

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Lanira Murphy, **Chair**
Michael Hasz, **Vice Chair**
Perla Iliana Lagunas Abundez, **Treasurer**
Pamela Gibbermam, **Secretary**
Tony Wilkinson
Ronald Collins
Luis Zapata
Oscar Robles
Joe Taylor
Severiana Pablo
Michelle Klein-Hass
Jonathan Martinez
Janette Soler
Demetrio Gutiérrez
María Nieto
Sandra Sanchez
Youth Representatives:
YR1 Vacant
YR2 Vacant



Karen Bass
MAYOR

POSTAL MAIL

14500 Roscoe Blvd, Suite 425
Panorama City, CA 91402

TELEPHONE

(818) 927-0003

ELECTRONIC MAIL

pcncoutreach@gmail.com

ALTERNATES

Alt1 Elijah Sujay
Alt2, Alt3, Alt4 and Alt5 Vacant

Vacant seats:

Homeowner Center-West (2023)
Homeowner Center-East (2023)
Renter North (2025)
Renter Southwest (2023)
Renter Southeast (2023)

PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

Thursday, July 27, 2023, 6:30pm

In Person Location

**Plaza Del Valle Community Room Building G Unit #62
8610 Van Nuys Blvd, Panorama City, CA 91402**

The quorum is 11 Board members. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.



1. Call to Order and Welcome (Board Chair Lanira Murphy)

Meeting called to order at 6:46 p.m.

2. Roll Call of Board members or alternates (the quorum is 11).

Present: Lanira Murphy, Michael Hasz, Perla Iliana Lagunas Abundez, Pamela Gibberman, Tony Wilkinson, Ronald Collins, Oscar Robles, Joe Taylor, Severiana Pablo, Jonathan Martinez, Demetrio Gutiérrez, Maria Nieto, Sandra Sanchez, Martel Okonji Excused: Janette Soler Absent: Antonio Filippioni, Elijah Sugay

Guests: Theodora Galarraga (Interpreter), Maria Garcia (Interpreter), Felipe Perez (Equipment), Jose Galdamez (DONE), David Lee Baca, Anthony Garcia (LAUSD BD6 representative), Lorena Bernal (CD6 Area Director)

3. Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic Division. Senior Lead Officer Sean Smith [(818)-838-9842, mobile 818-442-3183, 35183@lapd.online] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273).

None

4. Officers' Reports for relaying updates on NC Business not being discussed in other agenda items. *This item is strictly for reporting and not intended for Board discussion or action.* Not to exceed 2 minutes each.

a. Vice Chair's Report

DONE sent an email about upcoming trainings, one of which will be in Spanish.

b. Treasurer's Report

The budget was submitted.

c. Secretary's Report

Apologized for late minutes; severe formatting problems and missing vote counts.

d. Equity Officer's Report

None

e. Chair's Report

Apologized for heat. LAUSD Board Member Kelly Gonez will be here tonight.

5. Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees.

Please Keep Reports to 2-3 minutes maximum to allow time for questions from the Board and Public

• **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

Jose Galdamez (Jose.Galdamez@lacity.org) (818) 374-9886, Van Nuys City Hall 14410 Sylvan St. 3rd Floor Los Angeles, CA 91401 Direct Line: (818)-374-9893, Office (213)-978-1551

SB 411 passed the Senate and had a first reading in the Assembly. Next it get a second reading, then a vote and if passed, goes to the governor for signature. The first Onboarding Training will be via Zoom, the one in Spanish will be at City Hall in September. The Congress of Neighborhoods will be all day at City Hall on Saturday, 9/23/23. Go to nccongress.la to register for it. We are invited to join the Mayor's response team; information/application is at lacr.org/volunteer. He reminded us to beware of phishing emails. Anyone having trouble using the DONE portal should email Jose.

• **CALIFORNIA CONGRESSIONAL DISTRICT 29**

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd, #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Field Representative Lilia Monterrosa, (818) 221-3718, (Lilia.Monterrosa@mail.house.gov)

NA



- **LOS ANGELES CITY COUNCIL DISTRICT 6**

Odalys Gomez odalys.gomez@lacity.org and Marcela Quintanilla marcela.quintanilla@lacity.org represents Council District 6 in Panorama City. The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

Lorena Bernal is the area director who oversees the field deputies (lorena.bernal@lacity.org). She announced that Monica Quiñonez will be our new field deputy. Streetlighting projects will be coming to our area. Our new Councilmember can be reached at councilmember.padilla@lacity.org

- **LOS ANGELES CITY MAYOR'S OFFICE**

The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. She is represented in the East Valley Area by Field Representative Michelle Vergara michelle.vergara@lacity.org

NA

- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6**

Our LAUSD School Board Member is Kelly Gonez. Charity Castro is her Policy and Advocacy Deputy (Main (213) 241-6097 Mobile (818) 212-6887, (charity.castro@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352.

Anthony Garcia is the Deputy Director of Community Engagement for several PC schools. (Ms. Gonez was unable to attend.) The Green Resolution passed late last year to increase green space at all schools for 2023-2024. Transition K will be open to all 4-year-olds in the District. They held their annual Picnic in the Park last May. Lanira asked about the goals for ESBC. Perla was concerned that there are not enough TA's in elementary schools which is a safety issue. Severiana was concerned about getting more speed bumps near schools and that parents need to be trained how to help in classrooms. Maria said the principal at Alta California didn't let parents help in classrooms for the last two years and didn't answer questions about the budget. Tony said if it's so hard to hire TA's, the district should be helping parents do more. Schools are required to include parents in the budget process. Perla said parents should volunteer in the Parent Center, not in classrooms, and they need to get training and be respected.

- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3**

Supervisor Lindsey P. Horvath (thirddistrict@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Bari Girvan (bgirvan@bos.lacounty.gov, 818-880-9416), represents Supervisor Horvath locally. The San Fernando Valley District Office is located at 7555 Van Nuys Blvd, Suite 1, Van Nuys, CA 91405.

NA

- **CALIFORNIA ASSEMBLY DISTRICT 43**

Assembly-member Luz Rivas represents us. Her field office is located in the State Office Building at 6150 Van Nuys Blvd, Suite 300, Van Nuys, CA 91401. The Field Representative, Julissa Hernandez, can be reached at julissa.hernandez@asm.ca.gov.

NA

- **CALIFORNIA SENATE DISTRICT 20**

District 20 State Senator Caroline Menjivar maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). Her Field Deputy for Panorama City is Brandon Gonzalez who can be reached at brandon.gonzalez@sen.ca.gov.

NA

- **RECREATION AND PARKS**

Announcements and updates from our Panorama City representatives and any other neighboring Rec and Parks teams. The Panorama Recreation Center Representative is Jeffrey Sabino.

NA

6. Public Comment and General Announcements

a. Limited from 2-5 minutes at the discretion of the presiding officer



- b. Limited to non-agenda items
- c. Speaker cards will be made available if attendance is significant
- d. **During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.
 - i. Mike announced for LAPD that National Night Out would be Tuesday, 8/1/23, from 5:00-8:00 p.m. at Plaza del Valle. Demetrio will be giving out free samples from his restaurant.
 - ii. Jonathan has joined the Metro Community Council about the ESFVTransit project.
 - iii. Perla announced there is a farmer's market at the El Nido Community Center every Saturday from 9:00 a.m.-2:00 p.m.
 - iv. Tony applied to the Dept. of Aging and is now on the Community Advisory Board.

7. Discussion and possible action to purchase up to \$300 hundred for bins, racks and a dolly car to use at events and organize the storage unit.

Martel moved, Jonathan seconded, and the motion passed with 12 yes, 0 no, 0 abstentions.

8. Discussion and possible action to adopt a list of committees and appoint chairs of committees.

Lanira reviewed the current committees and chairs. Commerce: Joe self-nominated and was elected chair. Finance: Martel self-nominated and was elected chair. Land Use: Tony self-nominated and was elected chair. Outreach: Perla and Sandra will be co-chairs. Rules: Pamela nominated Tony who was elected chair. City Life & Beautification: Severiana self-nominated and was elected chair. She wants to make the community greener; we need to work together. Public Safety: works with SLO's (no chair yet). Education: Pamela self-nominated and was elected chair. Youth: Jonathan self-nominated and was elected chair. Alcanze Arte y Cultura: Severiana self-nominated and was elected chair. Committee members were approved as follows:

Commerce: Jonathan, Mike, Tony, Martel, Perla

Finance: Perla, Joe, Lanira, Tony

Land Use: Pamela, Mike, Sandra, Jonathan, Lanira, Kimberly, Perla

Outreach: Martel, Jonathan, Severiana, Kimberly

Rules: Pamela, Mike, Sandra, Perla

City Life & Beautification: Sandra, Martel, Lanira, Perla

Education: Jonathan, Lanira, Tony, Severiana, Sandra, Perla

Youth: Pamela, Lanira, Tony, Severiana, Sandra

Alcanze Arte y Cultura: Sandra, Maria, Perla

9. **Consideration and possible action** on the recommendation from the outreach committee to purchase up to \$3,300 in audio interpretation equipment, preferably Williams Sound. This will allow us to get one more transmitter.

Committee moved, Tony seconded, and the motion passed with 11 yes, 0 no, 0 abstentions.

10. **Consideration and possible action** from the outreach committee to buy 200 letters for business license holders and the 1000 stickers to cover the last carrier flyers so they can be used in person. Provide 200 business names collected by Joe. ALL EDD flyers will be new copies to be sent to mail routes.

Tabled

11. Discussion and possible action to purchase a minimum amount of calling cards for all directors to hand out while networking or doing outreach.

Joe moved, Tony seconded, but unable to vote because no amount appears in agenda. Demetrio will check with the business he uses about the cost. Tony suggested up to \$1,300 for business cards and name tags.

12. **Discussion and possible action** on how to make quorum easier.

Sent to Rules

13. **Discussion and possible action** to approve the Administrative Packet for Fiscal Year 2022-2023, which includes the annual budget and the financial signers.

Moot

14. **Consideration and possible action** to approve the city purchase cardholder(s) and the Treasurer/first signer, the second signer, and the alternate signer.

Moot



15. Discussion and possible action on a contribution to the Congress of Neighborhoods, from FY24 funds, in the amount of \$1,000.

Tony moved, Perla seconded. Vote was delayed due to concern about whether/when we will receive the rollover funds. Perla will check with the City Clerk.

16. Discussion and possible action to increase the storage unit payment to \$232 to reflect the increase by the storage unit.

Moot

17. Discussion and possible action for ongoing monthly standing rule changes needed

a. July

NA

18. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.

a. May

b. June

Tony moved, Perla seconded, and both MERs were approved with 12 yes, 0 no, 0 abstentions.

19. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.

a. To include any past minutes

Tony moved, Joe seconded, and the June minutes were approved unanimously.

20. Discussion and possible action to remove Board Members in violation of attendance policies:

a. N/A

21. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.

- Candidates must present documents to the Executive Committee that prove their identity and a "stake" in the Neighborhood Council, as required by each seat.
- **Examples:** Driver's License, Consular Card or Student ID will prove identity. A Driver's License with a current address will also prove that a person lives within the council boundaries.
- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
- **No actual documents will be kept and interested stakeholders are only required to show the document for verification.**
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

Perla moved, Lanira seconded, to appoint Kimberly Perez Solis to the vacant At Large seat which passed unanimously.

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22. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)

Standing Committees			
Name	Chair/Co-Chairs	Contact Email	Meeting Date/Time/Location
Commerce	Joe Taylor	joe.taylor27@gmail.com	2nd Wednesdays, 6:30pm
Finance	Martel Okonji		
Land Use	Tony Wilkinson	tonyw.civic@gmail.com ,	4th Monday (following education), 7:30pm
Outreach	Perla Iliana Lagunas Abundez & Sandra Sanchez	Perlita.northhills@gmail.com	2nd Thursdays, 6:30pm via zoom
Rules	Tony Wilkinson	tonyw.civic@gmail.com	As needed
Ad-Hoc and Sub-Committees			
City Life & Beautification	Severiana Pablo		First Thursdays, 7pm, via zoom
Public Safety			2nd Thursdays, 6:30pm, via zoom
Education	Pamela Glibberman	pglibberman@gmail.com	4th Mondays, 6pm, via zoom
Youth	Jonathan Martinez	panoramacityrockgarden@gmail.com	2nd Thursdays, via Zoom
Alcanze Arte y Cultura	Severiana Pablo	sevepablo@gmail.com	TBD
~ Please contact the Chairs if interested in participating on committees ~			

23. Adjournment

Mike moved, Martel seconded, and the meeting adjourned at 8:50 p.m.

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 20, 2021. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is on the glass of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Blvd; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Interpretation for Meetings: If you need an interpreter for any Panorama City Neighborhood Council General or Committee Meeting, please notify the Board Chair at lanira_m@yahoo.com a minimum of **48 hours** prior to the meeting to ensure coverage. Please indicate the language(s) you need interpretation for and the date of the meeting.

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee in advance of a meeting may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any

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record related to an item on the agenda, please contact Pamela Gibberman, PCNC - Secretary, pgibberman@gmail.com.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: panoramacitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Lanira Murphy at [no phone available] or email: lanira_m@yahoo.com

Public Posting of Agendas:

Neighborhood Council agendas are posted for public review as follows:

- Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402
- www.panoramacitync.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org