

CITY OF LOS ANGELES

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary
Maricar Summer Bernardo • Jan Brown
Martha Cortez, VP • Pamela Gibberman
Michael Hasz • Michelle Klein-Hass, VP
Chris Q. Martinez • Saúl Mejía, VP
Gurgen Mkrtchyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Danny Succar
Tony Wilkinson, VP
Vacant seats:
Homeowner Center-West (2019)
Renter Center-West (2021)
Business (2019) x2
Youth Representatives:
Pedro Saavedra & Melissa Esparza



ERIC GARCETTI
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

14500 Roscoe Blvd, Suite 425
Panorama City, CA 91402

TELEPHONE

(818) 714-2133

ELECTRONIC MAIL

info@pcnc.us

ALTERNATES

Alt1 Nathan Bouldin **Alt2** Salvador Ortega
Alt3 Dante Harris **Alt4** (vacant)
Alt5 (vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL EDUCATION COMMITTEE MEETING AGENDA

June 19th, 2018 at 6:00pm

**Plaza del Valle, Liz Galan Community Room, Building G, Unit #62
8600 Van Nuys Boulevard, Panorama City, CA 91402**

The quorum for Panorama City Neighborhood Council committees is three. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

- 6:00 1. Call to Order Education agenda and remarks (Ryan Reich, Education Chair) [2m]**
- 6:02 2. Roll Call of committee members or alternates (the quorum is three). [1m]**
- 6:03 3. Public Comment and announcements (Please limit to two minutes per speaker.)** Public comment on agenda items will be heard at the time the item is considered. **[4m]**
- 6:07 4. Presentation, discussion, and possible action on NPG application for North Valley Military Institute.** The purpose of the grant is "to supply students within Neighborhood Council's boundaries with updated and functioning technology in their classrooms and for required academic testing." **Amount requested: \$5000 [20m]**
- 6:27 5. Presentation, discussion, and possible action on NPG application for Liggett Street Elementary School.** The purpose of the grant is to purchase 15 iPads for the STEM lab's 3D printers. **Amount requested: \$6,750 [20m]**
- 6:47 6. Public Comment and Announcements.** (Please limit to two minutes per speaker.) **[5m]**
- 6:52 7. Adjournment**

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (ComptonPNCN@gmail.com).

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Panorama City

SECTION I - APPLICANT INFORMATION

- 1a) North Valley Military Inst. 48-1276226 California 07/01/13
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 8309 Laurel Canyon Blvd #255 Sun Valley CA 91352
Organization Mailing Address City State Zip Code
- 1c) 12105 Allegheny St Sun Valley CA 91352
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Dr. Mark Ryan 323-217-4481 mryan@novamil.org
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) 12105 Allegheny St Sun Valley CA 91352
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The purpose and intent of the grant is to supply students within Neighborhood Council's boundaries with updated and functioning technology in their classrooms and for required state and federal computer-based academic testing in English language arts, math, reading, and science. These devices are required for the assessments given by the state of California. NVMI College Prep Academy has technological devices that are incapable of maintaining a wireless connection and have to be reconfigured after a student uses them for any one project. Currently NVMI has less then 60 working laptops for the use of 600 NVMI students at any given time. With new devices, students would be able to complete projects, research papers, online blogging activities, assessments and testing without needing weekly repair and service from our technical support.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be used to supply the students with updated modern technology. These devices need to have updated operating systems, educational application capabilities, secure browser capabilities (for the mandated testing assessments) and function within a WiFi network provided on campus. The current technology available is about 8 years old and a realistic lifespan of technology is about three years. We request the right to choose which devices are purchased. At the rapid rate that technology is upgraded and offered for sale, the best products for the best costs will need to be considered before we purchase the number of devices based on prices at the time of the actual purchase. Students using these devices will be able to transfer their technological skills to jobs within their neighborhoods, and use them at the colleges and universities they may attend. We also expect students to be able to use the devices to facilitate learning and improve their educational performance. NVMI serves 83 students that reside in Panorama City.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Technology Coordinator	\$ 0	\$ 50,000
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Technology device (tablet or computer)	\$ 5,000	\$ 62,500
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☐ No ☒ Yes If Yes, please list names of NCs: North Hills E, N Hills W, Arleta, Sylmar, Sun Valley, Pacoima, Van Nuys, N F

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Other surrounding NCs	\$ 57,500	\$ 62,500
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 08/01/18 10b) Date Funds Required: 06/15/18 10c) Expected Completion Date: 06/30/18
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Mark Ryan Superintendent [Signature] 4.25.18
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Trishaune Doering Asst Principal [Signature] 4.25.18
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Panorama City Neighborhood Council

SECTION I - APPLICANT INFORMATION

Liggett Street Elementary School

- 1a) Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 9373 Moonbeam Ave Panorama City CA 91402
Organization Mailing Address City State Zip Code
- 1c) Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Tanya Nott - Assistant Principal 818-892-4388 ttn8206@lausd.net
Name Phone Email
- 2) **Type of Organization- Please select one:**
☒ Public School (not to include private schools) **or** ☐ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
Office of School Board Member Kelly Gonez Los Angeles CA 91331
- 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

For Makers' Space -3D Printing and Robotics Lab: 15 iPads for STEM lab's 3D printers. These 3D printers will allow students to design and build simple and complex plastic objects using design programs and applications on electronic devices such as iPads. Liggett Street Elementary recognizes the importance of offering our students with an innovative program that connects and builds on real world skills. Our school currently does not have the funds to pay for this project and we are reaching out to our community members for support. The estimated cost for each iPad is \$450.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Liggett Street Elementary is a K-5 School for Advanced Studies (SAS) located in Panorama City, California. It is a Title I school with 92% of the students on Free or Reduced Lunch Program. Currently, our school enrollment is about 750 with subgroups of 49% English Learners, 5% Gifted and Talented, 11% Students with Disabilities, 92% Socio-economically Disadvantaged.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	15 ipads @ \$450	\$ 6,750	\$ 6,750
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No

☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 6,750

10a) Start date: ____/____/____ 10b) Date Funds Required: 06/31/18 10c) Expected Completion Date: 8/15/18

(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No

☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes

☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

PRINT Name *Title* *Signature* *Date*

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

PRINT Name *Title* *Signature* *Date*

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



**"A DISTRICT ON
THE MOVE"**
Destination Graduation

LOS ANGELES UNIFIED SCHOOL DISTRICT

Liggett Street Elementary

9373 Moonbeam Avenue, Panorama City, CA 91402

Phone- (818) 892-4388 Fax- (818) 830-0880

Austin Beutner
Superintendent

Joseph Nacorda
LDNW Superintendent

Nancy Vallens
Principal

Tanya Nott
Assistant Principal

Laura Singer
APEIS

May 15, 2018

Dear Community Member:

Liggett Street Elementary is a K-5 School for Advanced Studies (SAS) located in Panorama City, California. It is a Title I school with 92% of the students on Free or Reduced Lunch Program. Currently, our school enrollment is about 750 with subgroups of 49% English Learners, 5% Gifted and Talented, 11% Students with Disabilities, 92% Socio-economically Disadvantage.

Over the past 55 years, we have maintained high expectations for student achievement while focusing on the individual needs of each student. Our school has an outstanding reputation for providing a variety of educational opportunities including visual art, music, dance, technology, sewing, and much more.

Our school is moving forward with STEAM education (Science, Technology, Engineering, Arts, and Mathematics) this year. One way of doing this is by introducing our students to three-dimensional thinking. While we live in a multidimensional world, our educational tools have often been restricted to showing objects in two-dimensional representations, either as pictures on paper or as displays on a screen. When students design and make their own 3D objects, they don't just only replicate real world items, but to develop their capacity of thinking in three dimensions. One way to introduce our students to three-dimensional thinking is by providing them with hands-on experience with 3D printers. These 3D printers will allow students to design and build simple and complex plastic objects using digital design programs and applications on electronic devices such as iPads. We are in need of 15 iPads to be used in the Science Lab for the 3D Designing program.

Liggett Street Elementary recognizes the importance of offering our students with an innovative program that connects and builds on real world skills. Our school currently does not have the funds to pay for this project and we are reaching out to our community members for support. We need you and our kids need you. Please help us by making a donation to fund 15 iPads. The estimated cost for each iPad is \$450.

We can fulfill our school's mission when we work as a professional learning community. I look forward to our partnership in continuing to make Liggett Elementary a place of educational excellence where all children can achieve! Thank you for your support.

Sincerely,

Tanya Nott
Assistant Principal