

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Tony Wilkinson, Chair
Wendy Flores, Vice Chair
John DiGregorio, Treasurer, VP
Pamela Gibberman, Secretary, VP
Gabriel Avelar, Equity Officer

Blanca Agustín • Roberto Casillas
Yessica Castaneda • Ronald Collins
Alena Escobedo • Imelda Iliana Sicaj Lagunas*
Sally Machado • María Nieto
Oscar Robles • Jessie Rojas
Mary Torres

Vacant seats:

Homeowner Center-West (2027) *Renter 2025
Homeowner Center-East (2027)
Homeowner Southwest (2029)
Business (2029) • Unlimited At-Large (2029)

CALIFORNIA



PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

P.O. Box 4778
Panorama City, CA 91412

TELEPHONE

(818) 212-5384*

ELECTRONIC MAIL

panoramacitync@gmail.com*

ALTERNATES

Alt 1 Luis Alvarez, Jared Massie (tie)
Alt 2, (determined by lot on October 23)
Alt 3, Alt 4, Alt 5 (vacant)

KAREN BASS
MAYOR

Youth Representatives
Gerson Lovos

PANORAMA CITY NEIGHBORHOOD COUNCIL BOARD MEETING AGENDA MEETING AGENDA (IN PERSON! NO ONLINE ACCESS)

Thursday, January 22, 2026, 6:30 pm

Liz Galan Community Room (behind central play area)
Plaza Del Valle, 8610 Van Nuys Boulevard, Panorama City, CA 91402

Spanish language interpretation will be available at this meeting.
La interpretación en español estará disponible en esta reunión.

The quorum for Panorama City Neighborhood Council Board of Directors meetings is eleven. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker or less if declared by the Chair. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means if it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. *Telephone and email on agenda are for Board Member Tony Wilkinson

6:30 1. **Call to Order** and remarks (**Tony Wilkinson* Chair** [tonyw.civic@gmail.com])

0:00 2. **Roll Call** of board members and alternates (the quorum is eleven).

0:00 3. **General Public Comment** and announcements (**Please limit to two minutes per speaker.**)
Public comment on agenda items will be heard at the time the item is considered.

0:00 4. **Discussion and possible action to remove Board Members and Alternate Board Members with excessive unexcused absences.** The following members have been identified by the Secretary as eligible for removal by absences: **Reynaldo (Regie) Hernandez** (Business, 2029; Last attended June 5, missed meeting dates since, plus October and December, when we failed to gain a quorum) (<- resigned) **Imelda Iliana Sicaj Lagunas** (Renter, Center-West, 2029; absent on

September 3 (2 meetings), September 25, and all meetings since), **Luis Alvarez** and **Jared Massie** (Alternates; neither has attended any meeting since the election).

0:00 5. Fill vacant seats and Alternate positions by appointment. Despite the 2025 election, this Neighborhood Council still has vacant seats and Alternate positions. (Please see the letterhead.) Alternates from Fiscal Year 2023-2024 must be reappointed to continue (affects **Tami Damiano**).

0:00 6. Reports from representatives of local officials, government entities, and Neighborhood Council organizations including the Budget Advocates. Please keep reports brief in the interest of time.

0:00 7. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board, along with consideration of remedial actions to meet the council's financial responsibilities and debts. At the time this agenda was prepared, the City Clerk had removed the "freeze" on council funds, which had been placed because of missing board approvals for past MERs. (Ongoing operational expenses in the approved Administration Packet were not frozen.) The November and December MERs are now due. The City Clerk had also required that the Fiscal Year be added to the Board Action Form (BAC) for the June 2025 MER. (The June MER was already approved.) A purchase card has been issued to the Treasurer. The second card holder, the Chair, has not started the card request process. **The storage unit again is in arrears, unless the vendor was paid recently.** Many meeting interpretation invoices are in arrears unless they were paid recently.

0:00 8. Discussion and possible action on the request of the Outreach committee at its meeting of December 10 that the board allocate \$3,000 for outreach materials, including brochures, flyers, business cards, yard signs, advertising specialties and similar items.

0:00 9. Discussion and possible action on the request of the Outreach committee at its meeting of January 14 that the PCNC board participate in the Adopt-a-Park Pilot Program through the Department of Recreation and Parks for the Panorama Recreation Center, while allocating a maximum of \$3,500 for expenses to support park activities. If approved, expenses will need to be allocated, approved and spent before early June. Expenses for the Fiscal Year beginning July 1 must be approved separately and no earlier than June.

0:00 10. Discussion and possible action to approve a revised Administrative Packet (which includes the annual budget) for the current 2025-2026 Fiscal Year, if necessary. The current revised Admin Packet and budget was approved by the board at the meeting of November 20. At that time, annual funding was reduced by \$648.70 (storage fees paid by the City Clerk) for an adjusted annual funding of \$39,946.42. Among the actions this agenda item allows are motions to **(1) make any changes to the "financial officers" and (2) changes to the budget allocations (such as from new expenditures that might be authorized at this meeting).**
The Outreach Committee, at its meeting of December 10, recommended that the board reduce the budget for Neighborhood Purposes Grants from \$6,000 to \$3,000 and increase the budget for Outreach by the same amount, increasing it from \$4,000 to \$7,000.
The budget and the recurring operations expense information can be revised at any time by a Board vote, monthly if needed.

0:00 11. Discussion and possible action to approve any outstanding board minutes.

0:00 12. Discussion and possible action to file a Community Impact Statement on Council File 25-0916 (Tim McCosker, John Lee – "Interim Control Ordinance / Tobacco, Nicotine, and Related Products / Prohibition of Establishment or Expansion / Operations Near Sensitive Uses"), as follows: "The Panorama City Neighborhood Council supports this Interim Control Ordinance but would recommend that it be enacted citywide since the proliferation of smoke shops is occurring in all areas of Los Angeles. We look forward to a more permanent solution to this ongoing threat to our communities particularly near our schools which we understand our City Councilmember, Imelda Padilla, is working on in consultation with the City Attorney."

0:00 13. Discussion and possible action to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 707. Teleconferencing will make our meetings more accessible to the public and will increase community engagement with the Neighborhood Council. This authorization requires 11 yes votes (a majority of the 21 board seats). Meetings may still be held in person at the Board's or committee's option, and the Board MUST meet in person once each calendar year. The authority to meet online, granted by Senate Bill 411, expired on January 1, 2026. This agenda item and possible action is to authorize teleconferencing for meetings under SB 707, to authorize official notification to the Los Angeles City Council by posting a Community Impact Statement (CIS) to Council File 23-1114, and to inform the public.

0:00 14. Discussion and possible action to order Spanish interpretation at committee meetings only when we have written requests from Spanish speakers (which can be sent by email) at least FOUR DAYS IN ADVANCE of the meeting. The current cost is \$350 per meeting. Almost every committee meeting has gone without a single Spanish speaker attending.

0:00 15. Discussion and possible action regarding execution by the City Clerk of a new, 30-day-cancelable website contract with the existing vendor, The Web Corner, for a new fee of \$150 per month, and also possible operation or posting changes to the existing website. Renewing the existing contract with The Web Corner is essential to preserve the new lower fee (formerly \$299 monthly) and to protect against loss of the current website. It is the intention of this board to evaluate possible new website vendors this Fiscal Year. Website issues will be considered and recommendations for actions needed will be made to the Board through the Outreach Committee.

0:00 16. Discussion and possible action on recommendation of the Rules Committee that the Board adopt and approve a Standing Rules document with rules and policies that are not yet in the bylaws or which are details that may need to be changed easily if they are not working. Examples of proposed content include policy for Local Youth Representatives (inadvertently removed from bylaws during city-made revisions), policy for committee member appointment and later consent of the board, quorum for committees of 3, and board authority to make emergency operations expenditures for office supplies (like toner for a printer) and unforeseen outreach opportunities (for items like food or decorations) of up to 1% of annual funding per expense (currently that is \$250), with board approval given along with approval of the MER when it is presented.

0:00 17. Discussion and possible action on nomination and selection of committee chairs for the current Fiscal Year, and approval of new committee members appointed by the chairs.

Standing committees are listed in the bylaws and always continue. Special committees are created by the Board as needed, with some popular ones recreated each year. A motion is needed at this meeting to create or recreate any additional special committees.

Standing Committees (in bylaws):

Commerce	<u>(vacant)</u>
Finance	(vacant) [Treasurer, 4 Additional Board Members, 3 stakeholders = 8 total]
Land Use	Tony Wilkinson tonyw.civic@gmail.com (2 nd Monday, 7:00 pm)
Outreach	Sally Machado machado.sally.nc@gmail.com (Wed Oct29 6:30pm Zoom)
Public Safety	(vacant – Jesse Rojas has expressed interest)
Rules	Tony Wilkinson tonyw.civic@gmail.com (as needed)

Special committees (Not in bylaws. These and/or other committees are created or recreated each year):

City Life	John DiGregorio johndPCNC@gmail.com (appointed July 24)
Education	Pamela Glibberman pglibberman@gmail.com (2 nd Monday, 6:00 pm) (appointed July 24)

0:00 18. Discussion and possible action to appoint board members and/or stakeholders to serve as representatives to various Neighborhood Council alliances and coalitions. For the list, please see below and click here for more information: <https://empowerla.org/alliances/>

a. Budget Representatives (two) – Meets 1st Monday & 3rd Saturday

Gabriel Avelar and **Alena Escobedo** appointed July 24 and September 3, respectively. **Wendy Flores** will also participate.

NOTE: Gabriel Avelar has been elected as a Region 1 Budget Advocate!

- b. LADWP Advocacy and Oversight** (primary and alternate) – Meets 1st Saturday, 8:30 am
- c. Los Angeles Neighborhood Council Coalition (LANCC)** – Meets 1st Saturday, 10:00 am
- d. Neighborhood Council Emergency Preparedness Alliance (NCEPA)** Meets 4th Saturday
- e. Neighborhood Council Sustainability Alliance (NCSA)** Meets 2nd Sunday
- f. Plan Check NC** – Meets 2nd Saturday
- g. Valley Alliance of Neighborhood Councils (VANC)** Meets 2nd Thursday, 6:30 pm

0:00 19. Discussion and possible action to appoint board members and stakeholders to serve as liaisons to certain city departments and programs. City of Los Angeles elected officials, departments, and even other Neighborhood Councils (NC) are frequently looking for a contact person to work with on a particular subject matter. During the year, agencies will ask the Department of Neighborhood Empowerment (DONE) for liaison contact information for the purpose of sending invitations to meetings or events of interest, to receive feedback, or simply to request help in sharing information with NCs and stakeholders. Your willingness to be that contact person will help your NC improve government responsiveness to your community's needs. Thank you again for doing your part to EmpowerLA! The official list of liaison positions are the following:

- a. Aging Liaison**
- b. Animal Services Liaison**
- c. Emergency Preparedness Liaison**
- d. Film**
- e. Homelessness Liaison**
- f. Public Works**
- g. Resilience Liaison**

On September 3, **Tony Wilkinson** and **Alena Escobedo** were appointed. We can have one more.

0:00 20. Officers' reports on Neighborhood Council business: Chair, Vice Chair, Treasurer, Secretary, Equity Officer. Please limit to 2 minutes or a time specified by the presiding officer. These reports are for information and opinion only. If discussion and action are needed, please request the matter be scheduled at a future committee meeting or board meeting.

0:00 21. Adjournment

Notice to Paid Representatives:

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected in Spring, 2025. The next election is planned for Spring, 2027. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside windows or steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at:

<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Panorama City Neighborhood Council Land Use Chair at least three business days in advance (818-212-5384).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed at the scheduled meeting. In addition, if you would like a copy of any public record related to an item on the agenda, please contact Pamela Gibberman, Secretary, (pgibberman@gmail.com).

For more information about the Panorama City Neighborhood Council, visit our website: panoramacitync.org

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: panoramacitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman at [no phone available] or email: pgibberman@gmail.com