

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary
Maricar Summer Bernardo • Jan Brown
Martha Cortez, VP • Pamela Gibberman
Michael Hasz • Michelle Klein-Hass, VP
Chris Q. Martinez • Saúl Mejía, VP
Gurgen Mkrтчhyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Tony Wilkinson, VP

Vacant seats:

Homeowner Center-West (2018)
Renter Center-West (2020)
Business (2018) x2
Business (2020) x1

Youth Representatives:

Pedro Saavedra & Melissa Esparza

CALIFORNIA



ERIC GARCETTI
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

14500 Roscoe Blvd, Suite 425
Panorama City, CA 91402

TELEPHONE

(818) 714-2133

ELECTRONIC MAIL

info@pcnc.us

ALTERNATES

Alt1 Nathan Bouldin Alt2 Salvador Ortega
Alt3 Dante Harris Alt4 (vacant)
Alt5 (vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday February 22, 2017 6:30 PM

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Boulevard, Panorama City, CA 91402

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-11). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

- 1. Call to Order** and Opening Remarks (Chair **Gregory Wilkinson**). *Meeting was called to order at 6:44PM.*
- 2. Self-Introductions** of Participants and Guests
- 3. Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11).
 - **Present:** Jan Brown, Cheryl Compton John DiGregorio, Pamela Gibberman, Michael Hasz, Michelle Klein-Hass, Chris Q. Martinez, Saúl Mejía, Viviano Montes, Marisa Persaud, Ryan Reich, and Gregory Wilkinson. **Quorum achieved at 6:44PM with 12 board members;** Gurgen Mkrтчhyan arrived at 6:59PM and Tony Wilkinson arrived at 7:22PM, which brought total present board members to 14.
 - **Excused Absences:** Summer Bernardo and Martha Cortez.
- 4. LAPD & other relevant law enforcement agencies will report, discussion, and receive community input (short Q&A as time permits).** Senior Lead Officer Damaris Bonfill [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith

[(818-838-9842, mobile 818-442-3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASK-LAPD (877-275-5273). No Law Enforcement was present.

5. Various elected officials and government agencies/departments will report, discussion, and receive community input (short Q&A as time permits).

SPECIAL GUEST

FUSE Fellow Laila Alequresh worked with the City Administrative Officer to assess the current state of Public Works, evaluate options for coordinating services, and develop a long-term plan for improving accountability and service delivery. Laila Alequresh is a seasoned strategy and performance consultant, advising social, public and private firms on organizational performance matters ranging from strategy planning to performance reporting. She will share her report with us. A full copy of the report can be found at http://clkrep.lacity.org/onlinedocs/2017/17-1311_rpt_CAO_11-21-17.pdf. Was not present at meeting.

LOS ANGELES CITY COUNCIL DISTRICT 6

Councilwoman Nury Martinez is represented in Panorama City by Andres Sandoval (Andres.Sandoval@lacity.org). Area Director is Lorena Bernal (Lorena.Bernal@lacity.org). The district field offices is located at 9300 Laurel Canyon Boulevard, 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

- Elizabeth Jimenez was in attendance for Andres Sandoval. Panorama City has three new DWP lights. Speed hump applications will open up again in September.

LOS ANGELES CITY MAYOR'S OFFICE

Mayor Eric Garcetti is represented in the East Valley by Area Representative, Brian Gavidia (cell: 213-713-0960 Brian.Gavidia@LACity.org). The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. No Representative Present.

LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6

Our LAUSD School Board Member is Kelly Gonez. Cara Onofre is her local representative. (Main (213) 241-6097 Mobile (818) 389-9216, cara.onofre@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352. No Representative Present.

LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3

Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Supervisor Kuehl is represented locally by Valley District Director, Benita Trujillo (818-901-3831, btrujillo@bos.lacounty.gov). The San Fernando Valley District Office is located at 7555 Van Nuys Boulevard, Suite 1, Van Nuys, CA 91405. No Representative Present.

CALIFORNIA ASSEMBLY DISTRICT 46

Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Boulevard, Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Angie Aramayo (818-376-4246, Angie.Aramayo@asm.ca.gov).

- Angie Aramayo informed the board that Assemblymember Nazarian was working on three earthquake bills.

CALIFORNIA SENATE DISTRICT 18

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Boulevard, Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (evenline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan

(Barri.Girvan@sen.ca.gov). No Representative Present.

CALIFORNIA CONGRESSIONAL DISTRICT 29

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Boulevard #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Senior Field Representative Jaqueline Serrano (Jaqueline.Serrano@mail.house.gov; 818-221-3718) No Representative Present.

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)

DONE's is located at 14410 Sylvan St. 4th Floor, Van Nuys, CA 91401. Office phone is: Office | 818-374-9898 Fax | 818-374-9877. Jose Galdamez is our designated liaison and can be emailed at jose.galdamez@lacity.org Our city funding representative is Ms. Shawna Dungo directly at shawna.dungo@lacity.org or general line Clerk.NCFunding@lacity.org or (213) 978-1058.

- Jose Galdamez briefly reviewed the NC funding guidelines handout, which we also received in an email. It includes new guidelines in the event of natural disasters. Also a Board member or Alternate can only be personally reimbursed up to \$1000 per year. Use card whenever possible and provide an itemized receipt. Bylaw amendments are due no later than April 15.

DEPARTMENT OF RECREATIONS AND PARKS (Panorama City Rec. Center)

Panorama City Rec Center is located at 8600 Hazeltine Ave., Panorama City, CA 91402, (818) 893-3401, Adria Deliberto is the Rec Center's Director and can be reached at panorama.recreationcenter@lacity.org

- Ricardo Davis from Sepulveda Rec spoke in Adria's absence. He informed us Sepulveda Rec's baseball season will be cancelled while the field is being refurbished. Also the mural project at Mid Valley Intergenerational Center will be making a presentation to the board later. Cheryl Compton asked Mr. Davis about ground-breaking on the Sylmar Avenue extension and he said there has been no announcement yet.

6. Public Comment and Announcements (*Please limit to two minutes per speaker.*) Public comment on agenda items will be heard at the time the item is considered.

- Jan Brown spoke about the illegal fireworks task force on February 6th, which was formed to assess the scope of the issue and possible solutions. Their recommendations passed unanimously. Saúl Mejía informed the Board about the Medical Informational Forum taking place on Saturday, February 24th at Plaza De Valle.

7. Notation and possible correction (through documentation) of the list of Board members who may not vote on matters (financial or otherwise) because they have not completed the required training. DONE requires two classes to vote: (1) the Ethics and Open Government course required by state law for all public officials in California within two years of their election or appointment and every two years thereafter – required to vote on any matter, and (2) basic funding training for neighborhood council Board members to vote on financial matters. DONE also requires all Board members to have signed they have received a copy of the Code of Conduct. While not required to vote any Board member who does not sign the acknowledgment of receipt will be removed from the Board by DONE. All three of these requirements can be met with online courses available at EmpowerLA.org.

- Saúl Mejía and Viviano Montes still need to renew/take Ethics training; Tony Wilkinson's ethics training has expired and Summer Bernardo's expires at the end of the month. Cheryl Compton sent Summer a reminder email.

8. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats.

Candidates must present documents to the Secretary that prove their identity and a "stake" in the Neighborhood Council, as required by each seat. Examples: a Drivers License, Consular Card or Student ID will prove identity. A Drivers License with a current address will also prove that a person lives within the

council boundaries. However, the district seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries. Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. (No Unlimited At-Large seat is open at this time. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation. No actual documents will be kept and interested stakeholders are only required to show the document for verification.

- Danny Succar, who owns Mr. Smog in Panorama City self-nominated for a Business Seat. He was referred by Martha Cortez, who he met at CERT Training. Cheryl Compton confirmed his eligibility with a business card. Gregory Wilkinson called for a hand vote. **Danny Succar elected to a Business seat (2021): 12 YES/0 NO/0 Abstain**; Viviano Montes was absent from the room when the vote was taken.

9. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2 minute report form each committee. The current committees are listed below.

- **Commerce** – per Saul, they need more Committee members, or possibly someone who would like to take over as Chair or Vice Chair. No meeting scheduled at this time.
- **Finance** – per Gurgen Mkrtchyan have reduced rent; lease still pending.
- **Outreach** – Per Marisa Persaud, joining City Life and Public Safety meeting on March 1 at Plaza de Valle.
- **Mobility** – Listening session scheduled for March 6 at Plaza de Valle to discuss and get input on traffic, parking, transit and other mobility issues. Did not have quorum at last meeting, so please attend.
- **Education** – meeting possibly in March.
- **Youth** – Per John Gregorio, meetings are the first Friday of the month at 4pm at Panorama High.

Gregory Wilkinson stated that everyone should be attending at least one committee meeting per month, and make an effort to attend the meetings which do not get quorum easily.

STANDING COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
Commerce	Saúl Mejía	commercechair2016@yahoo.com	2 nd Monday	PCNC Conference Room	
Finance	Gurgen Mkrtchyan	gurgen@ympklaw.com			
Land Use	Tony Wilkinson	lawilkinson@acm.org			Land Use & Mobility meet jointly
Outreach	Marisa Persaud	Manther1222@yahoo.com			
Rules	Cheryl Compton	ComptonPCNC@gmail.com		Plaza Del Valle, Liz Galan Community Room	
SPECIAL COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
City Life	John DiGregorio	johndPCNC@gmail.com	First Thursday of the month at 6:30PM	Plaza Del Valle, Liz Galan Community Room	City Life & Public Safety meet jointly
Mobility	Michelle Klein-Hass	mkh.pnc@gmail.com			Land Use & Mobility meet jointly
Public Safety	Martha Cortez	Martha.Cortez.PCNC@gmail.com	First Thursday of the month at 6:30PM	Plaza Del Valle, Liz Galan Community Room	City Life & Public Safety meet jointly
Education	Ryan Reich	ryan.reich@gmail.com			

Health & Safety Fair	Saúl Mejía	commercechair2016@yahoo.com	TBD in January		Fair tentatively set for March or April 2018
----------------------	------------	-----------------------------	----------------	--	--

10. Discussion and Possible action on recommendation from the Youth Committee to hold an event for outreach and the allocation up to \$250 as a contingency for refreshments/outreach if donations from local vendors cannot be secured. The event is currently scheduled for March 23rd, exact time is TBD. The location selected will be the intersection of Lennox/Roscoe, concentrating on the areas around the library and expanding the radius as our volunteers and the City allow.

- John DiGregorio explained that the hub of the clean-up will center around the Panorama City Library, although we cannot actually clean-up the library property. Lorena Bernal from Nury Martinez's office helped identify areas which have less city attention. Martinez's office is supplying materials for the clean-up, as this is part of their regular clean-up initiatives. Tony Wilkinson motioned that we allot up to \$250 for refreshments /outreach if needed for the Youth Committee's clean-up on March 24th at 9:00AM, which was seconded by Pamela Gibberman. Prior to voting, Tony claimed to have completed the Ethics training and would send his certificate to Cheryl Compton. Gregory Wilkinson called for a role call vote: **Motion passes: 12 YES/0 NO/0 Abstain/2 Ineligible.**

11. Discussion and Possible action to allocate up to \$250 dollars for outreach specifically related to the Youth Committee's recommendation to pursue the mural, utility box and street art projects.

- As an example of what public art projects can be and the approval process behind them, Artists Mara Lonner and Kim Schoenstadt spoke about their shared process and gave a presentation of the proposed mural at the Mid Valley Intergenerational Center on Van Nuys Blvd. There was another presentation at the Center a few months ago, which several members of PCNC attended and gave their input. The mural features various flora, fauna and landmarks (past and present). The Board made a few additional suggestions for the final design.
- John DiGregorio said beautification and art projects was one of the major goals of the Youth Committee. This triggered a lively discussion on the pros and cons of murals. Saul Mejia says he does not like the idea of murals, as it brings in gang activity. Tony Wilkinson wanted to know who would be responsible for the maintenance of the murals. Marisa Persaud and Cheryl Compton brought up their past conversations with artists and the funds potentially available for public art. Paul Pescador, who was with the artists from the Mid Valley Intergenerational Center mural project, confirmed that 1% of funding on all public projects is set aside for art projects, although most developers just pay the 1% fee rather than actually pursue the art project. Jose Galdamez will send John DiGregorio guidelines for RFQs (Requests for Qualifications) and how artists are chosen. Chris Martinez hoped that the Youth Committee would be active in maintaining any public art. Cheryl Compton added that it has been proven that art builds pride in a community, but it takes time for attitudes to change. Chris Martinez motioned to support \$250 towards an art-focused initiative for the Youth Committee, and they should bring 3-5 concepts to the Board for consideration, which was seconded by Gurgun Mkrtychyan. Gregory Wilkinson called for a role call vote: **Motion passed: 11 YES/0 NO/0 Abstain/2 Ineligible.** Jan Brown left the meeting at 8:19PM, prior to the role call vote.

12. Report from board members who are attending the Civic U 2.0 which is hosted by DONE.

- Gurgun Mkrtychyan said the experience of Civic U was extremely positive and he would highly recommend it to everyone. His main take-away from the event was that it states in the Charter that "the city SHALL listen to us." The statement led to a conversation about the role of NCs in city government. Gregory Wilkinson reiterated statements from previous meetings that City Hall needs to take us seriously. The NC system started because the San Fernando Valley threatened to secede from the City of Los Angeles.

13. Discussion and possible action regard the LA Police Commission's new search for a replacement LAPD Chief and if the PCNC should make an official statement on what we want to see in the search and candidate selection.

- Current Chief Charlie Beck is retiring. The commission is narrowing the search down to three candidates. It is a four-year term. Gregory Wilkinson believes that as an organizational body, we should make some kind of public affirmation. There are six public comments sessions, then the public

comments are taken to the search committee. They will then present three candidates to the Mayor. Because of timing, our comments may not make it to the public comments sessions (comments are due March 24, the day after our next board meeting), but even if we miss the public comment period, we can still submit a CIS. Gregory is sending this to the Public Safety Committee to draft a statement for the next board meeting.

14. Discussion about contacting the City Attorney for any possible conflict of interest issues and need to recuse one's self if such a conflict exists.

- Gregory Wilkinson took a brief moment to remind the Board that the proper thing to do if you have a potential conflict of interest is to recuse yourself.

#15-16 Intentionally omitted.

17. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 "Absences" of the PCNC By-Laws. Pursuant to this section any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. The following board members meet this criteria to be removed. (5 min)

- None at this time. Viviano Montes explained that he had a family emergency and was unable to contact anyone prior to the last Board meetings. Gregory Wilkinson instructed Cheryl Compton to amend the official records to show Viviano as an excused absence for the January 2018 Board meeting.

18. Report from the NC Budget Advocates on progress and action items by the NCBA to date.

- Per John DiGregorio, Budget Day is scheduled for June 23rd, and he will be spearheading the planning of the event.

19. Discussion and possible action to approve an unexpected office supplies or outreach expenses, the total of which will not exceed \$200 per category.

- None at this time.

20. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.

- John and Gurgun presented the January MER. There were no questions. Marisa Persaud motioned to approve the MER as presented, which was seconded by Cheryl Compton. Gregory Wilkinson called for a roll call vote. **Motion passed: 11 YES/0 NO/0 Abstain/2 Ineligible.**

21. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.

- Per Cheryl Compton, minutes for January are not complete. She will prepare two sets for the March Board Meeting.

22. Adjournment – Gregory Wilkinson adjourned the meeting at 9:18PM.

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public

participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402.

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org.