

CITY OF LOS ANGELES

CALIFORNIA

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Lanira Murphy, **Chair**

Michael Hasz, **Vice Chair**

Perla Iliana Lagunas Abundez, **Treasurer**

Pamela Gibbermam, **Secretary**

Tony Wilkinson

Ronald Collins

Luis Zapata

Oscar Robles

Joe Taylor

Severiana Pablo

Michelle Klein-Hass

Jonathan Martinez

Janette Soler

Demetrio Gutiérrez

Maria Nieto

Sandra Sanchez

Youth Representatives:

YR1 Vacant

YR2 Vacant



Karen Bass
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

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Panorama City, CA 91402

TELEPHONE

(818) 927-0003

ELECTRONIC MAIL

pcncoutreach@gmail.com

ALTERNATES

Alt1 Elijah Sugay

Alt2, Alt3, Alt4 and Alt5 Vacant

Vacant seats:

Homeowner Center-West (2023)

Homeowner Center-East (2023)

Renter North (2025)

Renter Southwest (2023)

Renter Southeast (2023)

PANORAMA CITY NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

Thursday, June 22, 2023, 6:30pm

In Person Location

Plaza Del Valle Community Room Building G Unit #62

8610 Van Nuys Blvd, Panorama City, CA 91402

The quorum is 11 Board members. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.



1. **Call to Order** and Welcome (**Board Chair** Lanira Murphy)

Meeting called to order at 6:42 p.m.

2. **Roll Call** of Board members or alternates (the quorum is 11).

Present: Lamia Murphy, Michael Hasz, Perla Iliana Lagunas Abundez, Pamela Gibberman, Tony Wilkinson, Ronald Collins, Oscar Robles, Joe Taylor, Severiana Pablo, Jonathan Martinez, Janette Soler, Maria Nieto, Sandra Sanchez (in/out/in), Martel Okonji, Antonio Filipponi, Demetrio Gutiérrez (arr. 8:53 p.m.)

Guests: Theodora Galarraga (Interpreter), Maria Garcia (Interpreter), Felipe Perez (Equipment), Jose Galdamenz (DONE), Jasmine Lemus, Raymond Acevedo, Jesse Leon, Emma Abramyan (Padilla Campaign), Vanessa Cuevas, Noah Choudhury (seechange Institute), Lilly Nie (LA Planning), Delia Arriaga (LA Planning), Elizabeth Jimenez (LA Planning), David Olivo (LA Planning)

3. **Reports from LAPD & other relevant law enforcement agencies.** Senior Lead Officer Bronk [38980@lapd.online (818)-644-8017] covers Mission Traffic Division. Senior Lead Officer Sean Smith [(818)-838-9842, mobile 818-442-3183, 35183@lapd.online] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273).

None

4. **Officers' Reports** for relaying updates on NC Business not being discussed in other agenda items. *This item is strictly for reporting and not intended for Board discussion or action.* Not to exceed 2 minutes each.

- a. Vice Chair's Report
- b. Treasurer's Report
- c. Secretary's Report
- d. Equity Officer's Report
- e. Chair's Report

None

5. **Reports from Elected Officials' field staff and other Neighborhood Agencies/Committees.**

Please Keep Reports to 2-3 minutes maximum to allow time for questions from the Board and Public

● **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

Jose Galdamez (Jose.Galdamez@lacity.org) (818) 374-9886, Van Nuys City Hall 14410 Sylvan St. 3rd Floor Los Angeles, CA 91401 Direct Line: (818)-374-9893, Office (213)-978-1551

Jose reported that all financial deadlines have passed. Any new expenditures must wait until 7/1/23. Make sure everyone does required training; financial training is required for 2nd signers, cardholders, and new board members. SB 411 passed the Senate and is now in the Assembly. An informational Zoom meeting was held with the author, Senator Portantino.

● **CALIFORNIA CONGRESSIONAL DISTRICT 29**

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd, #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Field Representative Lilia Monterrosa, (818) 221-3718, (Lilia.Monterrosa@mail.house.gov)

None

● **LOS ANGELES CITY COUNCIL DISTRICT 6**

Odalys Gomez odalys.gomez@lacity.org and Marcela Quintanilla marcela.quintanilla@lacity.org represents

Council District 6 in Panorama City The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

Staff was not allowed to come until after the 6/27/23 election.

● **LOS ANGELES CITY MAYOR'S OFFICE**



The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. She is represented in the East Valley Area by Field Representative Michelle Vergara michelle.vergara@lacity.org
None

- **LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6**

Our LAUSD School Board Member is Kelly Gonez. Charity Castro is her Policy and Advocacy Deputy (Main (213) 241-6097 Mobile (818) 212-6887, (charity.castro@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352.
None

- **LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3**

Supervisor Lindsey P. Horvath (thirddistrict@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Barri Girvan (bgirvan@bos.lacounty.gov, 818-880-9416), represents Supervisor Horvath locally. The San Fernando Valley District Office is located at 7555 Van Nuys Blvd, Suite 1, Van Nuys, CA 91405.
None

- **CALIFORNIA ASSEMBLY DISTRICT 43**

Assembly-member Luz Rivas represents us. Her field office is located in the State Office Building at 6150 Van Nuys Blvd, Suite 300, Van Nuys, CA 91401. The Field Representative, Julissa Hernandez, can be reached at julissa.hernandez@asm.ca.gov.
None

- **CALIFORNIA SENATE DISTRICT 20**

District 20 State Senator Caroline Menjivar maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). Her Field Deputy for Panorama City is Brandon Gonzalez who can be reached at brandon.gonzalez@sen.ca.gov.
None

- **RECREATION AND PARKS**

Announcements and updates from our Panorama City representatives and any other neighboring Rec and Parks teams. The Panorama Recreation Center Representative is Jeffrey Sabino.
None

6. **Public Comment and General Announcements**

- Limited from 2-5 minutes at the discretion of the presiding officer
- Limited to non-agenda items
- Speaker cards will be made available if attendance is significant
- During Virtual Meetings**, use the 'raise your hand' feature to be added to the speaker queue by the Board Secretary. The Chair will recognize speakers in the order specified by the queue.
 - Representatives from LA Metro announced upcoming meetings about the project; in person on Thursday, 6/29, from 6:00-7:30 p.m. and via Zoom on Tuesday, 7/11, from 6:00-7:30 p.m.
 - Emma Abramyan from Imelda Padilla's campaign announced an Open House at Plaza del Valle on Saturday.
 - Jasmine Lemus from El Nido announced a series of workshops. Details are in the brochures she distributed.

7. If permitted by the Department of Neighborhood Empowerment, seat the newly elected Board from the June 3 election.

New and Returning board members were sworn in.

8. If the newly elected board is seated, elect officers for the new board: Chair of the Board, Vice Chair of the



Board, Secretary, Treasurer. Self-nominations are allowed. Election will be by majority vote of those voting. The outgoing Chair of the Board may elect to delegate the meeting chair role for this item to another member of the board who will not stand for an officer election or to a representative of the Department of Neighborhood Empowerment.

Jose Galdamez will run the election of officers. Tony nominated, Pamela seconded, Lanira for Chair which passed unanimously with 0 no, 0 abstentions. Lanira nominated, Pamela seconded, Mike for Vice Chair which passed unanimously after praise from Tony and Lanira, 0 no, 0 abstentions. Mike nominated, Jonathan seconded, Pamela for Secretary which passed unanimously with 0 no, 0 abstentions. Mike nominated, Tony seconded, Perla for Treasurer which passed unanimously with 0 no, 0 abstentions.

9. If the newly elected board is seated, reaffirm the board policy of having an Equity Officer, and elect an Equity Officer for the board.

Tony moved, Pamela seconded, to continue the policy and nominated Martel which passed unanimously.

10. If the newly elected board is seated, adopt a list of committees and appoint chairs of committees, or, at the option of the board, defer action on this item until the July meeting.

Deferred

11. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Alternates, and also Youth Representatives to the Board.

Tony moved, Janette seconded, to appoint Sandra to the 2027 Business seat which passed unanimously.

12. **Brief presentation on the East SFV Transit Neighborhood Plan**

The team from the Department of City Planning, Land Use & Zoning are reaching out to the community to gather input. They will have a booth at the City Pride celebration. They want to attend events in PC. They answered questions and said the entire team could be reached at planning.esfvtnp@lacity.org.

13. **Brief Presentation by See Change Institute**

The Institute is collecting ideas for a Covid-19 Memorial throughout the city. What form should it take? Who is the Audience? What aspects should be commemorated? Severiana was worried about the deficits in learning for students. Maria said it needs to reflect the Latino community. A flyer was distributed to encourage everyone to take a survey to give input.

14. **Consideration and possible action** to approve participation as a signatory in the newly renewed Memorandum of Understanding between the city's Neighborhood Councils and the Los Angeles Department of Water and Power. The agreement provides extensive information to each participating Neighborhood Council. In return, each participating Neighborhood Council agrees to notify LADWP 14 days in advance when it will be considering an item related to LADWP so that the Department can arrange to attend the meeting and present its side of the issue. If the Board agrees to join the agreement, it will certify the decision on a Board Action Certificate. For that reason, this item requires a roll call vote. The new 2023 MOU agreement is at the following link. <https://ladwp.com/neighborhoodcouncils>.

Tony moved, Jonathan seconded, motion passed with _____ (?)

15. **Consideration and possible action** to appoint a Representative to the NC-DWP MOU Oversight Committee, provided that the Board has approved participation in the agreement. Tony Wilkinson, who currently serves as Chair of the Committee. has asked to continue as the council's Representative. The Board may also appoint an Alternate Representative. Meetings of this committee are held online on the first Saturday of each month from 8:30 am to 10:00 am and are open to all. The meeting link will always be found at the following link.

<https://www.ladwpnews.com/dwp-nc-mou-and-advocacy-committee-meetings/>

Pamela moved, Martel seconded, to appoint Tony which passed unanimously with 0 no, 0 abstentions.

16. **Consideration and possible action** to support Danza Azteca at Panorama City Recreation Center
Tabled

-
- 17. Consideration and possible action** on the recommendation from the outreach committee to purchase up to \$3,300 in audio interpretation equipment, preferably Williams Sound. This will allow us to get one more transmitter.
Tony moved, Perla seconded, and the motion passed with 8 yes, 0 no, 0 abstentions, but Jose said we can't take this action until 7/1, so we will need to reaffirm it at the next meeting.
- 18. Consideration and possible action** from the outreach committee recommendation on election outreach reprinting Flyers for Election to have board members provide suggestions to choose text formatting and carrier routes
Tabled
- 19. Consideration and possible action** from the outreach committee to leave funds to buy 200 letters for business license holders and the 1000 stickers to cover the last carrier flyers so they can be used in person. Provide 200 business names collected by Joe. ALL EDD flyers will be new copies to be sent to mail routes.
Tabled



- Candidates must present documents to the Executive Committee that prove their identity and a "stake" in the Neighborhood.
- 20. Consideration and possible action from the outreach committee to add funds for EDDM mailers we have a lot of Council, as required by each seat.
postcards that are in the storage unit, up to 1,000 to send them out or just to have a budget for Mailers for outreach purposes
Tabled to next month.
- 21. **Discussion and possible action** on how to make quorum easier
Mike said there were two options: 1) change the bylaws to reduce the number of Board members or 2) if a seat remains unfilled after X days, get permission from PDONE to convert the seat to Unlimited At Large for the duration of the term. Tony opposes both because we have 5 Alternate positions. If we can't fill them, how would we fill another Unlimited At Large position? Severiana and Perla say we need to do better outreach, go where the people are. Maria suggested we should have an event at a school, such as Coffee with the Principal.
- 22. **Discussion and possible action** to approve the Administrative Packet for Fiscal Year 2022-2023, which includes the annual budget and the financial signers.
The agenda had incorrect dates for the Administrative Packet; it should have been 2023-2024. Tony moved, Perla seconded to approve the packet with the corrected dates which passed with 9 yes, 0 no, 0 abstentions.
- 23. **Consideration and possible action** to approve the City purchased cardholder and the Treasurer/first signer, the Second signer, and the alternate signer.
Moot
- 24. **Discussion and possible action** on a contribution to the Congress of Neighborhoods, from Fiscal Year 2023-2024 funds, in the amount of \$1,000.
Perla moved, Tony seconded, but their motion was superseded by a motion to table to July, moved by Joe, seconded by Pamela, which passed unanimously.
- 25. **Discussion and possible action** to increase the storage unit payment to \$232 to reflect the increase by the storage unit.
Perla moved, Tony seconded, and the motion passed with _____(?).
- 26. **Discussion and possible action for** ongoing monthly standing rule changes needed
 - a. May
Discussion about who should respond to PCNC email, the Chair? Whoever responds should bcc the PCNC email list so others know.
- 27. **Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer of Finance Chair which have not yet been approved by the Board.**
 - a. March
 - b. April
 - c. May
The MERs for March and April were approved with _____(?).
- 28. **Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**
 - a. To include any past minutes
Tony moved, Jonathan seconded, to approve the March minutes which passed unanimously, 0 no, 0 abstentions.
- 29. **Discussion and possible action to remove Board Members in violation of attendance policies:**
 - a. N/A
- 30. **Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats including Youth Representatives.**

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- District seats are specific to either "homeowner" or "renter". For this reason, homeowners must present a recent mortgage statement or a tax bill, and renters must present a recent rent receipt or a lease. Business seats require a business card with a local address, a Business Tax Registration Certificate, or some other indication that the person works (including volunteer work) or operates a business within the council boundaries.
- Community Interest stakeholders (for an Unlimited At-Large seat) must provide a document that proves a substantial and ongoing interest within the boundaries, which is often evidenced by membership in a local organization. However, Community Interest stakeholders can be appointed to either of the vacant Alternate positions.) Signed letters from responsible parties can also be provided. The Secretary will determine the adequacy of the candidate's documentation.
-
- The council may appoint one or more Youth Representative(s) for a one-year term. A Youth Representative is not part of the voting Board. This is a position that allows youth to express opinions on council issues.

Moot

31. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report form each committee. The current committees are listed below. (20 min)

Tabled

		joe.taylor27@gmail.com	Wednesdays, 6:30pm
	Taylor		
		mkh.pcnc@gmail.com	7:30pm
City Li			
	Tony	tonyw.civic@gmail.com	
		pgibberman@gmail.com	Mondays, 6pm,
		sevepablo@gmail.com	

32. Adjournment
Meeting adjourned at 9:05 p.m.