board members Jan Brown and Michael Hasz also thanked CD6 for their attention to graffiti issues on the Woodman overpass and the Sepulveda Bridge. Union Pacific is working with CD6 on the Woodman Overpass situation and coordinating flagging.

LOS ANGELES CITY MAYOR'S OFFICE

Mayor Eric Garcetti is represented in the East Valley by Area Representative, Brian Gavidia (cell: 213-713-0960 Brian.Gavidia@LACity.org). The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. No representative present.

LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6

Our LAUSD School Board Member is Kelly Gonez. Cara Onofre is her local representative. (Main (213) 241-6097 Mobile (818) 389-9216, cara.onofre@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352. No representative present.

LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3

Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Supervisor Kuehl is represented locally by Valley District Director, Benita Trujillo (818-901-3831, btrujillo@bos.lacounty.gov). The San Fernando Valley District Office is located at 7555 Van Nuys Boulevard, Suite 1, Van Nuys, CA 91405.

- Benita Trujillo and Jessica Orellana from Supervisor Kuehl's office asked for input regarding the building at 14545 Lanark, which is a county facility in the process of redevelopment. What would the community like to see in the building? Will be scheduling meetings in the future to discuss, as well as the larger redevelopment of Panorama City with the ICON and Panorama Towers projects. On April 14th there will be a natural disaster expo and participants will receive free safety starter kits.

CALIFORNIA ASSEMBLY DISTRICT 46

Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd., Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Vanessa Carr (818) 376-4246; Vanessa.Carr@asm.ca.gov.

- Angie Aramayo is now the field rep for the North Hills district. Assemblymember Nazarian's Self Defense Workshops (4 total) will be happening in various location throughout the district. Must be age 12+. He is also sponsoring AB1857 and AB 2681, which are earthquake-related bills related to building codes and seismically vulnerable mapping.

CALIFORNIA SENATE DISTRICT 18

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (evenline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan (Barri.Girvan@sen.ca.gov). No representative present.

CALIFORNIA CONGRESSIONAL DISTRICT 29

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd., #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Senior Field Representative Jaqueline Serrano (Jaqueline.Serrano@mail.house.gov; 818-221-3718).

- Jaqueline wanted to remind all about the services provided by the Congressman's office, including assistance with immigration issues. Congressional Art Competition is underway – winner will be flown to Washington DC. Congressional Youth Advisory – new program to encourage high school students to volunteer. They meet with the Congressman 2-4 times per year.

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)

DONE's is located at 14410 Sylvan St. 4th Floor, Van Nuys, CA 91401. Office phone is: Office | 818-374-9898 Fax | 818-374-9877. Jose Galdamez is our designated liaison and can be emailed at jose.galdamez@lacity.org Our city funding representative is Ms. Shawna Dungo directly at shawna.dungo@lacity.org or general line Clerk.NCFunding@lacity.org or (213) 978-1058.

- Jasmine Elbarbary from DONE attended in Jose Galdamez's place. Wanted to remind the Board that May 20th is the final day to submit event requests and June 1 is the last day for check requests for FY 17-18.

DEPARTMENT OF RECREATIONS AND PARKS (Panorama City Rec. Center)

Panorama City Rec Center is located at 8600 Hazeltine Ave., Panorama City, CA 91402, (818) 893-3401, Adria Deliberto is the Rec Center's Director and can be reached at panorama.recreationcenter@lacity.org.

- Adria Deliberto was present, but deferred comments to later when the agenda item was presented.

6. Public Comment and Announcements (*Please limit to two minutes per speaker.*) Public comment on agenda items will be heard at the time the item is considered.

- The issue of the state of the corner of Woodman/Roscoe was raised. Marcos Sanchez from Nury Martinez's office fielded the question. The owners have been cited multiple times for violations. This corner is the future home of Starbucks, as well as various retail. Marcos also recommends that the Board submit a CIS re: sidewalk vending. Tony Wilkinson invited all to attend the Land Use committee meeting to discuss further.
- Joseph Shammas introduced himself as a candidate for US Representative in our district and asked if we would consider a candidate forum. Gregory Wilkinson stated that there are very specific rules for any candidate forums. John DiGregorio brought up the suggestion of going through the NC Budget Advocates. Gregory asked that this issue be sent to the relative committees to discuss and spearhead, if appropriate.
- Michael Hasz presented the VANC award to the board for our CERT program collaboration with our neighboring NCs. Tony Wilkinson credited Martha Cortez and the Public Safety Committee for heading up the initiative and running with it. Two weeks from today's date is the EmpowerLA awards and we are submitted in the same category.

7. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats. No stakeholders interested at this time.

8. Presentation by Molly Sical, advocate for the LAPD Mission Division Station, on the services LAPD can provide to support our community including victims assistance, domestic violence, sexual assault abuse and mental health.

- Molly Sical some of the details of the program They provide referrals and coordinate with law enforcement – assist with permanent restraining orders, sexual examination reports. This program is available to anyone within 3-years of the date of the crime, or if a minor, until 21st birthday. Ms. Sical has left pamphlets for the board and public. Melissa Esparza asked if there were any plans for youth outreach. Ms. Sical replied that they hope to have workshops in high schools and middle schools.

9. Notation and possible correction (through documentation) of the list of Board members who may not vote on matters (financial or otherwise) because they have not completed the required training. DONE requires two classes to vote: (1) the Ethics and Open Government course required by state law for all public officials in California within two years of their election or appointment and every two years thereafter – required to vote on any matter, and (2) basic funding training for neighborhood council Board members to vote on financial matters. DONE also requires all Board members to have signed they have received a copy of the Code of Conduct. While not required to vote any Board member who does not sign the acknowledgment of receipt will be removed from the Board by DONE. All three of these requirements can be met with online courses available at EmpowerLA.org.

- Saul Meija and Viviano Montes are both missing Ethics and Funding Certification. Summer Bernardo updated her Ethics and now is in compliance through 3/20/2020. Danny Succar completed all training to be a Board Member and is in compliance through 3/19/2020.

10. Presentation and discussion and possible action regarding the report of FUSE Fellow Laila Alequresh who worked with the City Administrative Officer to assess the current state of Public Works, evaluate options for coordinating services, and develop a long-term plan for improving accountability and service delivery. Laila Alequresh is a seasoned strategy and performance consultant, advising social, public and private firms on organizational performance matters ranging from strategy planning to performance reporting. The PCNC may choose to file a CIS on the report. A full copy of the report can be found at http://clkrep.lacity.org/onlinedocs/2017/17-1311_rpt_CAO_11-21-17.pdf.

- Ms. Alequresh presented some of the results to the meeting. One of the main directives of this program is to improve the coordination with city agencies. At any given intersection, there may be up to 12 agencies that have jurisdiction over it, but these agencies are siloed. Issues like digging up a street which has just been painted. The most improved services are LA311, street repair and bulky item pick-up. City does act as a cohesive unit. Bike lanes were installed on some of the worst possible streets, resulting in nearly \$90M in liabilities. There is no overlap in mobility and public right of way. Five goals of the program: 1) create common oversight; 2) create an office of infrastructure management; 3) localize asset management; 4) reinstate capital improvement plan; 5) convert manual utility coordination to a computer system. These projects will have public interface. Also need to redefine roles in overlapping programs. 40% of department is planning on retiring in the next 2 years. Regarding the Olympics, the city must start planning now. John DiGregorio recommendation to have Land Use write CIS, to which Tony Wilkinson agreed.

11. Discussion and possible action regarding the proposed \$150 million mixed-use development of the vacant Montgomery Ward department store property (8.5 acres), located west of Van Nuys Boulevard bounded by Roscoe Boulevard, Tobias Avenue and Cedros Avenue, by the Icon Company.

- Representatives from the Icon Company summarized the project for the Board. The company purchased the site about 2 years ago and met with the Land Use committee twice. The property has been vacant for nearly 20 years. There will be 623 apartments – studios, 1, 2 and 3 bedrooms, with two-story townhouses along Cedros, 17,000 square foot park. Five stories of residential with two stories of parking, two pools, roof deck, dog run, bike parking and solar panels on roof. There are 100 extra parking spaces in residential and 100 extra spaces in retail. The project is 42% zoned already and they are in the process of making all consistent as Zone C. It will take 2-1/2 years to build after all permits and entitlements are approved.

- Tony Wilkinson recommends the Board support this project and give an affirmative action at the April Public meeting. Tony further motions that we support the Icon Development project and draft a letter of support and authorize Board members to attend and speak on behalf of the Board at the April 26 meeting, which was seconded by Jan Brown. **Gregory Wilkinson called for a hand vote: Motion passes 11 YES/0 NO/1 Abstain** [Viviano Montes was absent from the room at the time of the vote.] Gregory Wilkinson will draft letter.

12. Discussion and possible action regarding the Public Safety Committee’s recommended statement to the Police Commission regarding their search for a new LAPD Chief. The statement will be provided at the meeting.

- Martha Cortez and Cheryl Compton presented the committee’s statement, emphasizing that our focus is on our community and how the LAPD Chief informs that, rather than the actual qualifications. John DiGregorio motioned to accept and submit the recommendation from the Public Safety Committee as presented, which was seconded by Pamela Gibberman. **Motion approved 13 YES/0 NO/0 Abstain.** Cheryl will submit the statement via the committee’s website.

13. Discussion and possible action about social media “Like” rules for Board members and the PCNC webpages, especially in regards to political candidates and ballot measures. Action may include a possible procedure on same.

- Gregory Wilkinson reminded the Board that they may not advocate for any candidate or proposal. If you have Facebook rights as “Panorama City Neighborhood Council,” you may not “like” or support any candidate or ballot measure with this identity. However, you may “like” under your own identity. At this time this will not be added to the official procedure manual.

14. Discussion and possible action regarding the City Life Committee’s recommend the PCNC provide up to \$250 for refreshments, light food, or other outreach support from the Panorama Recreation Center’s Spring Egg hunt on 3/31/2018.

- Adria Deliberto stated that this event would be similar to the Halloween event, which PCNC also sponsored. Event would include egg hunt by age groups, arts and crafts, cookie decoration, carnival games. Refreshments would include hotdogs, chips, popcorn and candy. Summer Bernardo motions to approve \$250 refreshments, light food, or other outreach support from the Panorama Recreation Center’s Spring Egg hunt on 3/31/2018, which was seconded by Michael Hasz. **Roll call vote was taken: Motion passes: 11 YES/0 NO/0 Abstain/1 Ineligible.** [Ryan Reich departed prior to this roll call vote, leaving 11 board members eligible to vote on financial matters.]

15. Discussion and possible action regarding the NC Budget Advocates work and White Paper. Action can include filing a CIS in support or opposition to the white paper and council file Council file 18-0600. Postponed to next meeting, as John DiGregorio had to leave early.

16. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 1-minute report form each committee. The current committees are listed below. No new committee members at this time.

STANDING COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
Commerce	Saúl Mejía	commercechair2016@yahoo.com	TBD		Needs additional members for quorum
Finance	Gurgen Mkrtchyan	gurgen@ympklaw.com			
Land Use	Tony Wilkinson	lawilkinson@acm.org			Land Use & Mobility meet jointly
Outreach	Marisa Persaud	Manther1222@yahoo.com			
Rules	Cheryl Compton	ComptonPCNC@gmail.com		Plaza Del Valle	

SPECIAL COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
City Life	John DiGregorio	johndPCNC@gmail.com	April 5, 6:30pm	Plaza Del Valle	City Life & Public Safety meet jointly
Mobility	Michelle Klein-Hass	mkh.pcnc@gmail.com			Land Use & Mobility meet jointly
Public Safety	Martha Cortez	Martha.Cortez.PCNC@gmail.com	April 5, 6:30pm	Plaza Del Valle	City Life & Public Safety meet jointly
Education	Ryan Reich	ryan.reich@gmail.com			
Health & Safety Fair	Saúl Mejía	commercechair2016@yahoo.com			
Youth	John DiGregorio & Martha Cortez	johndPCNC@gmail.com & Martha.Cortez.PCNC@gmail.com	April 6		

~ Please contact the Chairs if interested in participating on committees ~

17. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 “Absences” of the PCNC By-Laws. Pursuant to this section any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. The following board members meet this criteria to be removed. None at this time.

18. Discussion and possible action to approve an unexpected office supplies or outreach expenses, the total of which will not exceed \$200 per category. None at this time.

19. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER’s), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents. This item is tabled until next meeting.

20. Discussion and possible action to approve the Board meeting’s minutes for the last Board meeting and any other prior meetings not yet approved.

- Pamela Gibberman asked for one correction to 1/25/2018 Minutes in Item #9, correcting typo to read “LAUSD”, then motioned to approve January and February Minutes, which was seconded by Chris Q. Martinez. **Gregory Wilkinson called for a hand count: Motion passes 11 YES/0 NO/0 Abstain.**

21. Adjournment – Meeting adjourned at 9:40PM.

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City’s neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California’s open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city’s Early Notification System (ENS), post the agendas on the council’s website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city’s ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council’s

informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (comptonPCNC@gmail.org).

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org